

Town of Wrightsville Beach North Carolina



Annual Budget Fiscal Year 2024/2025

Board of Aldermen

Mayor F. Darryl Mills

Mayor Pro-Tem Hank Miller

McKinley Dull

Jeff DeGroot

Zeke Partin

Town Administration

Tony Wilson, Planning & Parks Director, Acting Town Manager

Brian Edes, Town Attorney

William Fay, Public Works Director

Lance Heater, Town Clerk

Matt Holland, Acting Fire Chief

Brian Murray Jr., Finance Officer

David Squires, Chief of Police

Town of Wrightsville Beach North Carolina



Budget Message



May 31, 2024

Honorable Mayor Mills and Board of Aldermen Members:

I am pleased to submit to you the approved Town of Wrightsville Beach, North Carolina Fiscal Year 2024/2025 (FY24/25) Annual Budget. The Budget was prepared in accordance with the North Carolina Local Government Budget and Fiscal Control Act. The approved budget represents the Board's interest in maintaining or improving existing quality service levels currently provided to the citizens of Wrightsville Beach. The budget is balanced and identifies all revenue and expenditure estimates for FY 24/25.

The budget that has been presented has an Ad Valorem Tax rate set at \$.0923 per \$100 of valuation. The anticipated Ad Valorem valuation for the Town is \$3,865,300,000 with the Town's collection rate at 99%. We increased rates in both water and sewer fee structure by

5.1% in FY24/25 budget to help accommodate system upgrades and the potential merger with Cape Fear Public Utility Authority in 2024.

It is expected that the Town of Wrightsville Beach and Cape Fear Public Utility Authority will enter into an Utility Consolidation agreement on June 21, 2024.

Expenditures and anticipated revenues for all funds within the budget are as follows:

| | |
|---------------------------|---------------------|
| • General Fund | \$17,774,182 |
| • <u>Water/Sewer Fund</u> | <u>\$ 4,237,000</u> |
| TOTAL | \$22,011,182 |

Line items were projected very close to historical averages in order to balance the General Fund budget and the budget includes a \$353,149 Fund Balance allocation. Water and Sewer Revenues were predicted very close to historical averages in order to balance the Water/Sewer Fund budget.

The consideration and adoption of the Town's budget is one of the most important actions that the Town Board takes. The budget determines the services the Town provides to the community, the staffing of the organization, and sets the amount of funds spent in any given fiscal year.

Budget Format

The budget is organized into two main Funds and a variety of smaller funds. The two primary Funds include the General Fund and the Enterprise Fund (Water and Sewer) with each Fund having a separate stream of revenue. The separation of revenues and expenditures into Funds allow

the Town to be more accountable to citizens as to how revenues are expended. Departments or organizations funded by the General Fund include: Governing Body, General Administration, Information Technology, Planning and Inspections, Parks and Recreation Programs, Parks and Recreation Maintenance, Police, Parking Management, Fire, Emergency Preparedness, Ocean Rescue, Fleet Maintenance, Public Works Administration, Building Maintenance, Streets, and Environmental Services/Stormwater.

Expenditures in the Enterprise Fund are directed toward the operation, repair, maintenance, and extension of the Town's water system, sewer system and stormwater system and the payment of any principal and interest on debt service obligations. Departments or organizations funded by the Enterprise Fund include: Water and Sewer.

GENERAL FUND SUMMARY

Summary of General Fund Budget

The FY24/25 General Fund Budget is \$1,793,538 more than the adopted budget in FY23/24.

FY24/25 Ad Valorem Tax Rate

As previously stated, the tax rate has been set at \$.0923 per \$100 of Valuation. The total tax valuation for the Town for FY24/25 is \$3,865,300,000. The total valuation for FY23/24 was \$3,847,400,000. This represents a total valuation

increase of \$17,900,000. It is anticipated that the collection percentage will be 99%. Each penny of Ad Valorem Tax will generate approximately \$380,000. As is typical, standard inflationary expenditures outpaced any increase in Ad Valorem revenue or increases in other large revenue sources.

The Town should continue to limit the growth of the General Fund Budget expenditures. With conservative spending and no unforeseen expenditures, it is anticipated that there may be some unexpended funds remaining in the General Fund at the end of FY24/25. This is important to acknowledge since it allows the Town to use the unexpended revenue surplus to accomplish two things: 1) Maintain a steady tax rate, and 2) Strengthen the Town's General Fund Balance.

Summary of the Major General Fund Revenue Sources Proposed for FY24/25

As is typical, a thorough review of all revenue sources and expenditures was completed this budget year. A summary of some of the more important revenue sources are as follows;

- ❖ Ad Valorem Tax – Budget projections for FY24/25 are \$3,488,083, which includes current taxes, back taxes and penalties. This figure is based on an estimated tax valuation of \$3,865,300,000 and a tax collection rate of 99%.
- ❖ Parking Fees – Gross revenues associated with parking are projected to be \$5,750,000. This year the Board created premium parking lots and non-

premium. The rates for the premium lots are \$6 an hour and non-premium are \$5 an hour. Parking revenues have increased significantly over the past several years due to rate increases, a higher number of visitors and the Town adding on-street parking spaces throughout Town to increase the total number of spaces available. This revenue source is a “soft” source of operating funds and are highly susceptible to trends in economic conditions as well as weather events.

- ❖ Sales Tax – It is anticipated that the Town will collect \$1,525,000 in sales tax revenue in FY24/25.
- ❖ Room Occupancy Tax – It is projected that the Town will collect \$1,300,000 in room occupancy taxes which will help offset a variety of services the Town provides to its visitors.
- ❖ ABC Revenues – Revenues from the sale of alcohol and beverages is estimated at \$743,000.
- ❖ Local Civil Violations – Estimated revenue generated from civil citations is \$30,000 for FY24/25.
- ❖ Utility and Cable Franchise Tax - It is estimated that the Town will collect \$375,000 in the coming budget year from Utility Franchise Tax receipts and the Cable TV fee.
- ❖ Transfer from Water and Sewer Fund – In prior years, the Water and Sewer fund made a transfer of \$230,000 to the General Fund to assist in paying for services and facilities provided by the General Fund.

- ❖ Capital Reserve Fund - The budget allocates \$179,900 from capital fund reserves for a variety of projects and purchases.
- ❖ Refuse Collection – The Town will collect \$1,000,000 in FY24/25 to offset the cost of waste disposal within the Town which is now contracted out.
- ❖ Building Permits – It is projected that the Town will collect \$250,000 in building permit fees in FY24/25 from building activities.
- ❖ Recreation Fees – Fees from participants in our recreation programs are estimated at \$250,000.
- ❖ Fund Balance – The FY24/25 budget contains a \$353,149 Fund Balance appropriation.

General Fund Expenditures at a Glance

The Capital Improvements Program – The current and prior Boards should be commended for their support and approach to funding capital improvements through the capital improvement program (CIP). The CIP provides for long-term capital planning for expenditures with a cost of at least \$5,000 and a useful life of greater than one year. Expenditures for CIP related items in the FY24/25 General Fund budget total \$179,900 with \$179,900 of the expenditure having been set aside in prior budget years. The Town will put aside \$1,686,000 from the FY24/25 budget for future capital expenditures in the General Fund. Overall and following this Fiscal Year, the Town will have \$10,056,732 in reserves for Future General Fund CIP items.

Employee Compensation – The Board of Aldermen approved a 4% cola and a 4% merit increased for full time employees in this budget.

Medical Insurance, Dental Insurance, Life Insurance, and Other Insurances and Employee benefits – The Town received a renewal quote from United Health Care that was 25% greater than current rates. The Town decided to use Blue Cross Blue Shield for this budget year with a 7% increase from last year rates. The Town will continue with Blue Cross Blue Shield with a PPO option and a HSA option choice. Employees that chose the HSA option will receive \$600 towards medical expenses. Employees that chose to be on the PPO plan will be required to pay \$46.16 a month to assist in covering the cost of the plan. The overall increase to the Town over the prior year is minimal but will vary based on the number of individuals on the plan and the distribution between the two plans.

Employees continue to receive Dental insurance and Life insurance at no charge to the employee. The Town continues to match up to 4% of an employee's contribution to a 401K program.

The Town will remain with the North Carolina League of Municipalities for Property and Liability Coverage, Workers Compensation Insurance and a variety of bonds required for employees. The North Carolina League of Municipalities continues to be competitive in their rates and have provided good service over the prior years.

Departmental Expenditures Summary

Governing Body (\$898,825) –expenditures for the Governing Body budget decrease of (171,830) attendance fees (\$40,630), professional services (\$132,040), miscellaneous expenses and programs (\$9,250), and flotilla expenditures and holiday lights (\$70,000). CIP transfer items include funding the Historic Preservation Area, and the Mason's Inlet assessment.(35,000)

General Administration Department (\$802,983) – Expenditures for all personnel costs totaled \$690,468. The department consists of 6 full-time employees.

Information Technology Department (\$412,078) – Expenditures for the Department are projected to be \$66,363 less than in FY23/24. The Town has contracted with Infranet Managed services this year to manage this department with 1 employee assigned to the department. Operating costs for the department will be \$283,078. This Department is responsible for managing and maintaining the technological infrastructure that supports municipal operations, including networks, hardware, software and cybersecurity protocols. The budget will set aside CIP funding in the amount of \$10,000 for Police RMS software IP replacement.

Public Works Administration (\$379,944) – The department consists of 3 employees that are the administrative arm of public works and the water/sewer

department. Personnel costs for the department are \$342,211 and operational costs are \$37,733.

Public Works Department Fleet Maintenance (\$367,689)

– This department consists of 3 full-time employees and maintains the majority of vehicles and equipment that the Town uses on a daily basis. Personnel costs for the department are \$286,819 with operational costs being \$80,870.

Public Works Building Maintenance (\$1,025,334)

–No personnel expenses make up any part of the department's budget with all employees budgeted in the Streets Department. Utilities for Buildings and water and sewer charges make up the bulk of expenditures for the department at \$200,000 and \$120,000 respectively. The Town will place funds in the CIP in the amount of \$240,000 for future projects. The Town recently outsourced cleaning of public buildings and restrooms which will cost the Town \$240,000 in FY24/25.

Police Department (\$3,909,937) – The Police Department budget has increased by \$327,014 over the FY23/24 Budget. The Board approved two additional positions in the department for 24/25 Personnel costs for the department are proposed at \$3,173,005 with operating costs estimated at \$736,932. The department consists of 26 and 2 non-sworn employees and supplemented by paid auxiliary officers and contracted Deputies as needed.

Fire Department Emergency Preparedness (\$17,950)

– This small department consists of equipment and other items associated with emergency preparedness.

Fire Department (\$2,443,755) – The fire department is a combination department that includes 13 career firefighters, volunteers, interns and a variety of part-time positions. The departmental budget increased by \$256,631 over the prior year. Personnel costs for the department are \$1,571,229 with operating costs of \$872,526. Debt service in the amount of \$178,716 for the debt service on the Aerial Pumper is included in the budget. The budget includes the hiring of a Deputy Chief. The Town will set aside \$331,000 in CIP funds for future purchases.

Fire Department Ocean Rescue Lifeguards (\$709,200)

- The Town hires seasonal lifeguards each summer to help protect residents and visitors. The budget is \$82,700 more than the FY23/24 Budget. Personnel costs for the department are \$528,000 with operational expenditures being \$181,200. The Town will purchase capital items in the amount of \$94,700.

Public Works Streets Department (\$1,435,111)

– The Public Works Streets Department includes 4 employees that perform street related work and also building maintenance. Personnel costs for the department are \$305,901 and operational costs are \$1,129,210. The department expenditures increased by \$823,732 over FY23/24. This dramatic increase reflects the replacement of two bulkhead projects (\$900,000).

Parking Management (\$1,480,000)

– The Town contracts with Pivot Parking to manage all aspects of the Town's parking meter collection and enforcement efforts. The budget proposed for FY24/25 reflects a \$48,000 increase over the prior year. The Town will place \$20,000 in the CIP program for golf cart replacement.

Public Works Environmental Services (\$2,222,180) –

This department consists of 4 employees and is a new department dedicated to litter pick-up and stormwater services. The department was created following the outsourcing of sanitation. Total personnel costs are \$314,900. The largest single cost for the department is associated with the sanitation contract services in the amount of \$1,650,000. The department expenditures increase by \$165,470.50 in the 24/25 budget due to the beach barrel service.

Planning and Parks Department/Planning and Inspections (\$651,938) –

The Planning Department consists of 5 full-time staff with two being a Park Ranger. Personnel costs for the department are projected at \$516,230. Operating costs for the department will be \$135,708. The Town will put \$10,000 in the CIP program towards the future replacement of Ranger trucks.

Planning and Parks Department/Recreation Programs (\$490,809) –

The department consists of 2 full-time employees and many part-time employees used for the variety of programs we offer. Operating costs are estimated at \$293,839.

Public Works/Parks Maintenance (\$526,449) –

The FY24/25 Budget is \$74,306 more than the FY23/24 budget. The department consists of 3 full-time employees and seasonal temps. Personnel costs for the department are set at \$300,454 with operational expenditures set at \$225,995. The Town will set aside \$15,000 for future capital improvements to resurfacing the pickleball and tennis courts.

General Fund - Fund Balance

Local Governments in the State of North Carolina are encouraged to maintain a Fund Balance (savings account) equal to, but preferably higher, of 8% of the prior year's expenditures. This recommendation comes from the Local Government Commission which is a commission that is tasked with the oversight of the financial well-being of North Carolina local governments. A Fund Balance is used in times of crisis or when an unanticipated expenditure arises. A healthy Fund Balance becomes even more important in a coastal community that could lose a significant amount of revenue and face a heavy financial burden following a major hurricane.

This year's Budget includes a Fund Balance appropriation of \$353,149 to help balance the budget. As of June 30, 2024, the Town will have an Undesignated Fund Balance of approximately \$26,000,000 or 147%.

In addition to the fund balance, the Town will have an additional \$10,056,372 in reserves set aside for future Capital Expenditures.

The Board of Aldermen has adopted a policy that recommends a minimum Fund Balance percentage of 34.5%. The Town Council should continue to bolster the General Fund Balance when possible given the Town's susceptibility to catastrophic events.

ENTERPRISE FUND SUMMARY WATER/SEWER

Summary of Enterprise Fund

Projected expenditures for the Enterprise Fund are \$4,237,000 with revenue projections set at \$4,237,000. The Town of Wrightsville Beach and Cape Fear Public Utility Authority are expected to agree to a Consolidation agreement on June 21, 2024.

Water and Sewer Rates

Due to Saltwater intrusion into the Town's Wells, it is necessary to have an agreement with Cape fear Public Utility Authority to help support the Town's demands for public water.

Three separate wastewater agreements were negotiated in the 1980s and placed under the umbrella of an agreement renegotiated in 2007-2008 between the Town, City of Wilmington and New Hanover County. In June 2008 the agreement transferred to the newly created Cape Fear Public Utilities Authority for wastewater.

The Town must maintain a system that, at its peak, must provide and treat approximately 2.4 million gallons of water

per day. The Town's water/sewer needs are unique, although similar to other North Carolina coastal communities, in that the standard water use in the winter months is often below 500,000 gallons per day.

Rates were derived based on the amount of revenue needed to fund all operational expenses and capital expenditures of the Fund. Revenue derived from water and sewer sales was based on the Town selling approximately 300,000,000 gallons of water with revenue being generated (includes penalties and interest) in the amount of \$3,634,000. The water rate has been set at \$3.34 per 1000 gallons of use. The sewer rate has been set at \$5.82 per 1000 gallons treated. The monthly maintenance fee for a standard residential account is \$22 per month for water and \$31.50 per month for sewer.

Monthly stormwater fee rates are \$15 per month for a single family residence with the actual cost being dependent on lot size. Monthly stormwater fees will generate \$330,000 annually and it will be transferred to the General Fund since the department is now located in the General Fund Budget.

Summary of the Major Enterprise Fund Revenue Sources for FY24/25

The following is a summary of some of the more significant Enterprise Fund revenue sources.

- ❖ Fees for Service – It is estimated that the Town will generate \$3,634,000 of revenue from water and sewer customers in the Town.

- ❖ Rent on Water Tanks - The Town currently rents antennae space to several wireless carriers. It is anticipated that the Town should receive \$55,000 in the upcoming year.
- ❖ Stormwater Fees – The Town currently charges homeowners a fee dependent on lot size used to offset the cost of a required a stormwater program. It is estimated that the Town will generate \$330,000 in revenue to support the program.

Enterprise Fund Expenditures at a Glance

Employee Compensation – The Board of Aldermen approved a 4% Cola and a 4% merit increase for budget year 24/25. The Town’s full-time and part-time employees are the most important resources for the delivery of its high-quality services.

Medical Insurance, Dental Insurance, Life Insurance, and Other Insurances and Employee benefits – The Town received a renewal quote from United Health Care that was 25% greater than current rates. The Town decided to use Blue Cross Blue Shield with a 7% rate increase with a PPO option and a HSA option choice. Employees that chose the HSA option will receive \$600 towards medical expenses. Employees that chose to be on the PPO plan will be required to pay \$50 a month to assist in covering the cost of the plan. The overall increase to the Town over the prior year is minimal but will vary based on the number of individuals on the plan and the distribution between the two plans.

Employees continue to receive Dental insurance and Life insurance at no charge to the employee. The Town continues to match up to 4% of an employee’s contribution to a 401K program.

The Town will remain with the North Carolina League of Municipalities for Property and Liability Coverage, Workers Compensation Insurance and a variety of bonds required for employees. The North Carolina League of Municipalities continues to be competitive in their rates and have provided good service over the prior years.

Departmental Expenditures Summary

Water Department (\$2,701,319) – The Water Department Budget was funded at \$9,835.00 more than in FY23/24. Overall, the department consists of 8 employees. Personnel related costs are \$520,954. Employees in this department undertake all water, sewer and some stormwater related maintenance and day-to-day activities. Operating expenditures for the department are \$2,180,365. Operating Expenses include: Transfer to Capital Reserves at \$400,000.

Sewer Department (\$1,535,681) – As previously stated, all personnel costs are allocated within the Water Department. The department has a variety of line items that make up the majority of expenditures such as contracted services (\$757,751), administrative charges to the General Fund (\$165,200) and NEI cost allocation of (\$500,000

Enterprise Retained Earnings (Fund Balance)

While not required by the Local Government Commission, a healthy Fund Balance is essential to the financial stability of the Enterprise Fund. Like the General Fund Balance, the Enterprise Fund Balance can be used to maintain operations and to make needed repairs to infrastructure following a major weather event and is needed to sustain expenditure while revenue is being collected. The anticipated Enterprise Reserve Fund available at the end of June 2024 is \$7,900,000 or 187%.

In addition to the reserve fund, the Town has an additional \$6,216,269 in reserves set aside for future Capital Expenditures.

CLOSING STATEMENTS

This budget has been prepared in accordance with direction and goals from the Board of Aldermen and Staff. The staff has attempted to establish a conservative financial plan that will either maintain or enhance existing levels of service to the residents of Wrightsville Beach. Careful review of expenditures and revenue estimates is the foundation of the budget plan. Considerable time and effort has been spent in preparing this budget.

Town staff is to be commended for their hard work and guidance in preparation of the department's budget request.

It is only through their help that this document can be presented to you in the form that is acceptable.

In closing, I would like to personally thank the Board of Aldermen to allow me to be the Acting Town Manager for the Town of Wrightsville Beach.

This budget is presented to you after careful consideration, deliberation, and good financial stewardship. It is my pleasure to present to you the Fiscal Year 2024-2025 Budget for the Town of Wrightsville Beach.

Respectively Submitted,



Tony Wilson
Acting Town Manager

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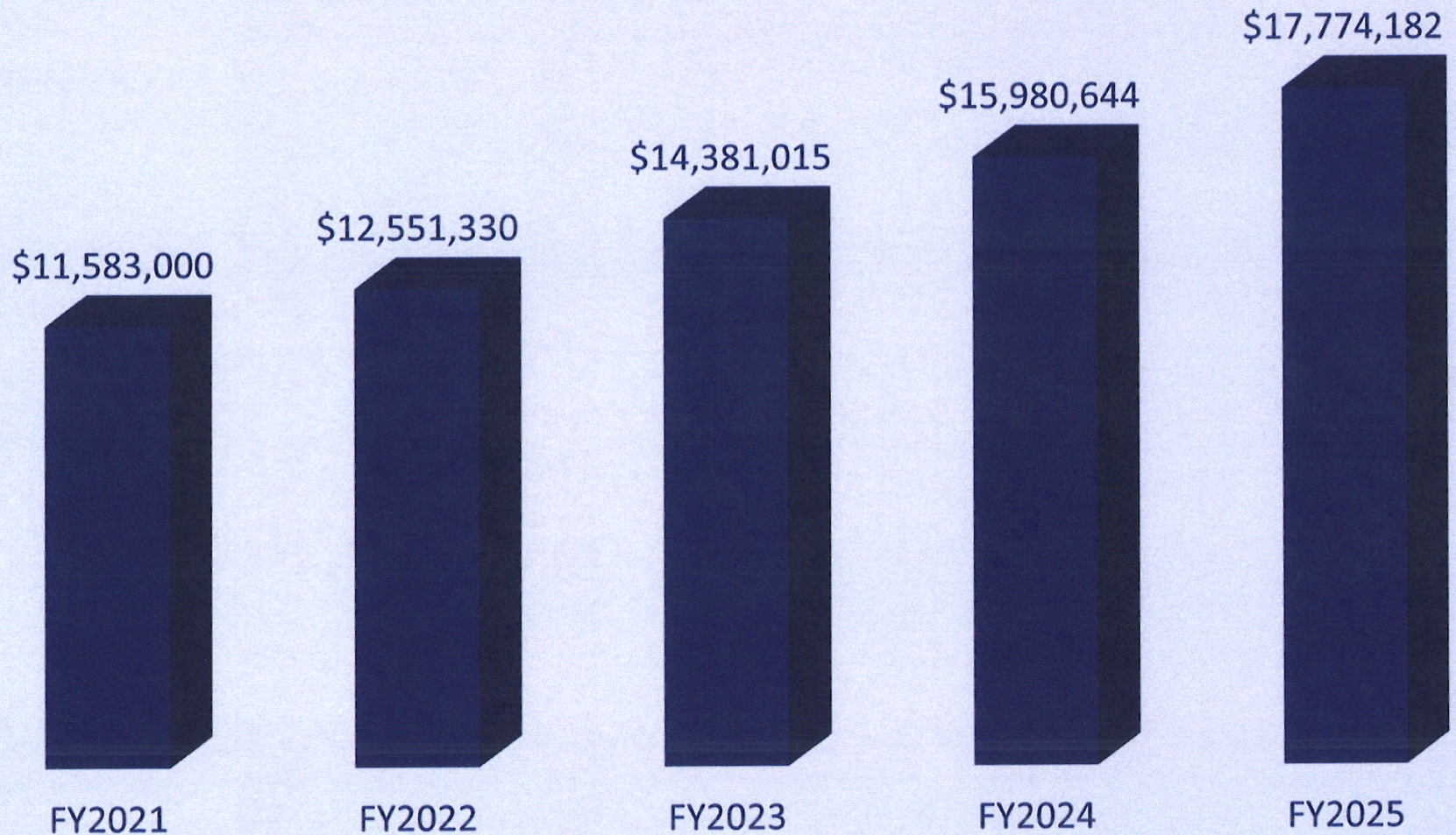
Town of Wrightsville Beach North Carolina



**General Fund
Revenue**

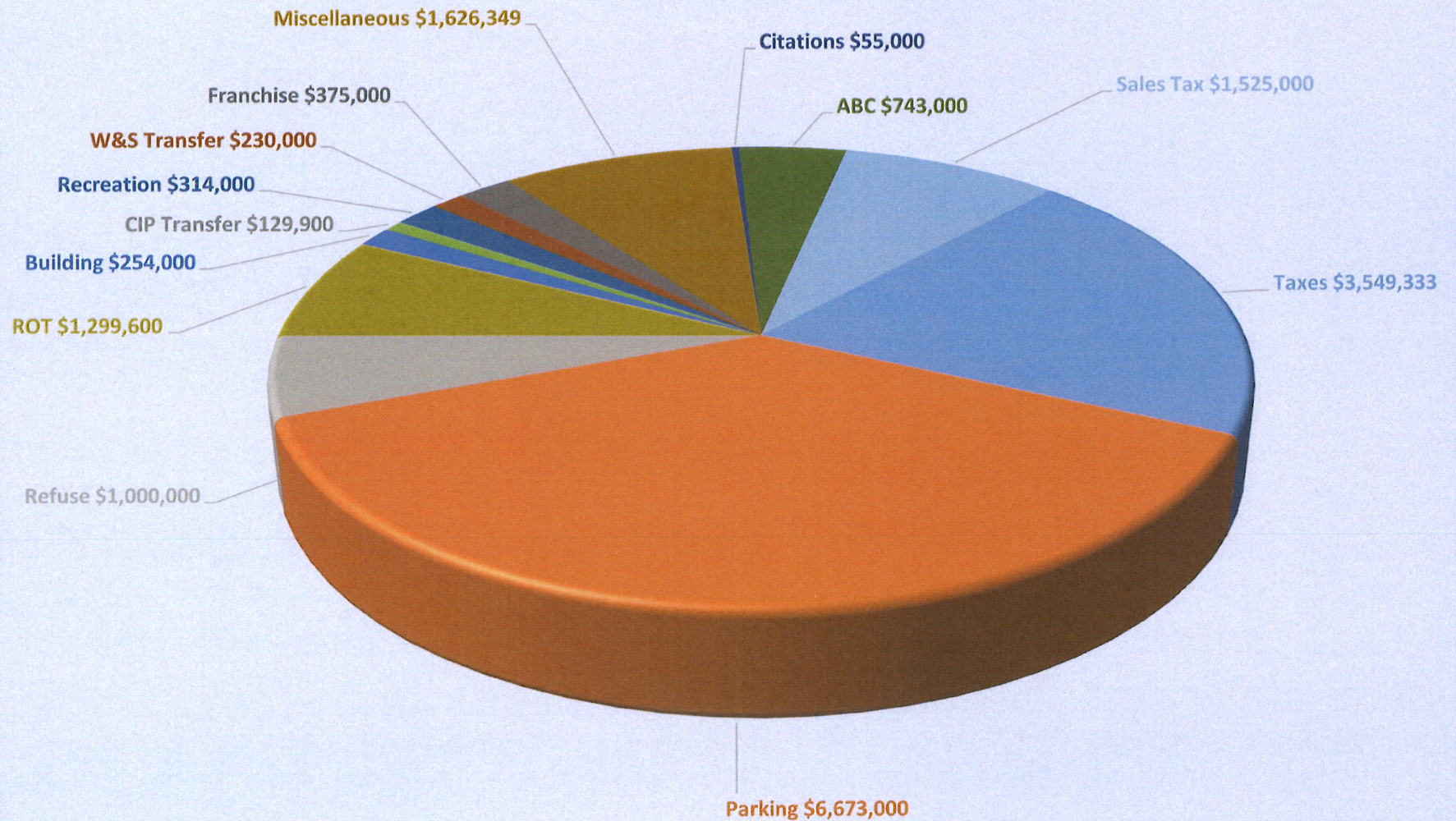


General Fund Revenue Trend





General Fund Revenues





Town of Wrightsville Beach, NC

Budget Worksheet Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

| | | 2021-2022 | 2021-2022 | 2022 - 2023 | 2022 - 2023 | 2023-2024 | 2023-2024 | Defined Budgets |
|--------------------------------|---------------------------------|--------------|----------------|--------------|----------------|--------------|--------------|------------------------|
| | | Total Budget | Total Activity | Total Budget | Total Activity | Total Budget | YTD Activity | 2024-2025 2024-2025 |
| Fund: 10 - GENERAL FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 10-3110 | AD VAL TAXES - CURRENT YR | 3,443,000.00 | 3,446,005.64 | 3,360,000.00 | 3,469,698.48 | 3,433,000.00 | 3,492,943.68 | 3,478,083.00 |
| 10-3111 | AD VAL TAXES - ALL PRIOR YEA... | 5,000.00 | 0.00 | 5,000.00 | 125.99 | 5,000.00 | 13,684.77 | 5,000.00 |
| 10-3114 | MOTOR VEHICLE TAX | 50,000.00 | 53,810.34 | 50,000.00 | 51,808.52 | 60,000.00 | 40,480.35 | 50,000.00 |
| 10-3115 | INTERLOCAL AGREEMENT - CITY.. | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 |
| 10-3210 | DOG LICENSES | 500.00 | 680.00 | 500.00 | 740.00 | 500.00 | 590.00 | 500.00 |
| 10-3234 | LOCAL SALES TAX ART 39 | 705,000.00 | 799,754.55 | 550,000.00 | 781,728.50 | 650,000.00 | 600,133.85 | 750,000.00 |
| 10-3235 | HALF CENT SALES ART 40 | 256,000.00 | 286,088.07 | 225,000.00 | 282,044.21 | 225,000.00 | 220,744.00 | 250,000.00 |
| 10-3236 | HALF CENT SALES ART 42 | 345,000.00 | 392,282.38 | 250,000.00 | 383,268.94 | 350,000.00 | 294,344.68 | 350,000.00 |
| 10-3237 | EXTRA 1/2 CENT SALES TAX ART.. | 0.00 | -3.21 | 0.00 | 64.86 | 0.00 | -127.50 | |
| 10-3261 | CABLE TV FEE | 50,000.00 | 122,888.24 | 50,000.00 | 48,695.37 | 45,000.00 | 22,901.72 | 45,000.00 |
| 10-3262 | PARKING METERS | 4,520,000.00 | 6,156,507.60 | 4,700,000.00 | 5,661,613.56 | 5,223,394.00 | 4,774,315.56 | 5,750,000.00 |
| 10-3263 | RESIDENTIAL PARKING PASS | 110,000.00 | 149,845.00 | 130,000.00 | 155,206.30 | 130,000.00 | 140,400.00 | 130,000.00 |
| 10-3264 | COMMERCIAL 1 PARKING PASS | 10,000.00 | 7,150.00 | 1,500.00 | 5,200.00 | 1,500.00 | 11,080.00 | 5,000.00 |
| 10-3265 | COMMERCIAL 2 PARKING PASS | 8,000.00 | 15,000.00 | 1,500.00 | 13,650.00 | 8,000.00 | 9,000.00 | 8,000.00 |
| 10-3266 | CONTRACTOR PARKING PASS | 25,000.00 | 38,770.00 | 25,000.00 | 59,120.00 | 25,000.00 | 31,440.00 | 30,000.00 |
| 10-3270 | ROOM OCCUPANCY TAX (3%) | 552,000.00 | 524,994.14 | 727,000.00 | 734,198.00 | 791,000.00 | 652,740.00 | 1,299,600.00 |
| 10-3280 | MUNICIPAL VEHICLE TAX | 60,000.00 | 65,580.00 | 60,000.00 | 56,687.00 | 10,000.00 | 7,586.08 | 9,500.00 |
| 10-3290 | PENALTIES/INTEREST-TAXES | 7,000.00 | 4,855.03 | 5,000.00 | 8,149.30 | 4,500.00 | 6,058.19 | 5,000.00 |
| 10-3292 | POWELL BILL ST ALLOCATION | 62,000.00 | 73,101.67 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-3299 | SALES TAX - CITY HOLD HARML... | 135,000.00 | 207,446.41 | 135,000.00 | 205,740.24 | 185,000.00 | 163,263.10 | 175,000.00 |
| 10-3322 | BEER & WINE TAX | 10,000.00 | 9,814.85 | 10,000.00 | 11,213.00 | 8,000.00 | 0.00 | 8,000.00 |
| 10-3323 | COURT FEES | 3,500.00 | 2,164.50 | 2,500.00 | 2,375.39 | 1,000.00 | 1,767.52 | 2,000.00 |
| 10-3324 | UTILITIES FRANCHISE TAX | 340,000.00 | 279,576.90 | 330,000.00 | 336,669.76 | 330,000.00 | 189,322.56 | 330,000.00 |
| 10-3343 | BUILDING PERMITS | 250,000.00 | 710,738.00 | 300,000.00 | 345,744.00 | 300,000.00 | 442,265.00 | 250,000.00 |
| 10-3346 | STATE BUILDING PERMIT FEE | 200.00 | 890.00 | 200.00 | 490.00 | 200.00 | 570.00 | 200.00 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|-------------------------|-----------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| 10-3347 | BLDG PERM-ZONING COMPLIAN | 4,000.00 | 7,500.00 | 4,000.00 | 6,075.00 | 4,000.00 | 3,350.00 | 4,000.00 |
| 10-3350 | BUSINESS ON BEACH PERMIT | 3,000.00 | 4,200.00 | 4,000.00 | 3,600.00 | 3,500.00 | 3,200.00 | 3,500.00 |
| 10-3605 | SPECIAL EVENT PERMITS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 28,538.50 | 25,000.00 |
| 10-3647 | FACILITY RESERVATIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 17,713.46 | 15,000.00 |
| 10-3648 | FITNESS CLASSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 26,955.00 | 25,000.00 |
| 10-3649 | RECREATION PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 201,734.40 | 210,000.00 |
| 10-3650 | RECREATION REVENUES | 303,476.01 | 316,066.34 | 200,000.00 | 302,266.18 | 250,000.00 | 17,456.60 | 1,000.00 |
| 10-3651 | RECREATION CONTRIBUTIONS | 10,666.90 | 11,576.84 | 1,000.00 | 205.00 | 0.00 | 192.00 | |
| 10-3652 | REC CONTRIB-FAM MOVIES/C... | 29,000.00 | 5,700.00 | 6,000.00 | 0.00 | 0.00 | 1,500.00 | |
| 10-3750 | REFUSE COLLECTION CHARGES | 1,000,000.00 | 1,083,335.44 | 1,000,000.00 | 1,049,808.77 | 1,000,000.00 | 881,293.94 | 1,000,000.00 |
| 10-3757 | SOLID WASTE DISPOSAL TAX | 1,750.00 | 1,894.43 | 1,750.00 | 2,425.88 | 1,750.00 | 1,470.91 | 1,750.00 |
| 10-3782 | CC FEES | 0.00 | 0.00 | 0.00 | -4.00 | 0.00 | 0.00 | |
| 10-3831 | INTEREST ON INVESTMENTS | 10,000.00 | 18,823.91 | 1,000.00 | 590,936.89 | 500,000.00 | 936,105.64 | 750,000.00 |
| 10-3834 | RENT - TOWN OWNED BUILDI... | 61,000.00 | 66,286.54 | 61,000.00 | 64,025.00 | 61,000.00 | 63,150.00 | 61,000.00 |
| 10-3835 | SALE OF ASSETS | 27,000.00 | 968,294.11 | 20,000.00 | 206,291.05 | 20,000.00 | 66,420.00 | 20,000.00 |
| 10-3836 | INTEREST INCOME - LEASES | 0.00 | 856.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-3838 | ABC NET REVENUES | 705,000.00 | 943,366.52 | 425,000.00 | 1,125,644.13 | 650,000.00 | 454,024.15 | 600,000.00 |
| 10-3839 | MISCELLANEOUS REVENUE | 222,000.00 | 81,308.97 | 10,000.00 | 69,624.88 | 10,000.00 | 33,211.20 | 10,000.00 |
| 10-3840 | INSURANCE CLAIMS/REFUNDS | 5,000.00 | 17,336.18 | 5,000.00 | 0.00 | 5,000.00 | 169.00 | 5,000.00 |
| 10-3841 | VAR/CUP/CAMA/REZONE FEES | 5,500.00 | 7,500.00 | 5,500.00 | 4,000.00 | 5,000.00 | 3,500.00 | 5,000.00 |
| 10-3842 | CAMA PERMIT REIMBURSEME... | 1,500.00 | 1,810.00 | 1,500.00 | 2,000.00 | 1,000.00 | 330.00 | 1,000.00 |
| 10-3846 | PARK PERMIT CC FEE | 0.00 | 5,813.93 | 0.00 | 6,979.82 | 0.00 | 6,148.28 | |
| 10-3850 | DPS GCC Grant | 0.00 | 0.00 | 16,555.02 | 0.00 | 0.00 | 0.00 | |
| 10-3856 | FARMERS' MKT MISC REV | 0.00 | 370.00 | 0.00 | 165.00 | 0.00 | 576.00 | |
| 10-3857 | FARMERS MARKET | 14,000.00 | 21,270.00 | 18,000.00 | 38,120.00 | 18,000.00 | 38,725.00 | 38,000.00 |
| 10-3859 | MISCELLANEOUS GRANTS | 0.00 | 0.00 | 0.00 | 145.00 | 0.00 | 0.00 | |
| 10-3861 | ABC GRANT - COPS | 50,000.00 | 50,000.00 | 31,000.00 | 31,000.00 | 27,100.00 | 27,100.00 | |
| 10-3865 | WB SPECIALTY PLATES | 5,000.00 | 6,120.00 | 0.00 | 9,250.00 | 5,000.00 | 5,880.00 | 5,000.00 |
| 10-3866 | FIRE ALARM CITATIONS | 1,000.00 | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 | |
| 10-3867 | FEMA-HURRICANES | 0.00 | 39,958.23 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-3869 | MIXED DRINK SURCHARGE | 110,000.00 | 135,529.35 | 70,000.00 | 144,487.50 | 100,000.00 | 126,202.91 | 135,000.00 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

| | | Defined Budgets | | | | | | |
|-------------------------|---------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | 2021-2022 | 2021-2022 | 2022 - 2023 | 2022 - 2023 | 2023-2024 | 2023-2024 | 2024-2025 |
| | | Total Budget | Total Activity | Total Budget | Total Activity | Total Budget | YTD Activity | 2024-2025 |
| 10-3870 | PKING METER CIVIL PENALTY | 675,000.00 | 890,469.50 | 500,000.00 | 841,651.31 | 725,000.00 | 575,059.95 | 750,000.00 |
| 10-3873 | CIVIL PENALTY - OTHER THAN A... | 30,000.00 | 28,292.20 | 30,000.00 | 11,839.00 | 15,000.00 | 9,352.02 | 10,000.00 |
| 10-3874 | DOG CITATIONS | 48,000.00 | 52,895.78 | 15,000.00 | 33,297.64 | 20,000.00 | 19,638.96 | 15,000.00 |
| 10-3875 | CIVIL CITATIONS - ALCOHOL/W... | 50,000.00 | 82,106.48 | 50,000.00 | 33,921.11 | 40,000.00 | 28,708.69 | 30,000.00 |
| 10-3876 | ZONING VIOLATIONS | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-3877 | STATE OF EMERG CIV PEN TO... | 0.00 | 485.00 | 0.00 | 108.00 | 0.00 | 0.00 | |
| 10-3965 | TRANSFER FROM FUND 43 | 0.00 | 0.00 | 8,475.88 | 8,475.88 | 0.00 | 0.00 | |
| 10-3966 | TRANSFER FROM FUND 44 | 0.00 | 0.00 | 848.86 | 848.86 | 0.00 | 0.00 | |
| 10-3967 | TRANSFER FROM FUND 47 | 0.00 | 0.00 | 111.12 | 111.12 | 0.00 | 0.00 | |
| 10-3968 | ARPA Reimbursement | 0.00 | 0.00 | 407,295.34 | 407,295.34 | 428,500.21 | 428,500.21 | |
| 10-3980 | TRANSFER FR WATER & SEWER | 179,800.00 | 179,800.00 | 179,800.00 | 179,800.00 | 230,000.00 | 230,000.00 | 230,000.00 |
| 10-3984 | TRANSFER FR GFCIP | 115,500.00 | 115,500.00 | 73,000.00 | 73,000.00 | 97,872.00 | 97,872.00 | 179,900.00 |
| 10-3985 | TRANSFER OF STORMWATER F... | 0.00 | 0.00 | 330,000.00 | 330,000.00 | 330,000.00 | 330,000.00 | 330,000.00 |
| 10-3991 | APPROPRIATED FUND BALANCE | 1,232,500.00 | 0.00 | 849,145.32 | 0.00 | 630,384.81 | 0.00 | 353,149.00 |
| Revenue Total: | | 15,876,892.91 | 18,522,605.86 | 15,273,681.54 | 18,221,625.78 | 16,994,201.02 | 15,809,582.38 | 17,774,182.00 |

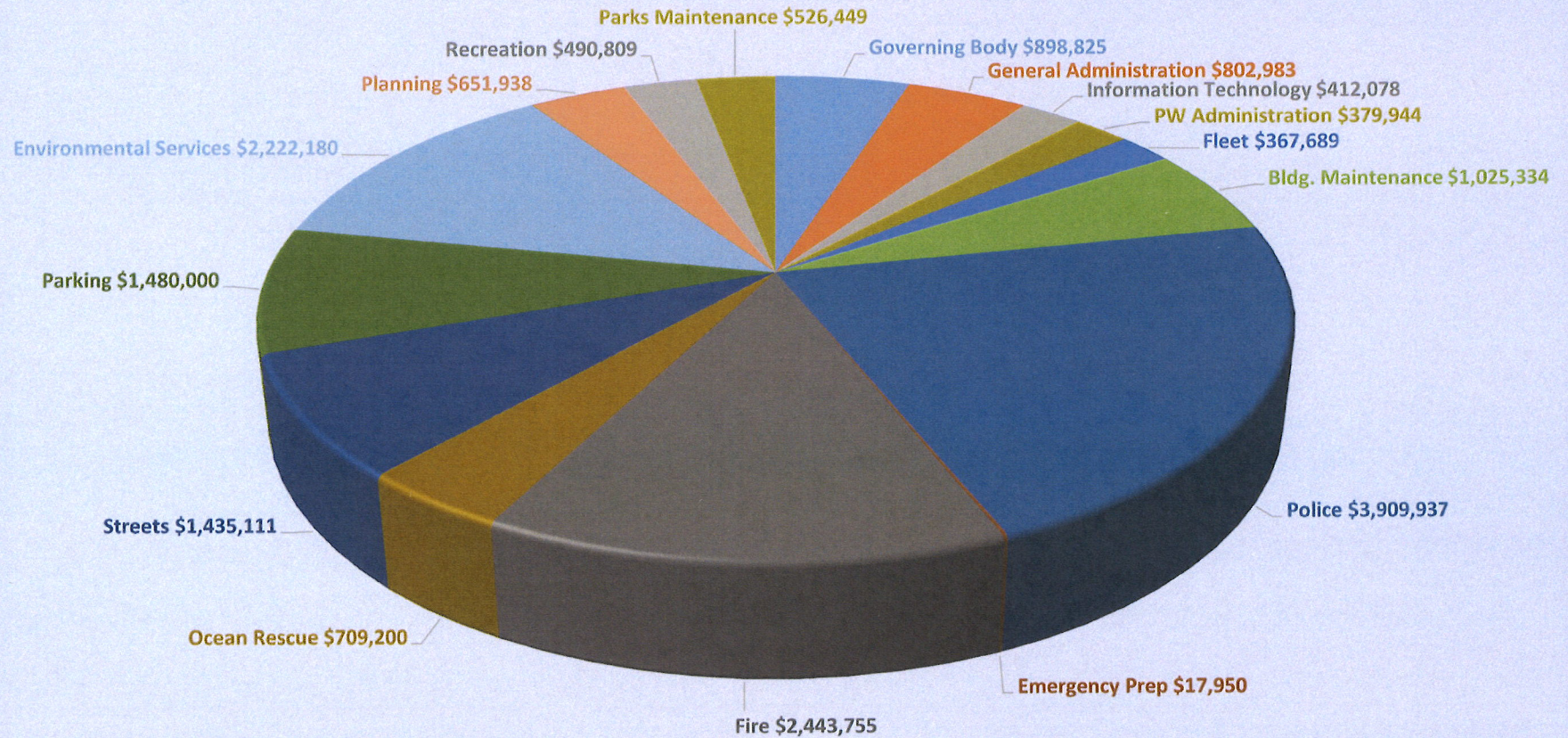
Town of Wrightsville Beach North Carolina



General Fund Expenditures



General Fund Expenditures



Town of Wrightsville Beach North Carolina



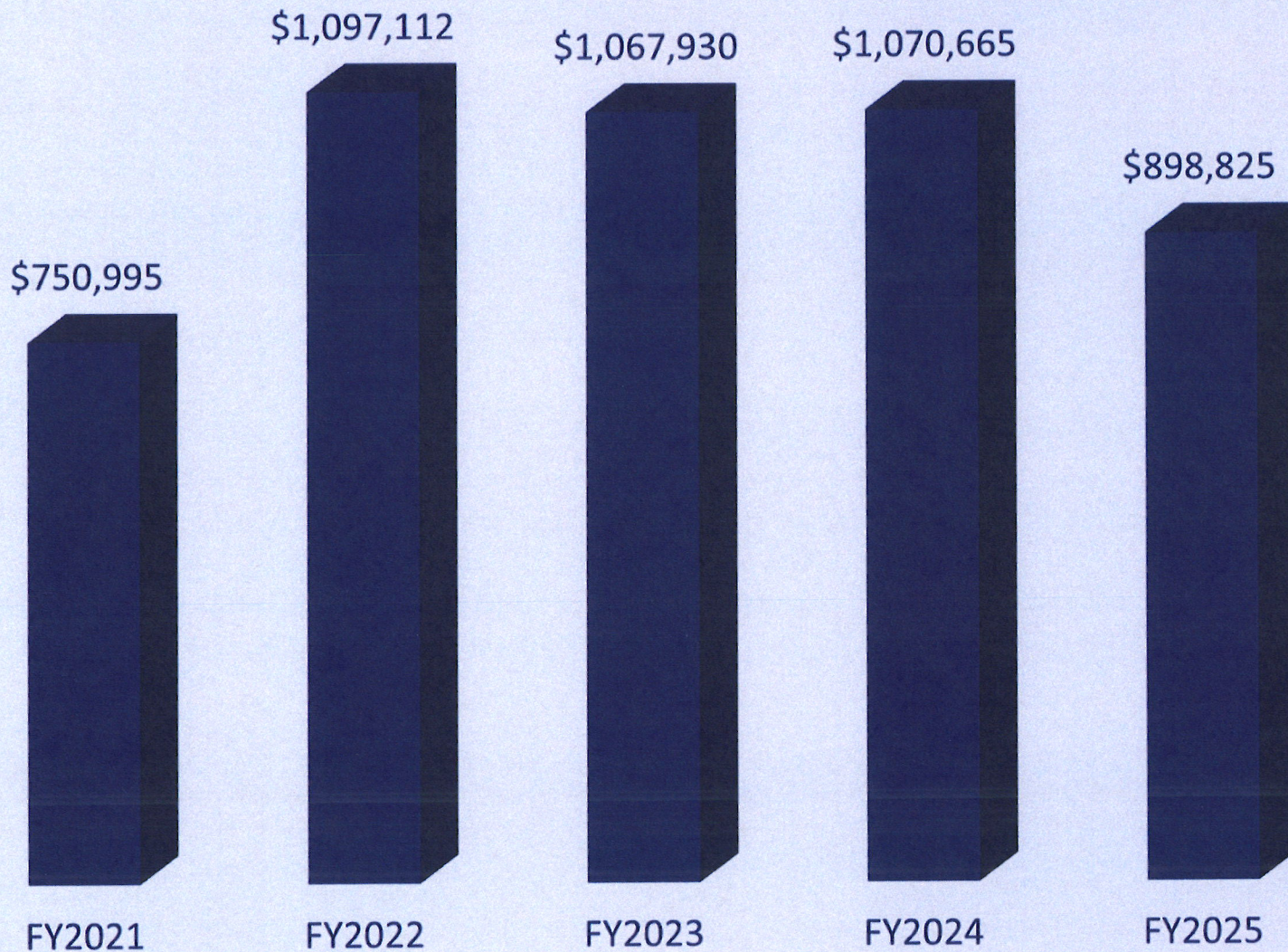
Governing Body

Mission Statement

To represent the residents of the Town in meeting community needs by formulating local government policies and providing resources to implement those policies within the bounds of federal and state Constitutional and statutory law.



Governing Body





Governing Body - 104110

FY 2024/2025

| .0000 - .1300 Wages & Benefits | |
|---|------------------|
| Salaries & Wages | \$72,000 |
| Board Members | \$40,630 |
| FICA | \$8,650 |
| Group Insurance | \$18,725 |
| Retirement | \$9,825 |
| 401k Contributions | \$2,900 |
| Totals | \$152,730 |

| .1801 Professional Services | |
|------------------------------------|------------------|
| Annual Audit | \$34,240 |
| Town Attorney | \$75,000 |
| Outside Legal/Financial Services | \$18,000 |
| Turtle Monitoring Program for CSDR | \$4,800 |
| Totals | \$132,040 |

| .1900 Contracted Services | |
|----------------------------------|-----------------|
| Code Updates | \$15,000 |
| Elections | \$0 |
| Totals | \$15,000 |

| .3100 Travel and Training | |
|----------------------------------|----------------|
| Board Retreat | \$500 |
| Miscellaneous Training | \$1,000 |
| PIO Auto Allowance | \$650 |
| Totals | \$2,150 |

| .3200 Cell Phone | |
|--------------------------|----------------|
| Board Members Cell Phone | \$3,900 |
| PIO Cell Phone | \$780 |
| Totals | \$4,680 |

| Total Expenses: | | \$898,825 |
|--|--|------------------|
| .3930 Dues/Subscriptions | | |
| NC League of Municipalities | | \$3,700 |
| UNC School of Government | | \$350 |
| NC BIWA & Conference Sponsorship | | \$4,600 |
| Wilmington Urban Area Metro Planning Organization | | \$3,800 |
| WB Museum | | \$500 |
| Cape Fear Council of Gov's | | \$800 |
| WB Chamber of Commerce | | \$375 |
| Lumina Daze | | \$500 |
| Miscellaneous | | \$1,600 |
| Totals | | \$16,225 |

| .4500 Insurance and Bonds | |
|----------------------------------|------------------|
| Flood Insurance | 105,000 |
| Property/Liability Insurance | 250,000 |
| Worker's Comp Insurance | 100,000 |
| Unemployment Insurance | 5,000 |
| Totals | \$460,000 |

| .4900 Miscellaneous | |
|---------------------------------|-----------------|
| Holiday Luncheon | \$3,500 |
| Service Awards | \$1,000 |
| Miscellaneous Supplies | \$1,500 |
| Meetings with Local Governments | \$1,500 |
| Wellness Program | \$1,500 |
| Flags | \$1,000 |
| Uniforms | \$1,000 |
| Totals | \$11,000 |



FY 2024/2025

Governing Body - 104110

| .4930 Community Projects | |
|---|-----------------|
| Flotilla Fireworks/Advertising (45k from ROT) | \$45,000 |
| Christmas Decorations/Replacement light bulbs/equipment rental (25k from ROT) | \$25,000 |
| Totals | \$70,000 |

| .9630 Transfer to Water/Sewer Fund | |
|--|------------|
| Transfer to Water/Sewer Fund for Capital Needs | |
| Totals | \$0 |

| .9663 Transfers to GF-CIP | |
|----------------------------------|-----------------|
| Beaches and Inlets | \$0 |
| Historic Preservation Area | \$25,000 |
| Mason's Inlet Assessment | \$10,000 |
| Totals | \$35,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|--------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| Expense | | | | | | | | |
| DeptAcctCode: 4110 - Governing Body | | | | | | | | |
| 10-4110-0000 | SALARIES & WAGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 72,000.00 |
| 10-4110-0801 | ATTENDANCE FEES | 34,200.00 | 33,678.00 | 37,620.00 | 35,394.15 | 37,620.00 | 33,575.85 | 40,630.00 |
| 10-4110-0900 | FICA TAX EXPENSE | 2,660.00 | 2,660.02 | 2,925.00 | 2,947.14 | 2,925.00 | 2,568.29 | 8,650.00 |
| 10-4110-1000 | RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9,825.00 |
| 10-4110-1010 | 401-K CONTRIBUTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,900.00 |
| 10-4110-1100 | GROUP INSURANCE | 6,000.00 | 6,243.52 | 6,000.00 | 7,425.29 | 8,500.00 | 8,130.60 | 18,725.00 |
| 10-4110-1801 | PROFESSIONAL SERVICES | 202,750.00 | 73,376.74 | 199,300.00 | 143,447.90 | 156,075.00 | 50,143.66 | 132,040.00 |
| 10-4110-1900 | CONTRACTED SERVICES | 469,000.00 | 8,750.93 | 29,400.00 | 15,637.99 | 20,000.00 | 12,495.76 | 15,000.00 |
| 10-4110-2300 | MED SERVICES/PRESCRIP/WC | 0.00 | 297.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4110-3100 | TRAVEL & TRAINING | 1,500.00 | 0.00 | 1,500.00 | 4,177.77 | 1,500.00 | 108.16 | 2,150.00 |
| 10-4110-3200 | CELL PHONE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,680.00 |
| 10-4110-3930 | DUES & SUBSCRIPTIONS | 12,835.00 | 10,880.97 | 12,835.00 | 11,974.15 | 13,785.00 | 8,722.00 | 16,225.00 |
| 10-4110-4500 | INSURANCE & BONDS | 26,000.00 | 23,016.06 | 39,600.00 | 14,028.26 | 24,000.00 | 15,947.38 | 460,000.00 |
| 10-4110-4900 | MISCELLANEOUS | 9,000.00 | 6,568.83 | 9,250.00 | 11,424.95 | 56,652.00 | 58,557.92 | 11,000.00 |
| 10-4110-4930 | TDA PROJECTS | 94,000.00 | 40,382.24 | 101,000.00 | 97,890.98 | 105,000.00 | 96,266.92 | 70,000.00 |
| 10-4110-9656 | TRANSFER TO FUND 56 | 0.00 | 0.00 | 21,250.00 | 21,250.00 | 0.00 | 0.00 | |
| 10-4110-9663 | TRANSFER TO GF CIP | 841,167.00 | 1,782,615.00 | 775,000.00 | 775,000.00 | 780,000.00 | 780,000.00 | 35,000.00 |
| DeptAcctCode: 4110 - Governing Body Total: | | 1,699,112.00 | 1,988,469.31 | 1,235,680.00 | 1,140,598.58 | 1,206,057.00 | 1,066,516.54 | 898,825.00 |

Town of Wrightsville Beach North Carolina



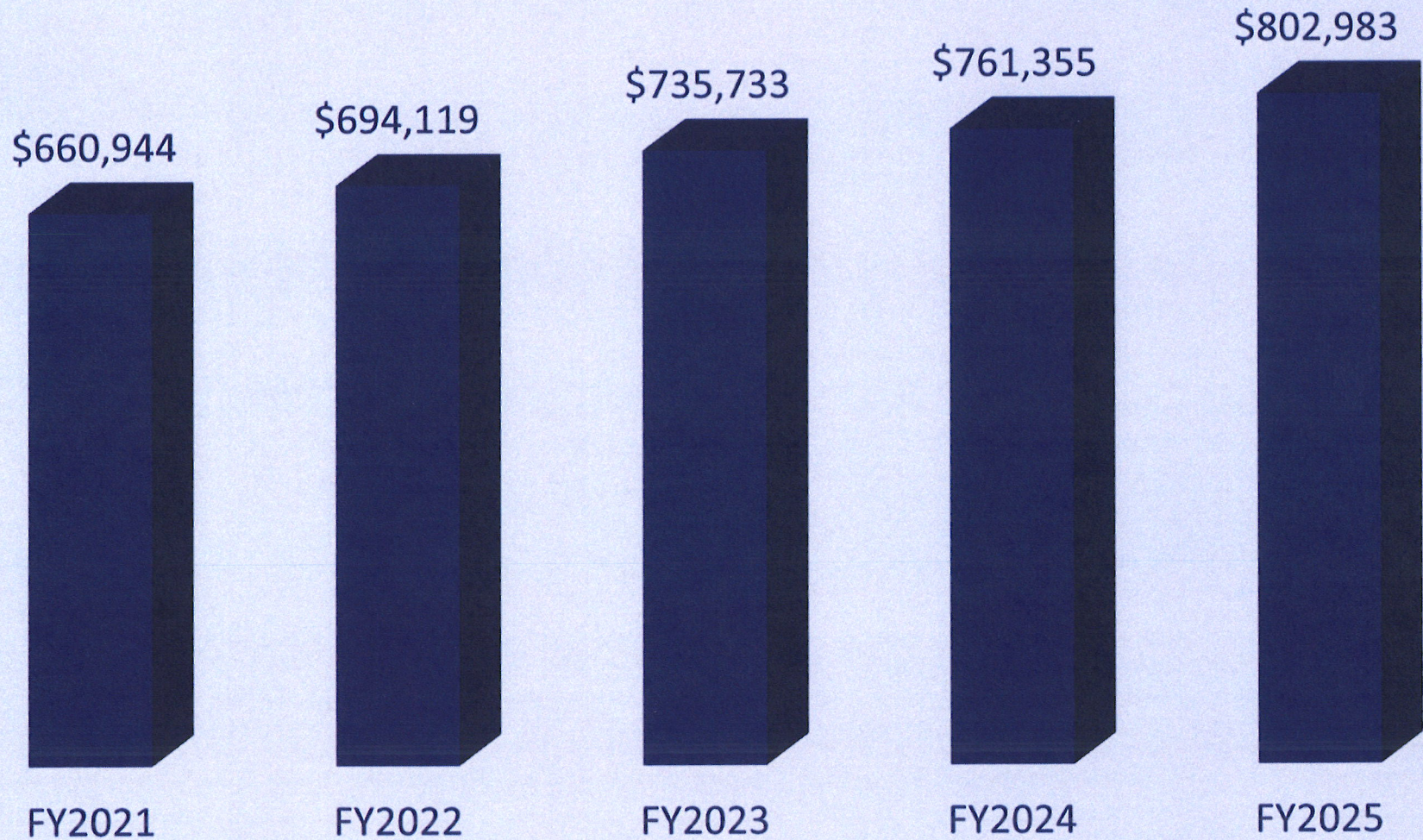
General Administration

Mission Statement

To act as goodwill ambassadors for the Town by providing professional, courteous, and efficient customer service to our residents and tourists; to provide administrative support to the Town Manager, Mayor, and Board of Aldermen; to maintain official records; to administer employee benefits and payroll; and to supervise the accounting needs of the Town, including receiving and disbursing payments, preparing an annual budget, and investing municipal funds.



General Administration





FY 2024/2025

General Administration - 104120

| .0000 - .1300 Wages & Benefits | |
|---|------------------|
| Salaries & Wages | \$492,836 |
| Overtime Pay | \$3,000 |
| FICA | \$38,745 |
| Group Insurance | \$56,302 |
| Retiree Health Insurance | \$12,120 |
| Retiree Life Insurance | \$0 |
| Retirement | \$67,632 |
| Longevity | \$0 |
| 401k Contributions | \$19,833 |
| Totals | \$690,468 |

| .1801 Professional Services | |
|------------------------------------|-----------------|
| Auditor assistance | \$1,800 |
| Annual actuarial study | \$2,000 |
| Sales tax audit | \$1,200 |
| Admin fees for employee flex plan | \$4,950 |
| Pay and Classification Study | \$0 |
| EAP assistance | \$2,500 |
| Totals | \$12,450 |

| .1901 Contracted Services | |
|---|-----------------|
| Tax billing/collection services at .75% of property tax collections up to 95% | \$25,000 |
| 1.75% for collections over 95% | \$2,000 |
| NC motor vehicle tax collections | \$8,000 |
| Totals | \$35,000 |

| .2600 Departmental Supplies/ Materials | |
|---|-----------------|
| Office supplies for GA and GB | \$14,000 |
| Totals | \$14,000 |

| | |
|------------------------|------------------|
| Total Expenses: | \$802,983 |
|------------------------|------------------|

| .3100 Travel and Training | |
|--|-----------------|
| Town Manager Auto Allowance | \$3,900 |
| Town Clerk Auto Allowance | \$650 |
| Finance Officer Auto Allowance | \$2,600 |
| HR Auto Allowance | \$650 |
| HR Training | \$1,500 |
| Administration Training and Schools | \$2,000 |
| Town Manager Local/Regional Meetings/Schools | \$3,250 |
| Town Clerk -Schools/Conferences | \$1,500 |
| Finance Officer Training and Schools | \$3,000 |
| Totals | \$19,050 |

| .3200 Cell Phone | |
|----------------------------|----------------|
| Manager Cell Phone | \$780 |
| Town Clerk Cell Phone | \$780 |
| Finance Officer Cell Phone | \$780 |
| Human Resources Cell Phone | \$780 |
| Totals | \$3,120 |

| .3220 Postage | |
|----------------------|-----------------|
| Postage | \$10,000 |
| Totals | \$10,000 |

| .3400 Printing | |
|------------------------|----------------|
| Overall Printing Costs | \$5,000 |
| Totals | \$5,000 |



FY 2024/2025

General Administration - 104120

| .3520 Maintenance/Repair Equipment | |
|--|----------------|
| Miscellaneous repair of equipment not under maintenance contract | \$2,000 |
| Copy machine maintenance | \$2,000 |
| Totals | \$4,000 |

| .3700 Advertising | |
|---|----------------|
| Employment ads and legal notices for Town meetings and activities | \$2,500 |
| Totals | \$2,500 |

| .3930 Dues/Subscriptions | |
|---|----------------|
| NC Assoc of Municipal Clerks | \$90 |
| NC City/County Mgmt Assoc. | \$280 |
| International Institute of Municipal Clerks | \$185 |
| Government Finance Officers Association | \$160 |
| NC Finance Officers Association | \$50 |
| Application fee for ACFR | \$460 |
| Star News subscription | \$750 |
| NC Business Licensing Officials | \$50 |
| Notary renewal | \$70 |
| ICMA | \$800 |
| AICP/APA | \$600 |
| Other dues/subscriptions | \$1,400 |
| Totals | \$4,895 |

| .4310 Building/Equipment Rental | |
|--|----------------|
| Postage meter & scale | \$2,500 |
| Totals | \$2,500 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4120 - General Administration | | | | | | | | |
| 10-4120-0000 | SALARIES & WAGES | 403,848.00 | 414,325.52 | 439,433.00 | 434,205.05 | 456,334.00 | 434,942.92 | 492,836.00 |
| 10-4120-0100 | OVERTIME | 3,000.00 | 113.94 | 3,060.00 | 709.03 | 3,000.00 | 1,290.95 | 3,000.00 |
| 10-4120-0200 | WAGES-TEMP EMPLOYEES | 0.00 | 8,700.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4120-0300 | LONGEVITY | 1,700.00 | 1,400.00 | 1,400.00 | 0.00 | 500.00 | 500.00 | |
| 10-4120-0900 | FICA TAX EXPENSE | 31,880.00 | 33,838.20 | 34,579.00 | 34,653.20 | 35,960.00 | 33,586.42 | 38,745.00 |
| 10-4120-1000 | RETIREMENT | 46,422.00 | 49,072.94 | 53,534.00 | 53,218.28 | 59,025.00 | 52,477.62 | 67,632.00 |
| 10-4120-1010 | 401-K CONTRIBUTIONS | 16,274.00 | 13,088.78 | 17,697.00 | 12,838.66 | 18,375.00 | 13,568.43 | 19,833.00 |
| 10-4120-1100 | GROUP INSURANCE | 42,226.00 | 38,380.75 | 42,225.00 | 46,749.64 | 54,650.00 | 46,589.20 | 56,302.00 |
| 10-4120-1150 | RETIREE HEALTH INSURANCE | 8,000.00 | 8,679.41 | 8,000.00 | 11,003.45 | 12,120.00 | 8,455.80 | 12,120.00 |
| 10-4120-1170 | RETIREE LIFE INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 1,386.00 | 0.00 | |
| 10-4120-1300 | UNEMPLOYMENT INSURANCE | 2,500.00 | 0.00 | 0.00 | 317.94 | 0.00 | 291.56 | |
| 10-4120-1800 | PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 76.00 | |
| 10-4120-1801 | PROFESSIONAL SERVICES | 11,614.00 | 16,566.25 | 11,650.00 | 11,245.10 | 11,650.00 | 2,863.55 | 12,450.00 |
| 10-4120-1901 | TAX COLLECTION FEES | 35,000.00 | 27,744.26 | 35,000.00 | 29,194.40 | 35,000.00 | 27,882.08 | 35,000.00 |
| 10-4120-2300 | MED SERVICES/PREScriP/WC | 0.00 | 379.35 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4120-2600 | DEPT SUPPLIES & MATERIALS | 13,500.00 | 14,938.36 | 15,500.00 | 13,687.83 | 14,000.00 | 6,848.52 | 14,000.00 |
| 10-4120-3100 | TRAVEL & TRAINING | 15,850.00 | 6,360.53 | 15,850.00 | 14,174.58 | 16,550.00 | 14,090.58 | 19,050.00 |
| 10-4120-3200 | CELL PHONE | 2,340.00 | 2,144.01 | 2,340.00 | 2,395.39 | 2,340.00 | 2,022.48 | 3,120.00 |
| 10-4120-3220 | POSTAGE | 10,000.00 | 6,238.40 | 10,000.00 | 8,168.36 | 7,500.00 | 5,918.16 | 10,000.00 |
| 10-4120-3400 | PRINTING | 5,000.00 | 2,522.55 | 5,000.00 | 3,117.12 | 5,000.00 | 2,812.72 | 5,000.00 |
| 10-4120-3520 | MAINT/REPAIR-EQUIPMENT | 4,000.00 | 4,501.73 | 4,000.00 | 2,842.44 | 4,000.00 | 2,397.16 | 4,000.00 |
| 10-4120-3700 | ADVERTISING | 7,000.00 | 1,215.00 | 2,500.00 | 1,537.32 | 2,500.00 | 1,551.00 | 2,500.00 |
| 10-4120-3930 | DUES & SUBSCRIPTIONS | 3,965.00 | 3,262.70 | 3,965.00 | 3,222.50 | 3,965.00 | 3,638.77 | 4,895.00 |
| 10-4120-4310 | BLDG & EQUIP RENTAL | 0.00 | 298.00 | 3,000.00 | 2,165.40 | 2,500.00 | 1,624.05 | 2,500.00 |
| 10-4120-4500 | INSURANCE & BONDS | 30,000.00 | 30,961.01 | 27,000.00 | 12,826.19 | 15,000.00 | 12,897.62 | |
| 10-4120-5981 | COVID 19 | 0.00 | 1,805.49 | 0.00 | 0.00 | 0.00 | 0.00 | |
| DeptAcctCode: 4120 - General Administration Total: | | 694,119.00 | 686,537.18 | 735,733.00 | 698,271.88 | 761,355.00 | 676,325.59 | 802,983.00 |

Town of Wrightsville Beach North Carolina



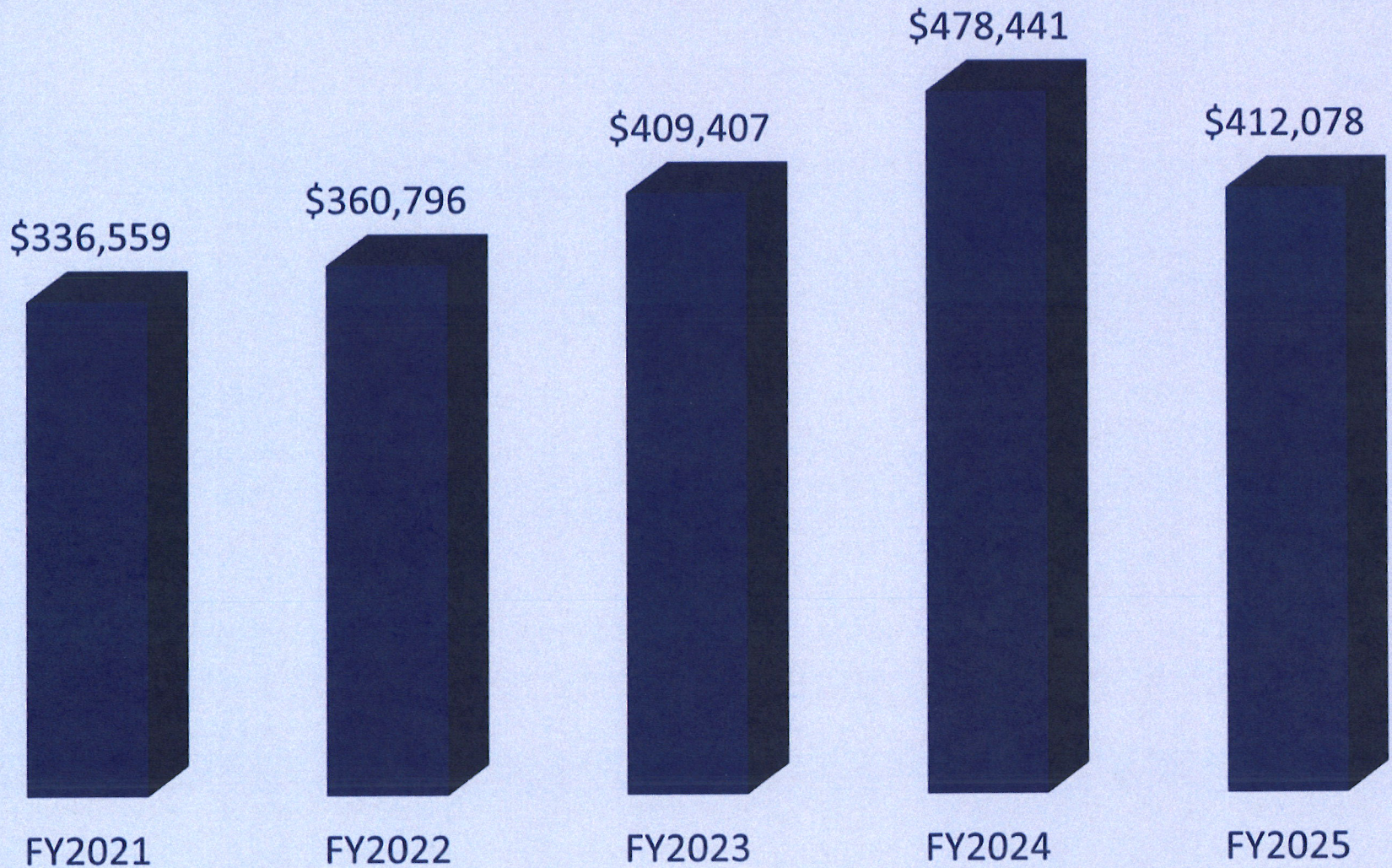
Information Technology

Mission Statement

We are committed to serving the business operations of the Town, integrating computer system solutions, and providing the highest quality service to ensure the efficient utilization of technology resources and investments.



Information Technology





FY 2024/2025

Information Technology - 104210

| .0000-.1300 Wages and Benefits | |
|---------------------------------------|----------------|
| Retiree Health Insurance | \$2,928 |
| Totals | \$2,928 |

| .1801 Professional Services | |
|------------------------------------|------------------|
| Video surveillance maintenance | \$15,000 |
| Infranet Managed Services | \$114,000 |
| Totals | \$129,000 |

| .1900 Contracted Services | |
|---|-----------------|
| Office 365 Email Hosting Fees (100 users) | \$15,000 |
| Rubrik Disaster Recovery & Remote Backup | \$14,400 |
| CivicPlus Website Hosting Annual Fees | \$5,400 |
| (2) SSL Certificates Fees for Webservers | \$350 |
| Office 365 Email Backup Solution | \$0 |
| Totals | \$35,150 |

| .2600 Departmental Supplies/ Materials | |
|---|-----------------|
| IT Office Supplies | \$0 |
| IT Hardware Replacement Supplies | \$5,000 |
| (17) PC & Laptop Replacements | \$25,500 |
| (1) MDT Replacement | \$3,000 |
| Totals | \$33,500 |

| .3210 Phone | |
|----------------------------------|-----------------|
| Cable/Internet | \$14,000 |
| Cisco Webex Cloud Phone Services | \$16,000 |
| Totals | \$30,000 |

| Total Expenses: | | \$412,078 |
|--|--|------------------|
| .3520 Maintenance/Repair Equipment | | |
| Police Software Maintenance Agreements | | \$10,200 |
| Fire Software Maintenance Agreements | | \$44,500 |
| Planning Software Maintenance Agreements | | \$7,100 |
| PW Software Maintenance Agreements | | \$4,700 |
| Town Hall Software Maintenance Agreements | | \$56,600 |
| Parks and Recreation Software Subscription | | \$9,800 |
| Adobe Fees/GIS fees | | \$16,570 |
| IT Hardware & Software Maint. Agreements | | \$10,200 |
| Totals | | \$159,670 |

| .4310 Building & Equipment Rentals | |
|---|-----------------|
| Parks Copier Lease | \$1,440 |
| Planning Copier Lease | \$2,100 |
| Fire Copier Lease | \$1,150 |
| Police Copier Lease | \$1,440 |
| Town Hall Copier | \$3,000 |
| Plotter/Scan Lease for Planning | \$2,700 |
| Totals | \$11,830 |

| .5000 Capital Outlay | |
|-----------------------------|------------|
| IT Projects | \$0 |
| Totals | \$0 |

| .9663 Transfer to GF - CIP | |
|--|-----------------|
| Police RMS Software Replacement (OSSI) | \$10,000 |
| Totals | \$10,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4210 - Information Technology | | | | | | | | |
| 10-4210-0000 | SALARIES & WAGES | 60,375.00 | 63,590.54 | 66,444.00 | 72,659.52 | 42,621.69 | 42,621.69 | |
| 10-4210-0100 | OVERTIME | 500.00 | 631.59 | 816.00 | 1,209.47 | 500.00 | 551.11 | |
| 10-4210-0300 | LONGEVITY | 800.00 | 800.00 | 800.00 | 0.00 | 800.00 | 800.00 | |
| 10-4210-0900 | FICA TAX EXPENSE | 4,927.00 | 5,024.91 | 5,391.00 | 5,665.44 | 3,217.34 | 3,217.34 | |
| 10-4210-1000 | RETIREMENT | 6,946.00 | 7,658.75 | 8,100.00 | 9,035.02 | 5,672.53 | 5,672.53 | |
| 10-4210-1010 | 401-K CONTRIBUTIONS | 2,435.00 | 2,572.35 | 2,678.00 | 2,629.00 | 1,271.00 | 1,271.00 | |
| 10-4210-1100 | GROUP INSURANCE | 7,038.00 | 6,382.15 | 7,038.00 | 7,605.84 | 9,108.00 | 8,511.37 | |
| 10-4210-1150 | RETIREE HEALTH INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,928.00 |
| 10-4210-1300 | UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 48.07 | 0.00 | 44.08 | |
| 10-4210-1801 | PROFESSIONAL SERVICES | 30,800.00 | 34,206.62 | 31,900.00 | 30,619.88 | 68,000.00 | 48,597.82 | 129,000.00 |
| 10-4210-1900 | CONTRACTED SERVICES | 20,550.00 | 26,647.22 | 32,050.00 | 28,261.53 | 100,583.83 | 103,732.15 | 35,150.00 |
| 10-4210-2300 | MED SERVICES/PRESCRIP/WC | 0.00 | 99.00 | 0.00 | 0.00 | 0.00 | 38.00 | |
| 10-4210-2600 | DEPT SUPPLIES & MATERIALS | 50,000.00 | 44,848.24 | 43,800.00 | 44,510.82 | 55,500.00 | 51,949.92 | 33,500.00 |
| 10-4210-3100 | TRAVEL & TRAINING | 4,450.00 | 2,227.16 | 5,050.00 | 6,889.14 | 1,236.61 | 1,236.61 | |
| 10-4210-3210 | PHONE/INTERNET/CABLE | 33,280.00 | 27,706.26 | 33,280.00 | 29,668.36 | 33,280.00 | 35,777.74 | 30,000.00 |
| 10-4210-3520 | MAINT/REPAIR-EQUIPMENT | 112,235.00 | 95,915.75 | 144,700.00 | 135,809.69 | 167,020.00 | 156,562.68 | 159,670.00 |
| 10-4210-4310 | EQUIPMENT RENTAL | 8,160.00 | 8,767.59 | 12,360.00 | 9,980.10 | 11,830.00 | 10,501.51 | 11,830.00 |
| 10-4210-4500 | INSURANCE & BONDS | 4,500.00 | 4,638.16 | 5,000.00 | 5,061.84 | 7,000.00 | 6,151.81 | |
| 10-4210-5000 | CAPITAL OUTLAY | 83,800.00 | 54,192.36 | 16,845.89 | 6,174.30 | 13,300.00 | 7,039.19 | |
| 10-4210-9641 | TRANSFER TO FUND 41 | 0.00 | 0.00 | 6,554.11 | 6,554.11 | 0.00 | 0.00 | |
| 10-4210-9663 | TRANSFER TO GF CIP | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| DeptAcctCode: 4210 - Information Technology Total: | | 440,796.00 | 395,908.65 | 432,807.00 | 412,382.13 | 530,941.00 | 494,276.55 | 412,078.00 |

Town of Wrightsville Beach North Carolina



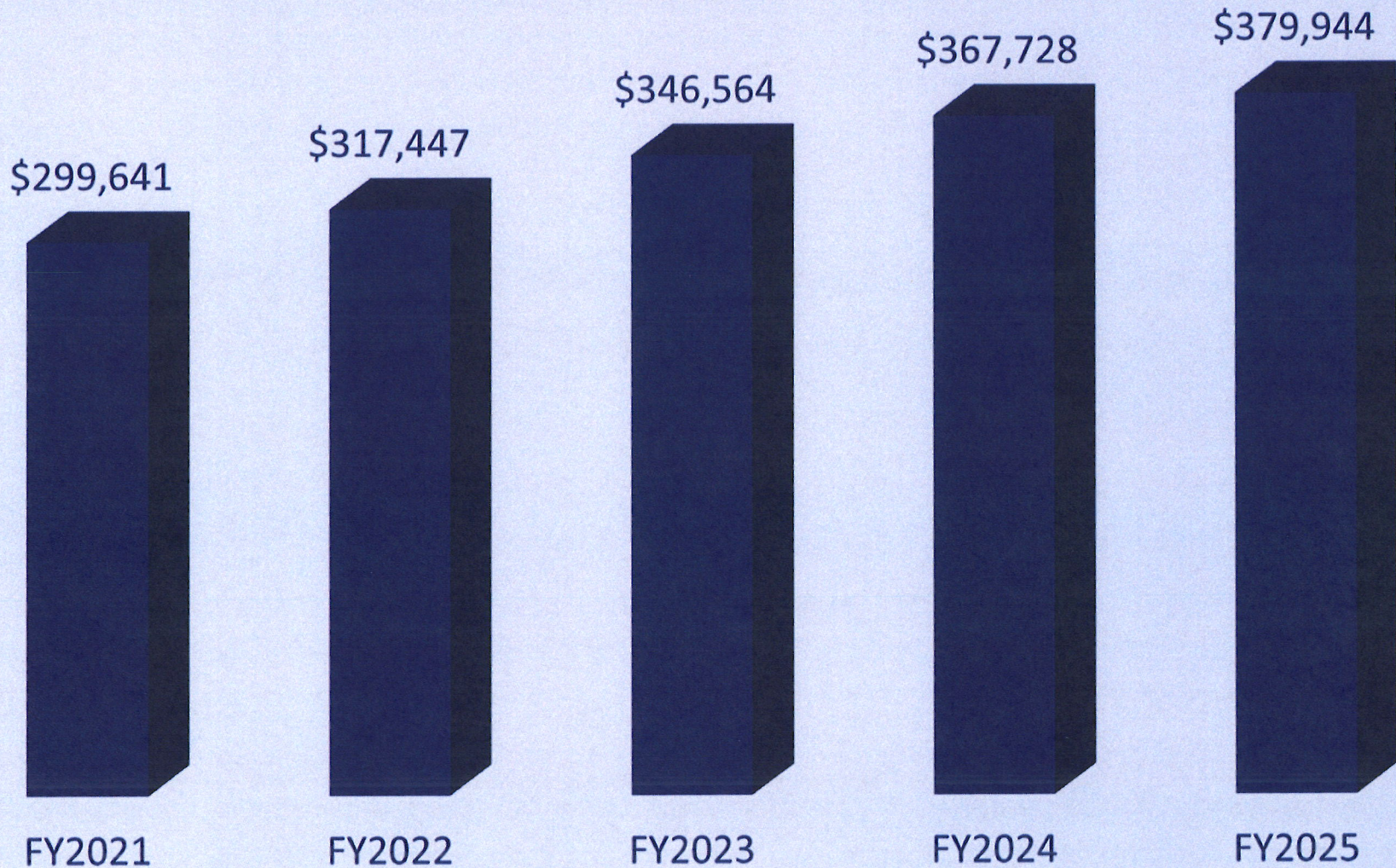
Public Works Administration

Mission Statement

Public Works desires to provide the highest quality services at a competitive cost. We are committed to the highest standards of safety, integrity, excellence, and performance while providing services to residents and visitors. The Public Works Administration Division provides supervision, data analysis, and budgeting for each of the eight Public Works divisions by performing professional, technical, and administrative work in planning, organizing, and directing a variety of Public Works activities.



Public Works Administration





Public Works Administration - 104245

FY 2024/2025

| .0000 - .1300 Wages & Benefits | |
|---|------------------|
| Salaries and Wages | \$237,512 |
| Overtime Pay | \$1,500 |
| FICA | \$19,183 |
| Group Insurance | \$28,151 |
| Retiree Health Insurance | \$12,574 |
| Retirement | \$32,779 |
| Longevity | \$900 |
| 401K Contributions | \$9,612 |
| Unemployment Insurance | \$0 |
| Totals | \$342,211 |

| .1900 Contracted Services | |
|-------------------------------------|----------------|
| Annual Copier usage fee | \$1,500 |
| Copier Lease | \$1,500 |
| Pub Works Annual Support | \$3,500 |
| Temp Employees (\$18/hr - 80 hours) | \$1,760 |
| Totals | \$8,260 |

| .2160 Uniforms | |
|-----------------------|----------------|
| Total Uniform costs | \$1,200 |
| Totals | \$1,200 |

| .2300 Medical Services/Prescriptions/WC | |
|--|------------|
| MSPWC | \$0 |
| Totals | \$0 |

| .2600 Department Supplies/Materials | |
|--|-----------------|
| Office Supplies | \$10,000 |
| Totals | \$10,000 |

| .3200 Cell Phone | |
|-------------------------|----------------|
| Cell Phone | \$1,500 |
| Totals | \$1,500 |

| | |
|------------------------|------------------|
| Total Expenses: | \$379,944 |
|------------------------|------------------|

| .3400 Printing | |
|-----------------------|--------------|
| Special Projects | \$500 |
| Totals | \$500 |

| .3100 Travel and Training | |
|--|-----------------|
| Auto Allowance for Public Works Director | \$4,224 |
| Auto Allowance for Asst. Public Works Director | \$3,899 |
| Auto Allowance for Public Works Admin. | \$650 |
| PW Administration Training (PW TRAINING) | \$6,000 |
| Totals | \$14,773 |

| .3520 Maintenance/Repair Equipment | |
|---|--------------|
| Total M/R Equipment | \$500 |
| Totals | \$500 |

| .3540 Maintenance /Repair Radios | |
|--|--------------|
| Includes 1 base station, 1 mobile and 1 repeater | \$500 |
| Totals | \$500 |

| .3930 Dues and Subscriptions | |
|-------------------------------------|--------------|
| American Public Works Association | \$500 |
| Totals | \$500 |

| .9663 Transfer to CIP | |
|------------------------------|------------|
| | \$0 |
| Totals | \$0 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 | 2021-2022 | 2022 - 2023 | 2022 - 2023 | 2023-2024 | 2023-2024 | 2024-2025 |
|--|---------------------------|---------------------|-----------------------|---------------------|-----------------------|---------------------|---------------------|-------------------|
| | | Total Budget | Total Activity | Total Budget | Total Activity | Total Budget | YTD Activity | 2024-2025 |
| DeptAcctCode: 4245 - Public Works - Administration | | | | | | | | |
| 10-4245-0000 | SALARIES & WAGES | 195,814.00 | 197,279.60 | 218,344.00 | 210,319.43 | 230,691.00 | 189,440.22 | 237,512.00 |
| 10-4245-0100 | OVERTIME | 8,000.00 | 690.09 | 5,100.00 | 1,727.85 | 2,800.00 | 28.88 | 1,500.00 |
| 10-4245-0200 | WAGES-TEMP EMPLOYEES | 0.00 | 0.00 | 0.00 | 1,260.00 | 0.00 | 0.00 | |
| 10-4245-0300 | LONGEVITY | 600.00 | 600.00 | 1,000.00 | 0.00 | 1,000.00 | 900.00 | 900.00 |
| 10-4245-0900 | FICA TAX EXPENSE | 16,000.00 | 15,828.81 | 17,540.00 | 16,076.42 | 18,447.00 | 14,241.43 | 19,183.00 |
| 10-4245-1000 | RETIREMENT | 22,662.00 | 23,006.37 | 26,420.00 | 26,102.35 | 29,644.00 | 24,557.48 | 32,779.00 |
| 10-4245-1010 | 401-K CONTRIBUTIONS | 7,945.00 | 7,158.03 | 8,734.00 | 6,090.56 | 9,340.00 | 7,346.43 | 9,612.00 |
| 10-4245-1100 | GROUP INSURANCE | 21,113.00 | 14,944.89 | 21,113.00 | 12,288.12 | 27,323.00 | 28,313.10 | 28,151.00 |
| 10-4245-1150 | RETIREE HEALTH INSURANCE | 4,000.00 | 4,230.81 | 4,000.00 | 5,293.35 | 4,000.00 | 11,235.52 | 12,574.00 |
| 10-4245-1300 | UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 157.98 | 0.00 | 144.87 | |
| 10-4245-1900 | CONTRACTED SERVICES | 60,940.00 | 49,650.84 | 7,940.00 | 9,325.13 | 8,260.00 | 5,031.00 | 8,260.00 |
| 10-4245-2160 | UNIFORMS | 600.00 | 77.75 | 600.00 | 555.57 | 950.00 | 954.65 | 1,200.00 |
| 10-4245-2300 | MED SERVICES/PRESCRIP/WC | 500.00 | 184.42 | 500.00 | 125.75 | 0.00 | 73.00 | |
| 10-4245-2600 | DEPT SUPPLIES & MATERIALS | 6,000.00 | 4,329.43 | 10,000.00 | 5,552.35 | 10,000.00 | 3,460.51 | 10,000.00 |
| 10-4245-3100 | TRAVEL & TRAINING | 11,773.00 | 5,669.79 | 11,773.00 | 8,116.58 | 11,773.00 | 8,125.86 | 14,773.00 |
| 10-4245-3200 | CELL PHONE | 1,500.00 | 1,065.24 | 1,500.00 | 1,326.23 | 1,500.00 | 1,027.18 | 1,500.00 |
| 10-4245-3400 | PRINTING | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 10-4245-3520 | MAINT/REPAIR-EQUIPMENT | 500.00 | 59.38 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 10-4245-3540 | MAINT/REPAIR-2-WAY RADIOS | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 10-4245-3930 | DUES & SUBSCRIPTIONS | 500.00 | 464.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 10-4245-4500 | INSURANCE & BONDS | 8,000.00 | 6,679.26 | 10,000.00 | 9,268.37 | 10,000.00 | 8,709.15 | |
| DeptAcctCode: 4245 - Public Works - Administration Total: | | 367,447.00 | 331,918.71 | 346,564.00 | 313,586.04 | 367,728.00 | 303,589.28 | 379,944.00 |

Town of Wrightsville Beach North Carolina



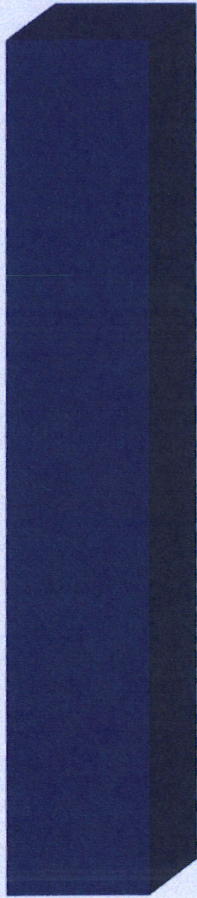
Public Works Fleet Maintenance

Public Works Fleet Maintenance Division services, maintains, and works to prolong the life expectancy of the Town's investment in equipment and vehicles by providing safe, clean, and efficient delivery of services.



Public Works Fleet Maintenance

\$378,409



FY2021

\$326,056



FY2022

\$317,250



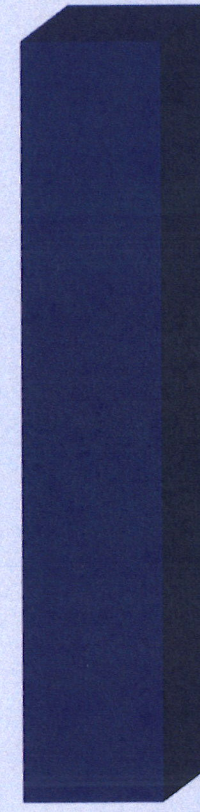
FY2023

\$366,030



FY2024

\$367,689



FY2025



Public Works Fleet Maintenance - 104250

FY 2024/2025

| .0000 - .1300 Wages & Benefits | |
|---|------------------|
| Salaries & Wages | \$198,380 |
| Overtime Pay | \$4,500 |
| FICA | \$15,451 |
| Group Insurance | \$28,151 |
| Retiree Health Insurance | \$3,390 |
| Retirement | \$27,332 |
| Longevity | \$1,600 |
| 401k Contributions | \$8,015 |
| | |
| | |
| Totals | \$286,819 |

| .1900 Contracted Services | |
|-----------------------------------|----------------|
| Annual cylinder lease | \$1,000 |
| Used oil disposal | \$1,000 |
| Annual Vehicle lift Inspections | \$1,000 |
| Vehicle diagnostics upgrades | \$2,000 |
| Annual Fuel Management Fee (EKOS) | \$2,500 |
| Parts cleaner maintenance | \$1,000 |
| Totals | \$8,500 |

| .2160 Uniforms | |
|-----------------------|----------------|
| Uniforms and PPE | \$6,050 |
| Totals | \$6,050 |

| .2300 Medical Services/Prescriptions/WC | |
|--|--------------|
| MSPWC total amount | \$500 |
| Totals | \$500 |

| | |
|------------------------|------------------|
| Total Expenses: | \$367,689 |
|------------------------|------------------|

| .2500 Auto/Equipment Supplies | |
|--------------------------------------|----------------|
| 500 gallons of unleaded | \$1,760 |
| Oil - 20 quarts | \$160 |
| Tires | \$1,500 |
| 30 gallons LP Gas | \$200 |
| Totals | \$3,620 |

| .2600 Supplies & Materials | |
|---|-----------------|
| Grinding discs, washing solvents, safety glasses, welding clamps and leads, welding wire, small nuts and bolts, and key stock | \$10,000 |
| Totals | \$10,000 |

| .3100 Travel & Training | |
|------------------------------------|----------------|
| Schools, OSHA | \$1,000 |
| Totals | \$1,000 |

| .3200 Cell Phone | |
|-------------------------|--------------|
| Supervisor Cell | \$600 |
| Totals | \$600 |

| .3520 Maintenance/Repair Equipment | |
|---|-----------------|
| Band saws, air wrenches, tire changers, air compressors, testing & diagnostic equipment, fueling system, computer system, forklift. | \$10,000 |
| Totals | \$10,000 |



Public Works Fleet Maintenance - 104250

FY 2024/2025

| .3530 Maintenance/Repair Autos | |
|--|----------------|
| One 1/2 ton pickups, one 1 ton pickup, van | \$3,000 |
| Totals | \$3,000 |

| .3540 Maintenance/Repair 2-Way Radios | |
|--|--------------|
| 3 Truck radios, 2 Mobile radios | \$500 |
| Totals | \$500 |

| .5000 Capital Outlay | |
|-------------------------------------|-----------------|
| Mechanic tool replacement | \$2,400 |
| Wheelbalancer | \$7,200 |
| Motor oil Pump&Hose Sys replacement | \$2,500 |
| Totals | \$12,100 |

| .9050 Purchases for Inventory | |
|--|------------|
| Gasoline,diesel,oil and air filters, head lights, fan belts, ignition parts, spare parts, supplies and other items purchased for use on vehicles or equipment. | \$0 |
| Totals | \$0 |

| .9060 Issues from Inventory | |
|---|------------|
| Charges for vehicles/equipment to dept. budgets to reimburse Purchases for Inventory. | \$0 |
| Totals | \$0 |

| .9663 Transfers to GF-CIP | |
|----------------------------------|-----------------|
| Forklift replacement (76,500) | \$25,000 |
| Totals | \$25,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4250 - Public Works - Fleet Maintenance | | | | | | | | |
| 10-4250-0000 | SALARIES & WAGES | 159,536.00 | 127,415.71 | 171,669.00 | 134,409.45 | 192,180.00 | 123,709.29 | 198,380.00 |
| 10-4250-0100 | OVERTIME | 4,000.00 | 1,926.91 | 4,080.00 | 2,548.98 | 2,000.00 | 2,608.26 | 4,500.00 |
| 10-4250-0300 | LONGEVITY | 1,500.00 | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | 1,500.00 | 1,600.00 |
| 10-4250-0900 | FICA TAX EXPENSE | 12,473.00 | 9,792.88 | 13,400.00 | 9,798.41 | 14,970.00 | 9,042.60 | 15,451.00 |
| 10-4250-1000 | RETIREMENT | 18,432.00 | 15,680.89 | 21,014.00 | 16,840.51 | 24,953.00 | 16,488.42 | 27,332.00 |
| 10-4250-1010 | 401-K CONTRIBUTIONS | 6,462.00 | 2,192.00 | 6,947.00 | 2,103.20 | 7,768.00 | 1,816.80 | 8,015.00 |
| 10-4250-1100 | GROUP INSURANCE | 21,113.00 | 14,074.03 | 21,200.00 | 15,337.35 | 27,323.00 | 15,664.53 | 28,151.00 |
| 10-4250-1150 | RETIREE HEALTH INSURANCE | 6,500.00 | 6,943.84 | 2,750.00 | 3,306.31 | 2,750.00 | 2,818.60 | 3,390.00 |
| 10-4250-1300 | UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 124.21 | 0.00 | 113.90 | |
| 10-4250-1900 | CONTRACTED SERVICES | 7,300.00 | 4,677.83 | 8,500.00 | 4,902.78 | 8,500.00 | 4,583.92 | 8,500.00 |
| 10-4250-2160 | UNIFORMS | 4,000.00 | 5,053.12 | 4,500.00 | 4,628.05 | 6,050.00 | 2,464.52 | 6,050.00 |
| 10-4250-2300 | MED SERVICES/PRESCRIP/WC | 500.00 | 361.59 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 10-4250-2500 | AUTO/EQUIP SUPPLIES | 2,400.00 | 4,918.60 | 3,350.00 | 642.95 | 3,550.00 | 670.40 | 3,620.00 |
| 10-4250-2600 | DEPT SUPPLIES & MATERIALS | 8,000.00 | 5,849.08 | 10,000.00 | 6,461.30 | 10,000.00 | 5,682.42 | 10,000.00 |
| 10-4250-3100 | TRAVEL & TRAINING | 1,000.00 | 597.50 | 1,000.00 | 0.00 | 1,000.00 | 710.00 | 1,000.00 |
| 10-4250-3200 | CELL PHONE | 540.00 | 539.61 | 540.00 | 589.45 | 600.00 | 422.76 | 600.00 |
| 10-4250-3520 | MAINT/REPAIR-EQUIPMENT | 5,000.00 | 7,246.55 | 7,000.00 | 1,388.54 | 22,045.11 | 21,182.08 | 10,000.00 |
| 10-4250-3530 | MAINT/REPAIR-AUTOS | 2,000.00 | 1,707.75 | 2,000.00 | 1,350.05 | 2,000.00 | 1,049.50 | 3,000.00 |
| 10-4250-3540 | MAINT/REPAIR-2-WAY RADIOS | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 10-4250-4500 | INSURANCE & BONDS | 33,000.00 | 35,335.75 | 35,000.00 | 19,327.87 | 19,954.89 | 19,954.89 | |
| 10-4250-5000 | CAPITAL OUTLAY | 19,800.00 | 16,871.49 | 1,800.00 | 1,487.54 | 17,886.00 | 16,682.40 | 12,100.00 |
| 10-4250-9663 | TRANSFER TO GF CIP | 12,000.00 | 12,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25,000.00 |
| DeptAcctCode: 4250 - Public Works - Fleet Maintenance Total: | | 326,056.00 | 274,685.13 | 317,250.00 | 225,246.95 | 366,030.00 | 247,165.29 | 367,689.00 |

Town of Wrightsville Beach North Carolina

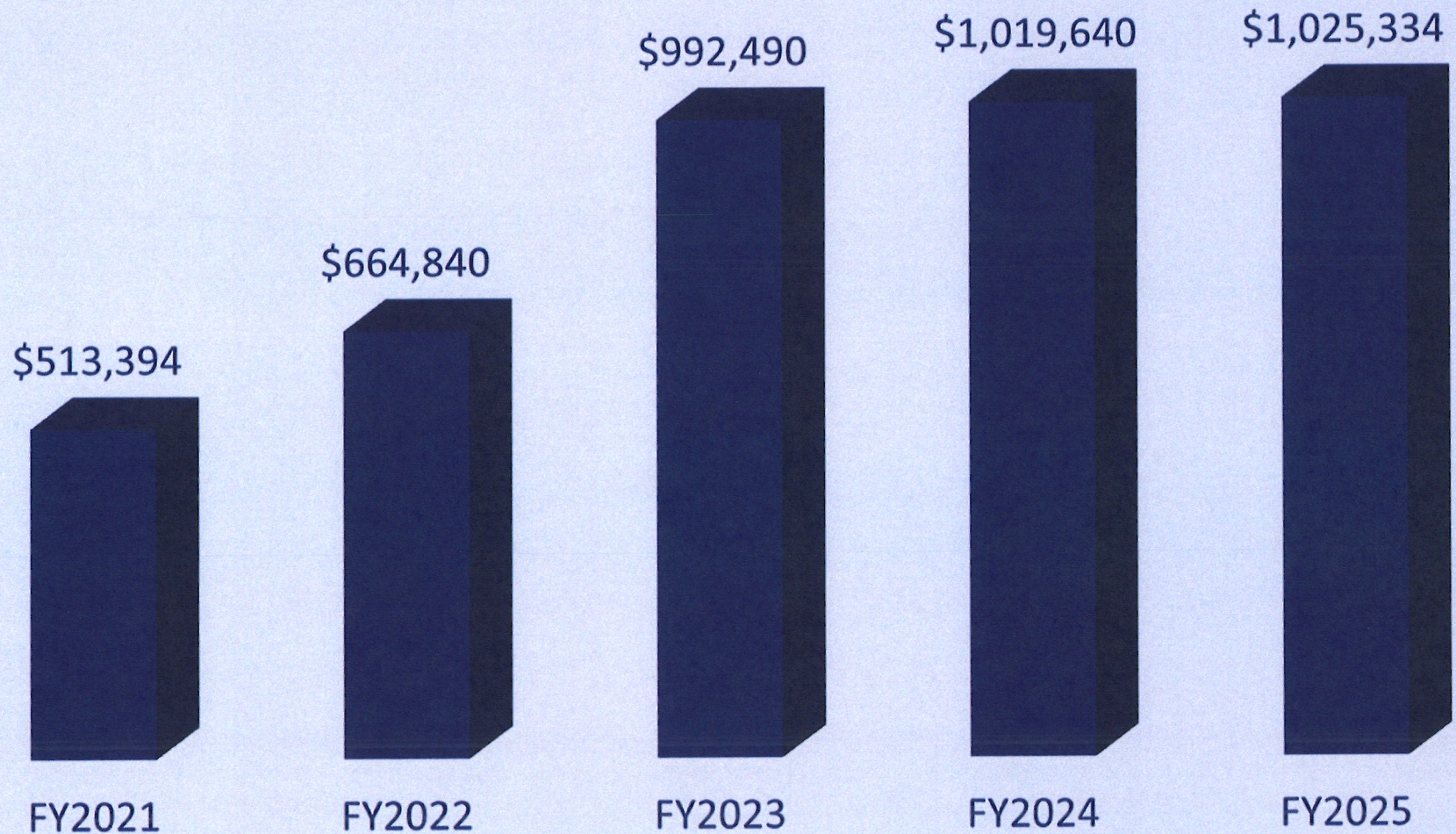


Public Works Building Maintenance

The Public Works Building Maintenance Division maintains the accessibility and condition of all Town-owned buildings including public restrooms, Town Hall campus, the Public Safety Building, gazebos, beach walkovers, and all other Town-owned structures.



Public Works Building Maintenance





Public Works Building Maintenance - 104260

FY 2024/2025

| .1900 Contracted Services | |
|---|------------------|
| Pest control maintenance contract | \$7,000 |
| HVAC Maintenance contract | \$7,000 |
| Overhead door maintenance contract | \$2,500 |
| Fire extinguisher service | \$3,000 |
| Elevator service contract | \$7,000 |
| Fire sprinkler system annual inspection | \$3,000 |
| PSB generator testing | \$2,000 |
| Fire alarm monitoring for PSB | \$2,000 |
| Fire alarm monitoring for old dorm | \$1,500 |
| Annual cleaning of PSF carpets | \$1,200 |
| Misc. service calls and repairs | \$10,000 |
| Office and Restroom cleaning | \$240,000 |
| Totals | \$286,200 |

| .2500 Auto Supplies | |
|----------------------------|----------------|
| 500 gallons of gas | \$1,760 |
| 200 gallons of diesel | \$774 |
| 20 quarts of oil | \$160 |
| Tires | \$1,900 |
| Totals | \$4,594 |

| .2600 Department Supplies/Materials | |
|---|-----------------|
| Cleaning supplies, soap, trash bags, toilet tissue, paper towels for town buildings and public bathrooms. Odor control, Lighting etc. | \$50,000 |
| Totals | \$50,000 |

| .3200 Cell Phone | |
|-------------------------|--------------|
| Cell Phone | \$540 |
| Totals | \$540 |

| | |
|------------------------|--------------------|
| Total Expenses: | \$1,025,334 |
|------------------------|--------------------|

| .3300 Utilities - Buildings | |
|---|------------------|
| Electrical costs for all Town general fund bldgs, lights, plus propane costs for area heating where necessary, includes holiday lighting. | \$200,000 |
| Totals | \$200,000 |

| .3301 Water/Sewer Utilities | |
|------------------------------------|------------------|
| All Town general fund buildings | \$120,000 |
| Totals | \$120,000 |

| .3510 Maintenance/Repair Public Buildings | |
|--|-----------------|
| Public Bathrooms: | |
| General repairs and maintenance | \$20,000 |
| Wynn Plaza Dock Repairs | \$3,500 |
| Subtotal | \$23,500 |
| Planning & Parks: | |
| Parks & Rec office | |
| Subtotal | \$0 |
| Public Works | |
| Dune Walkovers | \$10,000 |
| Subtotal | \$10,000 |
| Public Safety Building: | |
| PSB Repairs/ceiling tiles | \$20,000 |
| Subtotal | \$20,000 |
| Town Hall | |
| Town Hall Maintenance | \$10,000 |
| Subtotal | \$10,000 |



Public Works

FY 2024/2025

Building Maintenance - 104260

| All Town Owned Buildings | |
|--|------------------|
| HVAC repairs | \$10,000 |
| Pest control | \$12,000 |
| Roof repairs | \$10,000 |
| Misc. repairs | \$10,000 |
| Flotilla Building | \$10,000 |
| Subtotal | \$52,000 |
| Total Maint./Repair of Public Buildings | \$115,500 |

| .3525 Maintenance/Repair Generators | |
|-------------------------------------|----------------|
| M&R Generators | \$5,000 |
| Totals | \$5,000 |

| .3530 Maintenance/Repair Autos | |
|--------------------------------|----------------|
| M&R Vehicles | \$3,500 |
| Totals | \$3,500 |

| .5000 Capital Outlay | |
|----------------------|------------|
| | |
| Totals | \$0 |

| .9663 Transfer to GF-CIP | |
|-------------------------------|------------------|
| Town Hall Improvements | \$50,000 |
| New fueling station | \$50,000 |
| Replace truck 40214 (2024) | \$10,000 |
| Wynn Plaza | \$50,000 |
| PSB Kitchen appliance upgrade | \$10,000 |
| Beach Access Dune Walkovers | \$50,000 |
| PSB HVAC | \$20,000 |
| Totals | \$240,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|--|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4260 - Public Works - Building Maintenance | | | | | | | | |
| 10-4260-1900 | CONTRACTED SERVICES | 112,300.00 | 80,860.24 | 271,200.00 | 229,542.28 | 296,200.00 | 256,146.08 | 286,200.00 |
| 10-4260-2500 | AUTO/EQUIP SUPPLIES | 2,800.00 | 813.41 | 3,750.00 | 2,473.83 | 4,400.00 | 695.04 | 4,594.00 |
| 10-4260-2600 | DEPT SUPPLIES & MATERIALS | 30,000.00 | 33,209.04 | 40,000.00 | 50,121.00 | 50,000.00 | 42,243.47 | 50,000.00 |
| 10-4260-3200 | CELL PHONE | 540.00 | 0.00 | 540.00 | 0.00 | 540.00 | 0.00 | 540.00 |
| 10-4260-3300 | UTILITIES - BUILDINGS | 115,000.00 | 123,210.60 | 160,000.00 | 129,155.51 | 200,000.00 | 111,292.28 | 200,000.00 |
| 10-4260-3301 | WATER/SEWER UTILITIES | 175,000.00 | 92,519.53 | 175,000.00 | 106,624.58 | 120,000.00 | 83,708.75 | 120,000.00 |
| 10-4260-3510 | MAINT/REP PUB BUILDINGS | 202,200.00 | 119,876.40 | 60,000.00 | 119,084.79 | 170,000.00 | 160,016.99 | 115,500.00 |
| 10-4260-3525 | MAINT/REPAIR-GENERATORS | 5,000.00 | 3,909.87 | 5,000.00 | 76.24 | 5,000.00 | 292.50 | 5,000.00 |
| 10-4260-3530 | MAINT/REPAIR-AUTOS | 2,000.00 | 111.81 | 2,000.00 | 1,844.72 | 3,500.00 | 0.00 | 3,500.00 |
| 10-4260-5000 | CAPITAL OUTLAY | 50,000.00 | 0.00 | 0.00 | 0.00 | 240,000.00 | 204,505.06 | |
| 10-4260-9615 | TRANSFER TO FUND 49 | 0.00 | 0.00 | 105,000.00 | 105,000.00 | 10,000.00 | 0.00 | |
| 10-4260-9644 | TRANSFER TO FUND 44 | 28,000.00 | 28,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4260-9663 | TRANSFER TO GF CIP | 50,000.00 | 50,000.00 | 210,000.00 | 210,000.00 | 260,000.00 | 260,000.00 | 240,000.00 |
| DeptAcctCode: 4260 - Public Works - Building Maintenance Total: | | 772,840.00 | 532,510.90 | 1,032,490.00 | 953,922.95 | 1,359,640.00 | 1,118,900.17 | 1,025,334.00 |

Town of Wrightsville Beach North Carolina



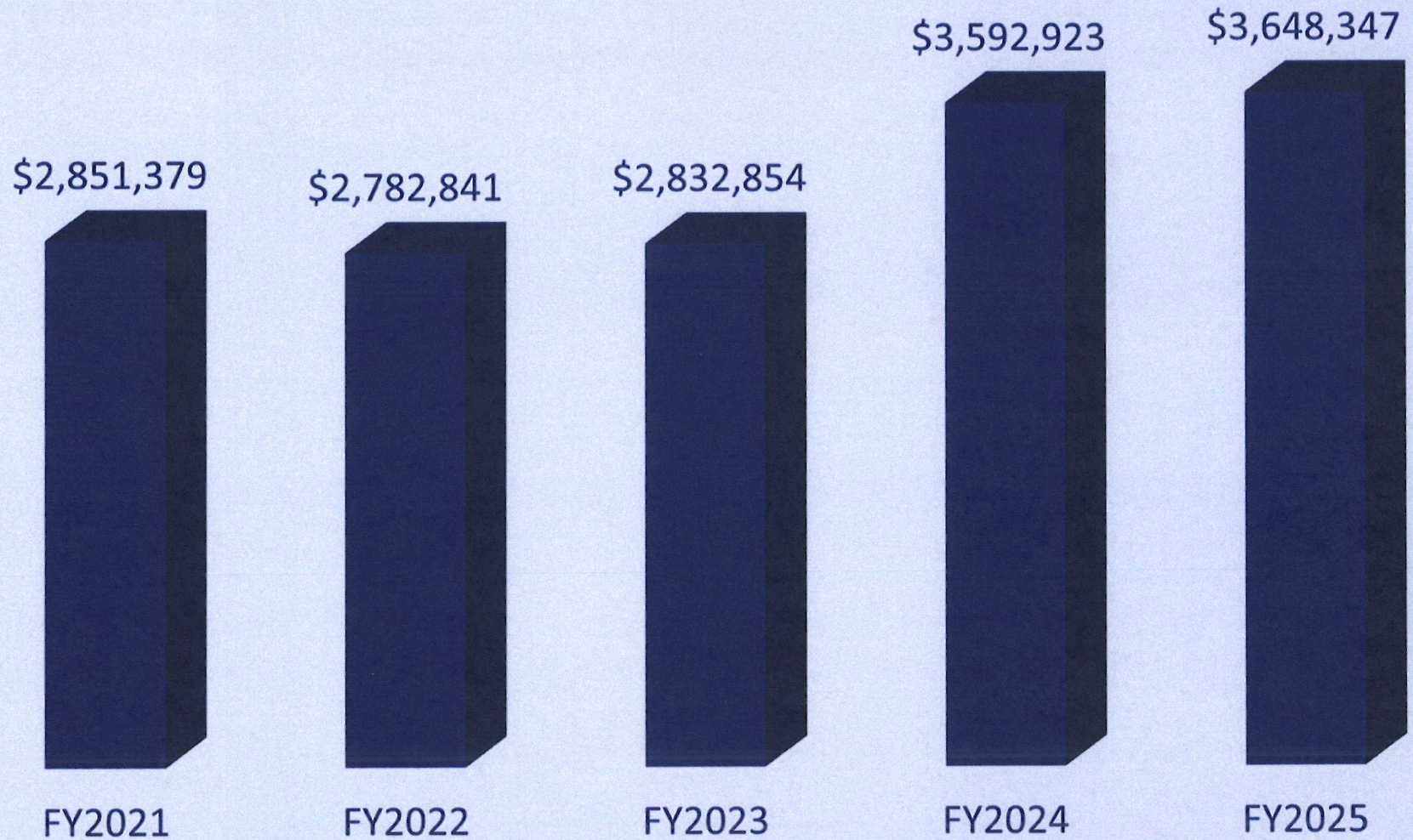
Police Department

Mission Statement

The Wrightsville Beach Police Department, as part of and empowered by the community is committed to protecting the lives, property, and rights of all people. To reduce the incidence of crime, maintain order, and to enforce the law impartially, while working with the community to improve their quality of life. Our mandate is to do so with honor and integrity, while at all times conducting ourselves with the highest ethical standards to maintain public confidence.



Police Department





FY 2024/2025

Police Department-104310

| .0000 - .1300 Wages & Benefits | |
|---|--------------------|
| Salaries & Wages | \$2,075,048 |
| On Call Pay (Detectives and Captains) | \$30,000 |
| Field Training Officer Incentive Program | \$5,400 |
| Int./Adv. Cert. Program | \$6,500 |
| Overtime Pay | \$70,200 |
| Temp Employees - Reserve Officers | \$10,000 |
| Longevity | \$3,200 |
| Special Separation Allowance | \$65,832 |
| FICA | \$166,065 |
| Retirement | \$318,487 |
| 401k Contributions | \$105,353 |
| Group Insurance | \$276,920 |
| Retiree Health Insurance | \$40,000 |
| Totals | \$3,173,005 |

| .1801 Professional Services | |
|---|-----------------|
| Pre-Hire - Background Investigations | \$3,900 |
| Pre-Hire - Psych, Medical Exam, Drug Screen | \$5,100 |
| Pre-Hire - Polygraph | \$1,500 |
| Human Performance (Annual Medical Exam) | \$0 |
| Assessment Center | \$0 |
| Police Help - 24 Hour Police Attorney | \$8,500 |
| Totals | \$19,000 |

| .1900 Contracted Services | |
|--|-----------------|
| Deputies @ \$46/hr for 27 weeks | \$22,362 |
| Traffic Contractors 3 holiday weekends | \$9,000 |
| Sorama Noise Camera | \$15,000 |
| Totals | \$46,362 |

| | |
|------------------------|--------------------|
| Total Expenses: | \$3,909,937 |
|------------------------|--------------------|

| .2160 Uniforms | |
|--|-----------------|
| Clothing allowance | \$6,670 |
| Laundry 25 officers @ \$40 per month | \$14,300 |
| Uniforms (Full Time/Reserve) | \$12,000 |
| Leather Gear and Equipment (Full Time/Reserve) | \$5,000 |
| Body Armor | \$6,000 |
| Specialty Gear - Beach, Bicycle & Boat | \$8,000 |
| Totals | \$51,970 |

| .2300 Medical Services/ Prescriptions | |
|--|--------------|
| Total costs | \$500 |
| Totals | \$500 |

| .2500 Auto Supplies | |
|--|-----------------|
| Gas, diesel, oil & tires, boat gas, fuel stabilizer. | \$69,000 |
| Totals | \$69,000 |

| .2600 Departmental Supplies | |
|--|-----------------|
| Office supplies | \$8,000 |
| Regular Replacement/Replenishment Equipment | \$13,400 |
| Property and Evidence Supplies | \$1,000 |
| Departmental Services | \$5,500 |
| Other-Ammunition, Cameras, Weapons, Bicycles | \$25,000 |
| Armory/Range (Steel Plates, Sights, Scope) | \$3,000 |
| Totals | \$55,900 |



FY 2024/2025

Police Department - 104310

| .3100 Travel & Training | |
|---|-----------------|
| Firing Range Fee | \$2,500 |
| Tuition reimbursement | \$10,000 |
| CALEA Conference | \$4,000 |
| Chiefs Conferences | \$0 |
| Command Staff Conferences | \$0 |
| Career development (25 officers x 80 hrs) | \$8,000 |
| Specialized Training | \$5,000 |
| Training manuals and materials | \$1,000 |
| Totals | \$30,500 |

| .3200 Telephone Usage | |
|------------------------------|-----------------|
| Cell phone usage | \$10,000 |
| Totals | \$10,000 |

| .3220 Postage | |
|--|--------------|
| For mailing routine correspondence, etc. | \$500 |
| Totals | \$500 |

| .3400 Printing | |
|--|----------------|
| Brochures, stationery, envelopes, citations reports, certificates, ID cards, forms | \$1,500 |
| Totals | \$1,500 |

| .3520 Maint./ Repair Equipment | |
|---------------------------------------|-----------------|
| Maintenance Agreements for Equipment | \$92,000 |
| Bicycle & Boat Maintenance | |
| Other Repair & Maintenance Items | |
| Totals | \$92,000 |

| .3530 Maint./ Repair Autos | |
|---|-----------------|
| Maintenance/Repair Costs of Police Fleet, | \$34,000 |
| Washing Vehicles | |
| Totals | \$34,000 |

| .3540 Maint./ Repair 2-Way Radios | |
|--|-----------------|
| 5 Motorola Car radios \$5,300 each | \$21,200 |
| 1 portable radio \$5,500 each | \$5,500 |
| Totals | \$26,700 |

| .3700 Advertising | |
|---|----------------|
| Events, public notices, Flotilla, Triathlon | \$2,000 |
| Totals | \$2,000 |

| .3900 Public Relations | |
|---|----------------|
| Crime Prevention materials, promotions bicycle helmets, awards, plaques, pins | \$1,000 |
| Totals | \$1,000 |

| .3930 Dues and Subscriptions | |
|--|----------------|
| Police Chiefs Association (IACP & NCACP), NCLEOA, NCPEA, Cross Reference guide, CALEA, NCIAIA, NTOA, CALEA, FBINAA, etc. | \$8,900 |
| Totals | \$8,900 |

| .4310 Building & Equipment Rental | |
|--|-----------------|
| Accurant, Lexis Nexis, IACPNet & DCI access, (in-house & MDT's), LeadsOnline, etc. | \$10,600 |
| Totals | \$10,600 |

| .5000 Capital Outlay | |
|---|------------------|
| Vehicles - Replacement (4 Vehicles) | \$210,000 |
| Emergency Equipment - Vehicles 4x13,300 | \$66,500 |
| Totals | \$276,500 |

| .9663 Transfers to GF-CIP | |
|----------------------------------|------------|
| Replace Portable Radios | \$0 |
| Future purchase of vehicles | \$0 |
| Totals | \$0 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|------------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4310 - Police Department | | | | | | | | |
| 10-4310-0000 | SALARIES & WAGES | 1,499,509.00 | 1,491,141.83 | 1,670,498.00 | 1,629,658.29 | 1,986,654.00 | 1,555,943.99 | 2,116,948.00 |
| 10-4310-0100 | OVERTIME | 60,000.00 | 45,413.16 | 69,120.00 | 68,111.06 | 80,000.00 | 59,894.40 | 70,200.00 |
| 10-4310-0200 | WAGES-TEMP EMPLOYEES | 10,000.00 | 14,777.24 | 7,000.00 | 1,179.32 | 10,000.00 | 0.00 | 10,000.00 |
| 10-4310-0300 | LONGEVITY | 4,200.00 | 4,200.00 | 3,800.00 | 0.00 | 3,900.00 | 3,000.00 | 3,200.00 |
| 10-4310-0400 | SPECIAL SEPARATION ALLOWA... | 63,000.00 | 43,158.27 | 50,000.00 | 44,787.19 | 65,832.00 | 53,443.35 | 65,832.00 |
| 10-4310-0900 | FICA TAX EXPENSE | 119,318.00 | 125,214.76 | 128,621.00 | 134,220.13 | 154,933.00 | 127,875.14 | 166,065.00 |
| 10-4310-1000 | RETIREMENT | 179,077.00 | 193,358.67 | 213,121.00 | 225,396.11 | 278,293.00 | 230,585.83 | 318,487.00 |
| 10-4310-1010 | 401-K CONTRIBUTIONS | 73,772.00 | 79,110.56 | 80,799.00 | 84,514.68 | 98,178.00 | 80,028.00 | 105,353.00 |
| 10-4310-1100 | GROUP INSURANCE | 190,015.00 | 158,125.96 | 182,978.00 | 183,249.53 | 282,336.00 | 209,030.62 | 276,920.00 |
| 10-4310-1150 | RETIREE HEALTH INSURANCE | 38,500.00 | 43,228.92 | 39,916.00 | 43,914.63 | 48,251.00 | 34,181.72 | 40,000.00 |
| 10-4310-1300 | UNEMPLOYMENT INSURANCE | 3,000.00 | 0.00 | 0.00 | 1,144.32 | 0.00 | 1,049.36 | |
| 10-4310-1801 | PROFESSIONAL SERVICES | 18,000.00 | 16,973.00 | 20,200.00 | 18,292.33 | 22,500.00 | 11,058.00 | 19,000.00 |
| 10-4310-1900 | CONTRACTED SERVICES | 22,000.00 | 4,608.00 | 15,000.00 | 9,652.00 | 27,000.00 | 13,271.82 | 46,362.00 |
| 10-4310-2150 | LAUNDRY | 12,000.00 | 8,273.63 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4310-2160 | UNIFORMS | 30,300.00 | 27,996.28 | 43,600.00 | 52,019.07 | 47,746.00 | 47,414.79 | 51,970.00 |
| 10-4310-2300 | MED SERVICES/PRESCRIP/WC | 500.00 | 753.98 | 500.00 | 70.00 | 500.00 | 0.00 | 500.00 |
| 10-4310-2500 | AUTO/EQUIP SUPPLIES | 55,000.00 | 58,960.59 | 55,000.00 | 68,705.86 | 69,000.00 | 50,296.14 | 69,000.00 |
| 10-4310-2600 | DEPT SUPPLIES & MATERIALS | 122,900.00 | 48,269.22 | 65,800.00 | 38,706.64 | 65,300.00 | 41,443.90 | 55,900.00 |
| 10-4310-3100 | TRAVEL & TRAINING | 29,000.00 | 13,273.36 | 33,000.00 | 10,517.48 | 33,000.00 | 9,383.42 | 30,500.00 |
| 10-4310-3200 | CELL PHONE | 0.00 | 389.78 | 0.00 | 0.00 | 0.00 | 227.40 | |
| 10-4310-3201 | TELEPHONE | 6,900.00 | 9,637.79 | 8,280.00 | 10,970.47 | 9,000.00 | 9,317.30 | 10,000.00 |
| 10-4310-3220 | POSTAGE | 500.00 | 226.84 | 500.00 | 411.83 | 500.00 | 263.97 | 500.00 |
| 10-4310-3400 | PRINTING | 1,500.00 | 1,014.88 | 1,500.00 | 400.12 | 1,500.00 | 108.13 | 1,500.00 |
| 10-4310-3520 | MAINT/REPAIR-EQUIPMENT | 60,421.00 | 47,506.64 | 61,921.00 | 56,242.77 | 66,000.00 | 74,115.64 | 92,000.00 |
| 10-4310-3530 | MAINT/REPAIR-AUTOS | 29,000.00 | 17,808.46 | 29,000.00 | 25,340.49 | 30,000.00 | 19,916.90 | 34,000.00 |
| 10-4310-3540 | MAINT/REPAIR-2-WAY RADIOS | 10,752.00 | 10,493.96 | 3,200.00 | 87.50 | 18,000.00 | 36,631.87 | 26,700.00 |
| 10-4310-3700 | ADVERTISING | 1,000.00 | 1,691.31 | 2,000.00 | 1,062.90 | 3,000.00 | 874.33 | 2,000.00 |
| 10-4310-3900 | PUBLIC RELATIONS | 1,000.00 | 364.03 | 1,000.00 | 1,541.53 | 1,000.00 | 332.64 | 1,000.00 |
| 10-4310-3930 | DUES & SUBSCRIPTIONS | 6,900.00 | 6,555.00 | 6,900.00 | 6,655.00 | 8,900.00 | 1,575.94 | 8,900.00 |
| 10-4310-4310 | BUILDING & EQUIP RENTAL | 10,600.00 | 8,277.50 | 11,600.00 | 14,157.00 | 10,600.00 | 6,459.00 | 10,600.00 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|--|-------------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| 10-4310-4500 | INSURANCE & BONDS | 90,000.00 | 75,470.89 | 87,000.00 | 74,789.94 | 90,000.00 | 83,614.99 | |
| 10-4310-4900 | MISCELLANEOUS | 0.00 | 73.15 | 0.00 | 69.96 | 0.00 | 0.00 | |
| 10-4310-4990 | UNBUDGETED INVESTIGATIVE ... | 0.00 | 166.31 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4310-5000 | CAPITAL OUTLAY | 373,177.00 | 133,939.35 | 155,555.02 | 120,384.06 | 114,655.02 | 102,267.86 | 276,500.00 |
| 10-4310-9657 | TRANSFER TO FUND 57 | 0.00 | 0.00 | 8,000.00 | 8,000.00 | 0.00 | 0.00 | |
| 10-4310-9664 | TRANSFER TO ASSET FORFEITU... | 0.00 | 0.00 | 8,303.01 | 8,303.01 | 0.00 | 0.00 | |
| 10-4310-9665 | TRANSFER TO SUBSTANCE TAX | 0.00 | 0.00 | 15,092.38 | 15,092.38 | 0.00 | 0.00 | |
| DeptAcctCode: 4310 - Police Department Total: | | 3,121,841.00 | 2,690,453.32 | 3,078,804.41 | 2,957,647.60 | 3,626,578.02 | 2,863,606.45 | 3,909,937.00 |

Town of Wrightsville Beach North Carolina



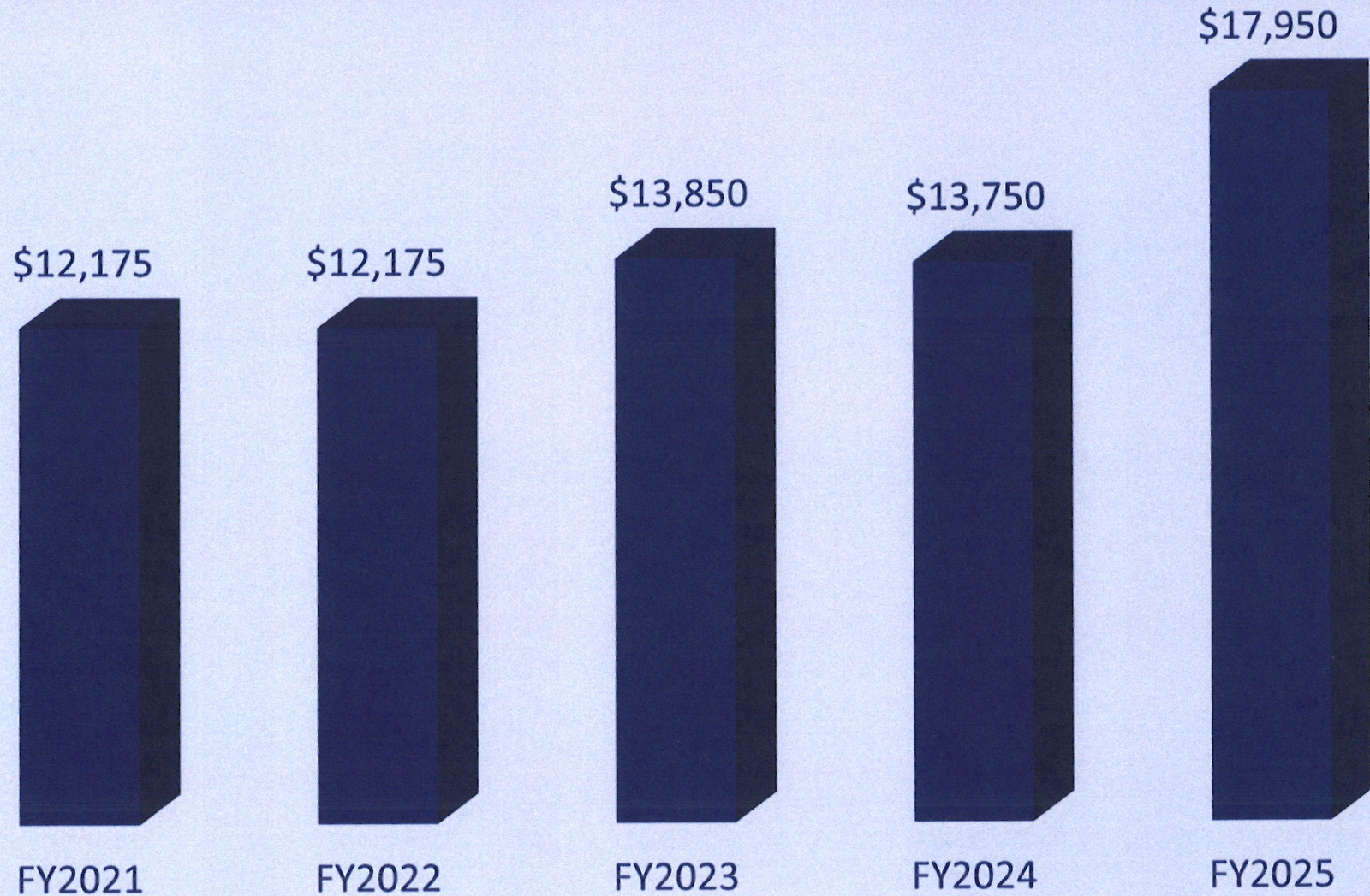
Fire Department Emergency Preparedness

Mission Statement

The mission of the Wrightsville Beach Fire Department is to enhance the quality of life in Wrightsville Beach through fire prevention, fire suppression, emergency medical services, and protection from dangerous conditions created by man and nature.



Fire Department Emergency Preparedness





Fire Rescue Department Emergency Prep - 104330

FY 2024/2025

| .1801 Professional Services | |
|---|----------------|
| Preparation of Disaster Recovery Assistance RFP & contract, Evaluation of Bidders | \$4,500 |
| Revision of Debris Management Plan | \$2,200 |
| Total | \$6,700 |

| .2160 Uniforms | |
|-----------------------|------------|
| | |
| Total | \$0 |

| .2600 Departmental Supplies and Materials | |
|---|----------------|
| General emergency preparedness equipment and office supplies. | \$2,000 |
| Total | \$2,000 |

| .3100 Travel and Training | |
|----------------------------------|----------------|
| ICS Training | \$1,500 |
| Total | \$1,500 |

| .3201 Telephone | |
|--------------------------------|----------------|
| Service for 4 satellite phones | \$2,000 |
| Cell phone for PIO | \$1,000 |
| Total | \$3,000 |

| | |
|---------------------------------------|-----------------|
| Total Expenses for Department: | \$17,950 |
|---------------------------------------|-----------------|

| .3400 Printing | |
|-----------------------------|----------------|
| Hurricane Plans | \$2,500 |
| Hurricane re-entry placards | \$500 |
| Total | \$3,000 |

| .3520 Maint/Repair of Equipment | |
|--|----------------|
| Routine maint. of emergency prep equipment | \$1,500 |
| Total | \$1,500 |

| .3700 Advertising | |
|------------------------------|--------------|
| Public Service Announcements | \$250 |
| Total | \$250 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4330 - Emergency Preparedness | | | | | | | | |
| 10-4330-1801 | PROFESSIONAL SERVICES | 6,000.00 | 600.00 | 6,600.00 | 6,100.00 | 6,000.00 | 2,928.75 | 6,700.00 |
| 10-4330-2160 | UNIFORMS | 0.00 | 0.00 | 150.00 | 123.48 | 0.00 | 0.00 | |
| 10-4330-2600 | DEPT SUPPLIES & MATERIALS | 650.00 | 0.00 | 800.00 | 714.03 | 1,000.00 | 1,281.49 | 2,000.00 |
| 10-4330-3100 | TRAVEL & TRAINING | 500.00 | 0.00 | 600.00 | 109.00 | 1,000.00 | 0.00 | 1,500.00 |
| 10-4330-3201 | TELEPHONE | 1,900.00 | 1,020.09 | 2,200.00 | 1,330.84 | 2,200.00 | 5,702.49 | 3,000.00 |
| 10-4330-3400 | PRINTING | 2,675.00 | 1,672.75 | 2,900.00 | 2,588.51 | 2,800.00 | 458.11 | 3,000.00 |
| 10-4330-3520 | MAINT/REPAIR-EQUIPMENT | 200.00 | 34.08 | 300.00 | 399.99 | 500.00 | 386.97 | 1,500.00 |
| 10-4330-3700 | ADVERTISING | 250.00 | 0.00 | 300.00 | 190.94 | 250.00 | 0.00 | 250.00 |
| DeptAcctCode: 4330 - Emergency Preparedness Total: | | 12,175.00 | 3,326.92 | 13,850.00 | 11,556.79 | 13,750.00 | 10,757.81 | 17,950.00 |

Town of Wrightsville Beach North Carolina



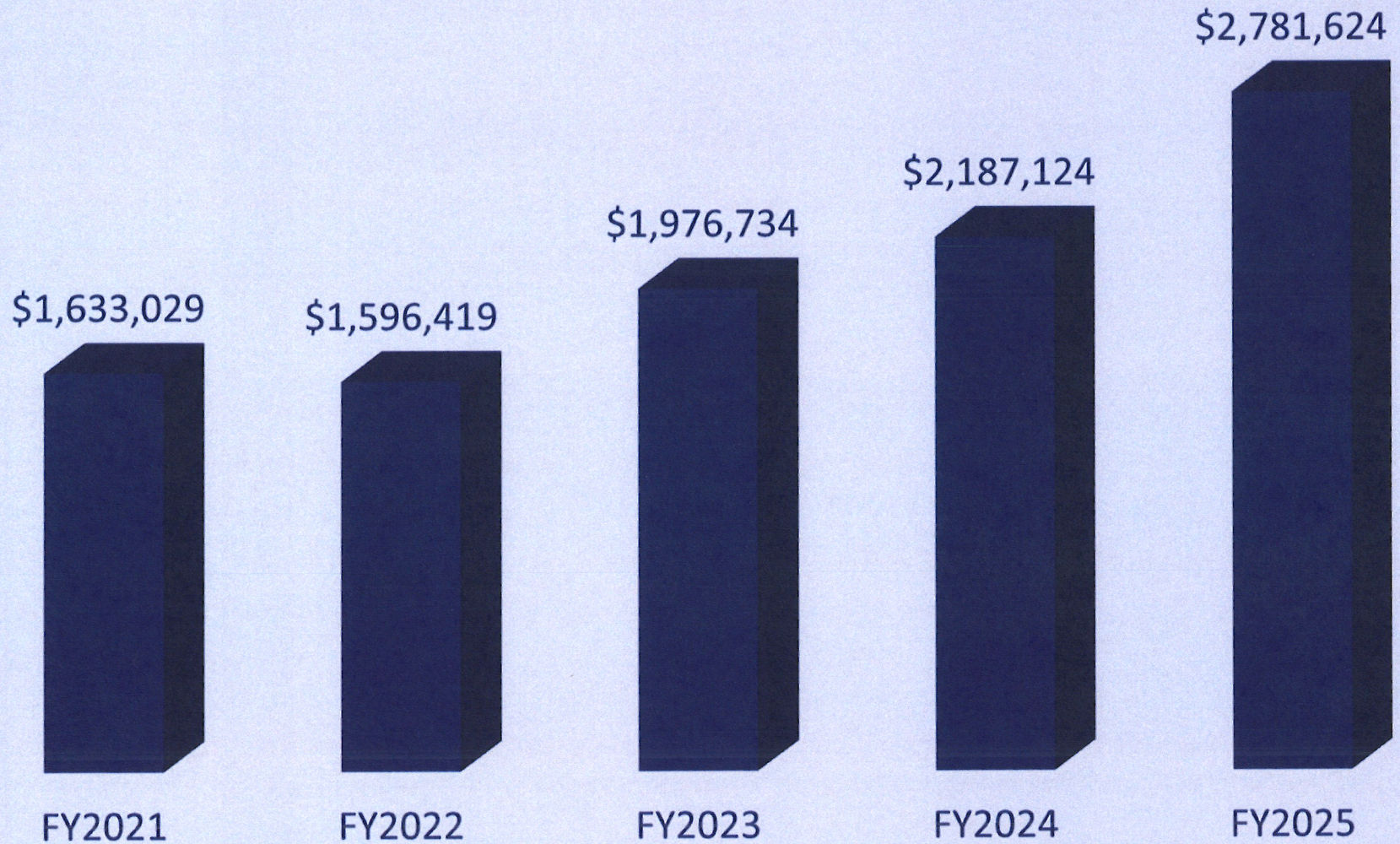
Fire Department

Mission Statement

The mission of the Wrightsville Beach Fire Department is to enhance the quality of life in Wrightsville Beach through fire prevention, fire suppression, emergency medical services, and protection from dangerous conditions created by man and nature.



Fire Department





FY 2024/2025

Fire Rescue Department - 104340

| .0000 - .1300 Wages & Benefits | |
|---|--------------------|
| Salaries & Wages | \$967,740 |
| Overtime Pay | \$83,232 |
| Part-Time Employees | \$91,800 |
| FICA | \$93,378 |
| Group Insurance | \$121,987 |
| Retiree Health Insurance | \$25,000 |
| Retirement | \$143,353 |
| Longevity | \$2,700 |
| 401k Contributions | \$42,039 |
| Unemployment Insurance | |
| Totals | \$1,571,229 |

| .0803 Volunteer Stipends | |
|---|-----------------|
| POC Shift stipend/Call Response/Training - \$25 | \$70,000 |
| FF Cert - \$500 / EMT Cert - \$250 | |
| Bunk-In Shift \$96/12 Hour Shift | |
| Totals | \$70,000 |

| .1801 Professional Services | |
|--|-----------------|
| NFPA-compliant physicals, Hep B vacc (40 FF) | \$12,500 |
| Totals | \$12,500 |

| .1900 Contracted Services | |
|---|-----------------|
| Fire Code Inspection & Enforcement Contract | \$12,500 |
| Totals | \$12,500 |

| .2160 Uniforms | |
|---|-----------------|
| Shirts, pants, jackets, shoes, belts, hats badges & insignia for 40 firefighters | \$18,500 |
| Totals | \$18,500 |

| | |
|------------------------|--------------------|
| Total Expenses: | \$2,443,755 |
|------------------------|--------------------|

| .2500 Auto Supplies | |
|---|-----------------|
| Fuel & oil for 3 fire engines, EMS squad, Command (as needed) | \$12,500 |
| Totals | \$12,500 |

| .2600 Dept. Supplies & Materials | |
|---|-----------------|
| Firefighting/EMS supplies and equipment | \$28,000 |
| Fire prevention materials | \$3,500 |
| Fire station supplies & equipment | \$12,000 |
| Office supplies & equipment | \$5,000 |
| Totals | \$48,500 |

| Life Safety Equipment | |
|-------------------------------|--------------------|
| Personal Protective Equipment | \$20,000.00 |
| Hose | \$7,000.00 |
| AED + Software | \$14,000.00 |
| Radios and Pagers (6 radios) | \$40,000.00 |
| Totals | \$81,000.00 |

| .3100 Travel/Training | |
|---|-----------------|
| Auto allowance | \$3,600 |
| Textbooks, training media, training supplies | \$2,500 |
| Training & seminars for 16 staff members | \$10,000 |
| Tuition assistance benefit for 1 staff member | \$4,000 |
| Intern incentive stipend | \$3,400 |
| CPR Training Supplies | \$1,000 |
| Totals | \$24,500 |



FY 2024/2025

Fire Rescue Department - 104340

| .3200 Telephone | |
|------------------------|-----------------|
| Cell Phone | \$1,560 |
| Ipad mobile data | \$10,500 |
| Totals | \$12,060 |

| .3220 Postage | |
|----------------------|----------------|
| Shipping charges | \$1,000 |
| Totals | \$1,000 |

| .3400 Printing | |
|-----------------------------|----------------|
| Flyers, posters, brochures. | \$2,000 |
| Totals | \$2,000 |

| .3520 Maint./Repair of Equipment | |
|---|-----------------|
| Maint. of breathing air system & breathing app. | \$6,500 |
| Ladder testing | \$4,000 |
| Maint. of fire equipment | \$6,000 |
| Totals | \$16,500 |

| .3530 Maint./Repair of Autos | |
|---|-----------------|
| Routine maint. of 3 fire engines, EMS squad, utility trailers & mobile generators | \$12,500 |
| Totals | \$12,500 |

| .3540 Maint./Repair of Radios | |
|---|-----------------|
| Service Contract for mobile and portable radios | \$9,500 |
| Radio batteries | \$2,500 |
| Maintenance of pagers | \$2,000 |
| Totals | \$14,000 |

| .3930 Dues & Subscriptions | |
|---|----------------|
| NFPA codes | \$1,500 |
| Prof certs & dues/Accreditation CPSE CFAI | \$3,000 |
| Professional journals | \$250 |
| Totals | \$4,750 |

| .5000 Capital Outlay | |
|---|-----------------|
| Firefighter Protective Gear Replacement | \$20,000 |
| Totals | \$20,000 |

| .7100 - .7210 Debt Service and Interest | |
|--|------------------|
| Aerial Pumper Principal | \$172,825 |
| Aerial Pumper Interest | \$5,891 |
| Totals | \$178,716 |

| .9663 Transfer to GF CIP | |
|--|------------------|
| Fire Apparatus | \$200,000 |
| Active Shooter Equipment (Vests / Helmets) | \$6,000 |
| Modular Building | \$100,000 |
| SCBA Replacement | \$20,000 |
| Cardiac Monitor | \$5,000 |
| Totals | \$331,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4340 - Fire Department | | | | | | | | |
| 10-4340-0000 | SALARIES & WAGES | 721,754.00 | 683,874.59 | 810,938.00 | 752,676.74 | 921,958.00 | 724,652.63 | 967,740.00 |
| 10-4340-0100 | OVERTIME | 20,000.00 | 20,259.97 | 73,088.00 | 71,076.81 | 95,000.00 | 73,195.64 | 83,232.00 |
| 10-4340-0200 | WAGES-TEMP EMPLOYEES | 95,000.00 | 98,210.15 | 82,000.00 | 84,154.13 | 85,000.00 | 81,013.39 | 91,800.00 |
| 10-4340-0300 | LONGEVITY | 4,300.00 | 3,800.00 | 4,300.00 | 0.00 | 2,500.00 | 2,500.00 | 2,700.00 |
| 10-4340-0803 | WAGES-PAID ON CALL | 75,000.00 | 77,725.14 | 80,000.00 | 67,472.89 | 70,000.00 | 32,703.35 | 70,000.00 |
| 10-4340-0900 | FICA TAX EXPENSE | 64,071.00 | 69,626.30 | 75,374.00 | 75,385.79 | 88,862.00 | 68,479.08 | 93,378.00 |
| 10-4340-1000 | RETIREMENT | 81,040.00 | 84,624.67 | 103,192.00 | 102,998.65 | 128,825.00 | 100,518.47 | 143,353.00 |
| 10-4340-1010 | 401-K CONTRIBUTIONS | 28,410.00 | 23,525.48 | 34,113.00 | 23,476.04 | 40,102.00 | 22,138.68 | 42,039.00 |
| 10-4340-1100 | GROUP INSURANCE | 91,489.00 | 82,574.66 | 101,489.00 | 101,190.52 | 132,060.00 | 98,783.63 | 121,987.00 |
| 10-4340-1150 | RETIREE HEALTH INSURANCE | 11,500.00 | 11,340.00 | 21,500.00 | 20,817.55 | 25,000.00 | 17,561.40 | 25,000.00 |
| 10-4340-1300 | UNEMPLOYMENT INSURANCE | 2,500.00 | 0.00 | 0.00 | 568.77 | 0.00 | 521.57 | |
| 10-4340-1801 | PROFESSIONAL SERVICES | 10,000.00 | 9,169.75 | 11,000.00 | 9,289.00 | 12,500.00 | 2,253.00 | 12,500.00 |
| 10-4340-1900 | CONTRACTED SERVICES | 10,000.00 | 9,974.00 | 11,000.00 | 9,974.00 | 11,000.00 | 0.00 | 12,500.00 |
| 10-4340-2160 | UNIFORMS | 10,000.00 | 9,638.28 | 15,000.00 | 15,428.96 | 16,500.00 | 11,871.82 | 18,500.00 |
| 10-4340-2300 | MED SERVICES/PRESCRIP/WC | 10,000.00 | 7,442.46 | 0.00 | 867.25 | 0.00 | 1,473.00 | |
| 10-4340-2500 | AUTO/EQUIP SUPPLIES | 8,800.00 | 6,666.73 | 12,000.00 | 13,153.34 | 12,000.00 | 9,962.29 | 12,500.00 |
| 10-4340-2600 | DEPT SUPPLIES & MATERIALS | 35,200.00 | 31,202.29 | 45,200.00 | 48,007.72 | 43,500.00 | 37,856.57 | 48,500.00 |
| 10-4340-2601 | LIFE SAFETY EQUIPMENT | 0.00 | 0.00 | 82,225.00 | 69,440.83 | 70,000.00 | 66,949.51 | 81,000.00 |
| 10-4340-3100 | TRAVEL & TRAINING | 13,540.00 | 13,131.68 | 45,500.00 | 35,576.20 | 23,400.00 | 17,338.91 | 24,500.00 |
| 10-4340-3200 | TELEPHONE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 129.94 | |
| 10-4340-3201 | TELEPHONE | 10,000.00 | 9,916.28 | 9,500.00 | 9,927.97 | 12,500.00 | 7,891.27 | 12,060.00 |
| 10-4340-3220 | POSTAGE | 150.00 | 0.00 | 200.00 | 220.55 | 200.00 | 132.56 | 1,000.00 |
| 10-4340-3400 | PRINTING | 2,000.00 | 263.03 | 2,200.00 | 799.98 | 2,000.00 | 654.99 | 2,000.00 |
| 10-4340-3520 | MAINT/REPAIR-EQUIPMENT | 10,400.00 | 7,801.09 | 12,200.00 | 6,992.21 | 12,000.00 | 11,024.94 | 16,500.00 |
| 10-4340-3530 | MAINT/REPAIR-AUTOS | 8,000.00 | 6,102.82 | 9,200.00 | 12,227.55 | 10,750.00 | 7,728.71 | 12,500.00 |
| 10-4340-3540 | MAINT/REPAIR-2-WAY RADIOS | 9,900.00 | 9,225.78 | 13,600.00 | 12,084.90 | 12,000.00 | 7,096.32 | 14,000.00 |
| 10-4340-3700 | ADVERTISING | 5,000.00 | 1,972.13 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4340-3930 | DUES & SUBSCRIPTIONS | 4,150.00 | 1,900.00 | 4,700.00 | 3,170.66 | 4,750.00 | 2,168.88 | 4,750.00 |
| 10-4340-4500 | INSURANCE & BONDS | 80,000.00 | 78,605.42 | 85,000.00 | 73,909.41 | 85,000.00 | 81,729.44 | |
| 10-4340-5000 | EQUIPMENT | 68,500.00 | 64,740.20 | 51,000.00 | 31,174.62 | 16,000.00 | 11,313.24 | 20,000.00 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|--|----------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| 10-4340-7100 | FCB PRINCIPAL - FIRE TRUCK | 164,350.00 | 164,350.29 | 164,350.00 | 167,127.79 | 169,953.00 | 169,975.80 | 172,825.00 |
| 10-4340-7200 | FCB INTEREST - FIRE TRUCK | 14,365.00 | 14,364.99 | 14,365.00 | 11,587.49 | 8,764.00 | 8,739.48 | 5,891.00 |
| 10-4340-9657 | TRANSFER TO FUND 57 | 0.00 | 0.00 | 27,500.00 | 27,500.00 | 0.00 | 0.00 | |
| 10-4340-9663 | TRANSFER TO GF CIP | 10,000.00 | 10,000.00 | 25,000.00 | 25,000.00 | 75,000.00 | 75,000.00 | 331,000.00 |
| DeptAcctCode: 4340 - Fire Department Total: | | 1,679,419.00 | 1,612,028.18 | 2,026,734.00 | 1,883,278.32 | 2,187,124.00 | 1,753,358.51 | 2,443,755.00 |

Town of Wrightsville Beach North Carolina



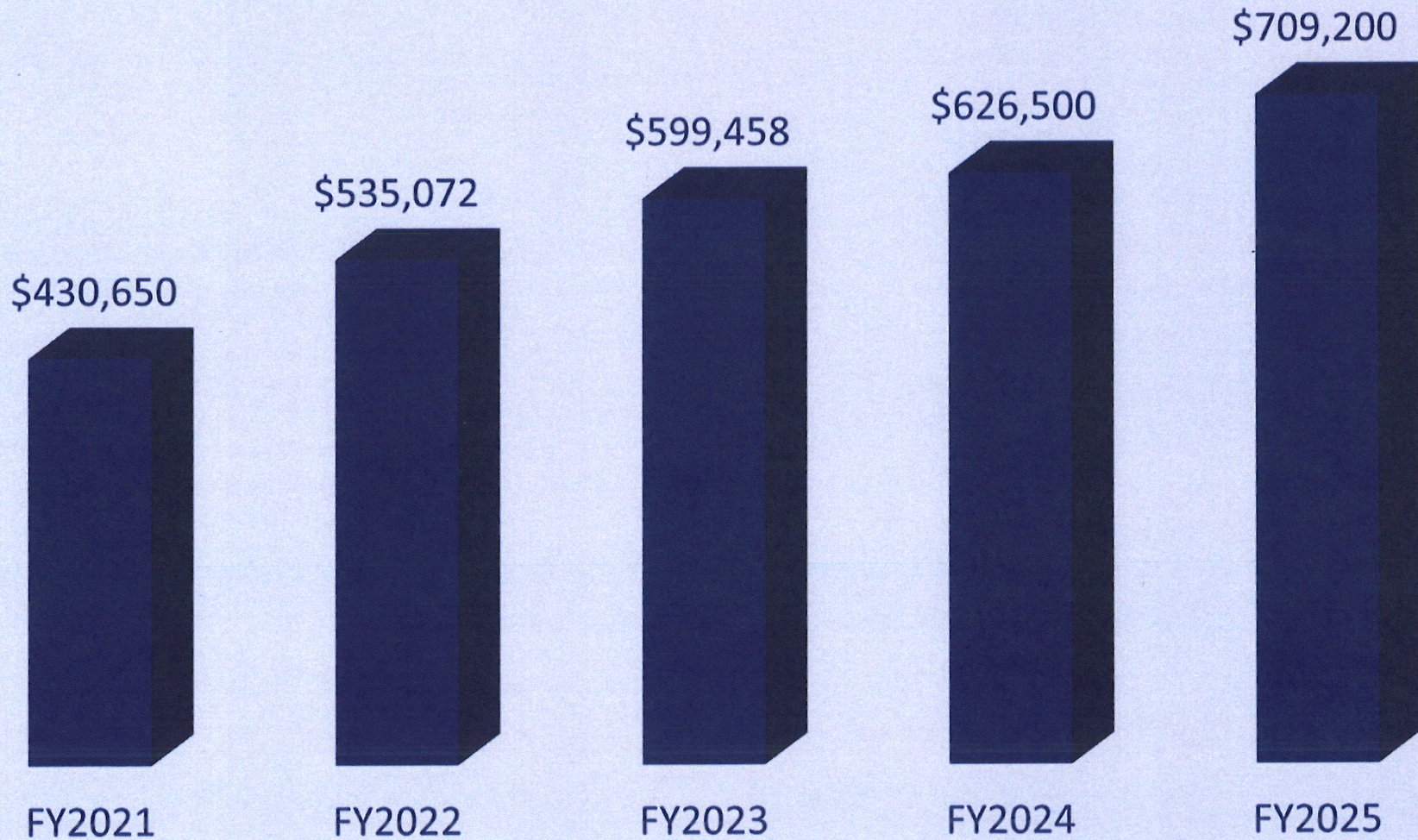
Fire Department Ocean Rescue

Mission Statement

The mission of the Wrightsville Beach Ocean Rescue is to enhance the safety and enjoyment of the beach strand experience through proactive public education, ocean rescue, and emergency medical services.



Fire Department Ocean Rescue





Fire Rescue Department Ocean Rescue - 104390

FY 2024/2025

| .0200 - .1300 Temporary Salaries | |
|--|------------------|
| \$17.80/hr up to \$19.20/hr for returning Guards. COLA increase once they reach Hr/Max, 46 hrs per week. | |
| 3 Lieutenants at 27 weeks. Salary is \$19.20 - \$20.20 Receive a COLA increase once they reach Hr/Max Lts. Work 50 hours per week. 26,400 total man hours | \$492,000 |
| Retirement | |
| FICA | \$36,000 |
| Unemployment | \$0 |
| Totals | \$528,000 |

| .1801 Professional Services | |
|-------------------------------------|----------------|
| Physicals for lifeguards/ Drug Test | \$4,500 |
| CISD Psychiatrist | \$4,000 |
| Totals | \$8,500 |

| .2160 Uniforms | |
|---|-----------------|
| Rain Coats, Swimsuits, shirts, sun shirts, rashguards, hats and whistles for Ocean Rescue Squad. | \$13,500 |
| Totals | \$13,500 |

| .2500 Auto Supplies | |
|--|-----------------|
| Fuel, oil for 3 Ocean Rescue trucks, 6 ATVs, 1 UTV and 1 personal watercraft. | \$11,000 |
| Totals | \$11,000 |

| .2600 Dept. Supplies & Materials | |
|--|-----------------|
| Swim fins, rescue buoys, rescue boards, binoculars, megaphones, EMS supplies, sunscreen, equipment rental, paint for stands, warning flags, surf zone markers | \$14,000 |
| Totals | \$14,000 |

| .3100 Travel/Training | |
|---|----------------|
| Training Manuals (16 EMR) & Training Seminars | \$4,500 |
| Totals | \$4,500 |

| .3400 Printing | |
|----------------------------|--------------|
| Flyers, posters, brochures | \$500 |
| Totals | \$500 |

| | |
|------------------------|------------------|
| Total Expenses: | \$709,200 |
|------------------------|------------------|

| .3520 Maintenance/Repair of Equipment | |
|---|-----------------|
| Maintenance of lifeguard stands, rescue buoys, Lifeguard Stand Removal/Placement rescue boards, EMS equipment, etc. | \$23,000 |
| Totals | \$23,000 |

| .3530 Maintenance/Repair of Autos | |
|--|----------------|
| Maintenance of 3 Ocean Rescue trucks, 6 ATVs, 1 UTV and 1 personal watercraft | \$9,000 |
| Totals | \$9,000 |

| .3540 Maintenance/Repair of Radios | |
|---|----------------|
| Maintenance of vehicle & marine radios | \$1,500 |
| Totals | \$1,500 |

| .3930 Dues/Subscriptions | |
|---------------------------------|----------------|
| USLA dues/ AHA Instructor | \$1,000 |
| Totals | \$1,000 |

| .5000 Capital Outlay | |
|--|-----------------|
| ATV (\$7,700 from CIP) | \$7,700 |
| Side x Side (\$16,000 from CIP) | \$20,000 |
| Lifeguard Stands (7) (\$40k from ROT) | \$40,000 |
| Replacement Radios (\$22,000 from CIP) | \$27,000 |
| Totals | \$94,700 |

| ROT Funded Upcoming Purchases | |
|--------------------------------------|------------|
| Personal Watercraft (\$27,000)(2028) | \$0 |
| OR Director Vehicle (\$60,000)(2028) | \$0 |
| OR Captain Vehicle (\$60,000)(2026) | \$0 |
| Totals | \$0 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4390 - Ocean Rescue | | | | | | | | |
| 10-4390-0200 | WAGES-TEMP EMPLOYEES | 350,000.00 | 328,900.98 | 432,000.00 | 372,938.11 | 430,000.00 | 284,646.31 | 492,000.00 |
| 10-4390-0900 | FICA TAX EXPENSE | 27,922.00 | 24,159.00 | 29,988.00 | 30,046.57 | 33,000.00 | 21,892.27 | 36,000.00 |
| 10-4390-1000 | RETIREMENT | 0.00 | 971.60 | 2,100.00 | 4.69 | 2,500.00 | 0.00 | |
| 10-4390-1300 | UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 283.62 | 0.00 | 260.09 | |
| 10-4390-1801 | PROFESSIONAL SERVICES | 7,000.00 | 2,140.00 | 7,800.00 | 5,017.00 | 8,000.00 | 349.75 | 8,500.00 |
| 10-4390-2160 | UNIFORMS | 5,500.00 | 863.00 | 10,550.00 | 9,317.33 | 10,000.00 | 10,994.26 | 13,500.00 |
| 10-4390-2300 | MED SERVICES/PRESCRIP/WC | 0.00 | 576.00 | 0.00 | 181.00 | 0.00 | 0.00 | |
| 10-4390-2500 | AUTO/EQUIP SUPPLIES | 7,500.00 | 7,965.14 | 9,400.00 | 16,125.54 | 10,000.00 | 10,470.17 | 11,000.00 |
| 10-4390-2600 | DEPT SUPPLIES & MATERIALS | 11,500.00 | 4,806.94 | 14,900.00 | 16,231.86 | 12,500.00 | 10,579.82 | 14,000.00 |
| 10-4390-3100 | TRAVEL & TRAINING | 1,800.00 | 1,469.47 | 2,500.00 | 4,127.13 | 3,000.00 | 4,960.75 | 4,500.00 |
| 10-4390-3201 | TELEPHONE | 0.00 | 539.61 | 0.00 | 134.82 | 0.00 | 608.32 | |
| 10-4390-3400 | PRINTING | 200.00 | 0.00 | 220.00 | 62.28 | 250.00 | 63.70 | 500.00 |
| 10-4390-3520 | MAINT/REPAIR-EQUIPMENT | 27,200.00 | 18,346.61 | 17,000.00 | 21,972.53 | 20,000.00 | 18,832.65 | 23,000.00 |
| 10-4390-3530 | MAINT/REPAIR-AUTOS | 5,000.00 | 7,580.76 | 6,000.00 | 7,505.57 | 7,500.00 | 6,339.26 | 9,000.00 |
| 10-4390-3540 | MAINT/REPAIR-2-WAY RADIOS | 500.00 | 675.00 | 750.00 | 471.00 | 1,000.00 | 262.00 | 1,500.00 |
| 10-4390-3930 | DUES & SUBSCRIPTIONS | 150.00 | 130.00 | 300.00 | 55.00 | 500.00 | 500.00 | 1,000.00 |
| 10-4390-4500 | INSURANCE & BONDS | 26,000.00 | 24,054.61 | 24,000.00 | 23,926.81 | 25,000.00 | 26,773.85 | |
| 10-4390-5000 | CAPITAL OUTLAY | 91,800.00 | 76,705.56 | 39,300.00 | 53,558.01 | 47,250.00 | 50,860.02 | 94,700.00 |
| 10-4390-9657 | TRANSFER TO FUND 57 | 0.00 | 0.00 | 57,000.00 | 57,000.00 | 0.00 | 0.00 | |
| 10-4390-9663 | TRANSFER TO GF CIP | 19,000.00 | 19,000.00 | 0.00 | 0.00 | 16,000.00 | 16,000.00 | |
| DeptAcctCode: 4390 - Ocean Rescue Total: | | 581,072.00 | 518,884.28 | 653,808.00 | 618,958.87 | 626,500.00 | 464,393.22 | 709,200.00 |

Town of Wrightsville Beach North Carolina

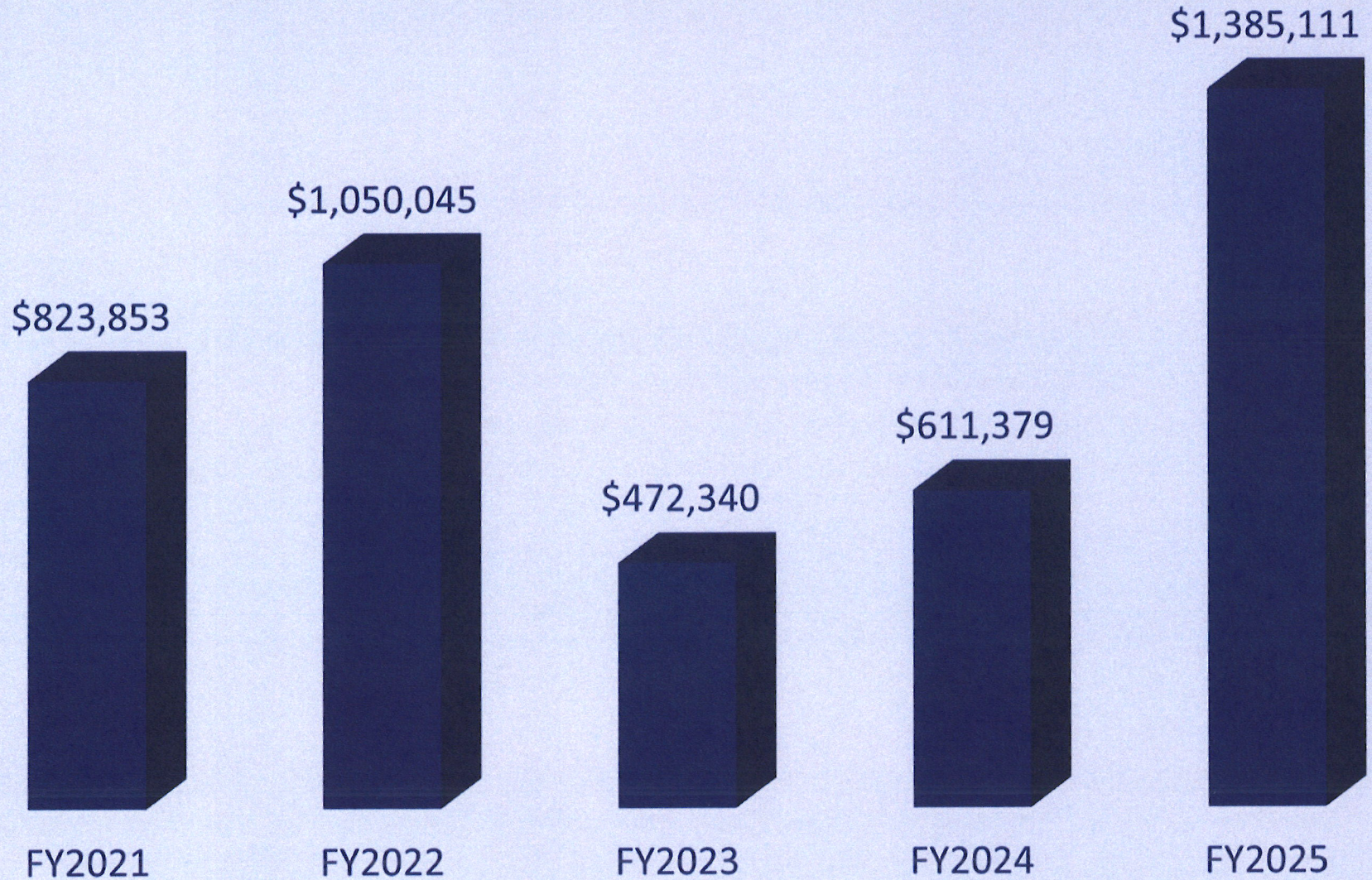


Public Works Streets

The Public Works Streets Division maintains the neat and clean appearance of all streets and provides maintenance and repair of streets, sidewalks, and signs.



Public Works Streets





FY 2024/2025

Public Works Streets - 104510

| .0000 - .1300 Wages & Benefits | |
|---|------------------|
| Salaries & Wages (185K 4 emps) | \$182,857 |
| Overtime Pay | \$15,000 |
| FICA | \$16,360 |
| Group Insurance | \$46,918 |
| Retiree Health Insurance | \$8,100 |
| Retirement | \$28,352 |
| Longevity | \$0 |
| 401k Contributions | \$8,314 |
| Totals | \$305,901 |

| .1900 Contracted Services (Streets) | |
|---|-----------------|
| Temp Employees (400 Hrs @ \$18/hr) | \$7,200 |
| Street Paving Schedule | \$50,000 |
| Totals | \$57,200 |

| .2160 Uniforms | |
|-----------------------|----------------|
| Uniforms & PPE | \$9,000 |
| Totals | \$9,000 |

| .2300 Medical Services/ Prescription / WC | |
|--|--------------|
| MSPWC totals | \$900 |
| Totals | \$900 |

| .2500 Auto/ Equip. Supplies | |
|------------------------------------|-----------------|
| 1000 gals diesel | \$3,870 |
| 1500 gals of unleaded | \$5,300 |
| Oil- 30 quarts | \$240 |
| 50 gallons hyd oil | \$500 |
| Tires | \$4,000 |
| Totals | \$13,910 |

| | |
|------------------------|--------------------|
| Total Expenses: | \$1,435,111 |
|------------------------|--------------------|

| .2600 Dept. Supplies/Materials - Streets | |
|---|-----------------|
| Maintenance supplies/materials for streets, sidewalks, road banks; grass seed, asphalt patch, concrete, curb/gutter work, tools, street marking materials | \$14,000 |
| Replace / repair street end barricades | \$2,500 |
| Curb/Sidewalk Maintenance | \$3,500 |
| Regulatory signs | \$3,000 |
| Thermoplastic street marking | \$2,500 |
| Installation of ADA mats | \$0 |
| Public access signs | \$1,500 |
| Crosswalk signs | \$2,000 |
| Totals | \$29,000 |

| .3100 Travel & Training | |
|------------------------------------|----------------|
| Training Classes | \$2,000 |
| Totals | \$2,000 |

| .3200 Cell Phone | |
|----------------------------|----------------|
| Cell Phone and Mobile Data | \$4,000 |
| Totals | \$4,000 |

| .3520 Maint./Repair Equipment | |
|--|----------------|
| 2 tractors, 1 roller compactor, street sweeper, 1 backhoe. | \$5,000 |
| Totals | \$5,000 |

| .3530 Maint./ Repair Autos | |
|---|----------------|
| Three 3/4 ton, one 1 ton and 1 1/2 ton trucks | \$5,000 |
| Totals | \$5,000 |



FY 2024/2025

Public Works Streets - 104510

| .3540 Maint./ Repair 2-Way Radios | |
|--|--------------|
| 5 truck radios and 4 portable radios | \$500 |
| Totals | \$500 |

| .3930 Dues and Subscriptions | |
|-------------------------------------|--------------|
| D&S totals | \$100 |
| Totals | \$100 |

| .4310 Bldg. & Equip. Rents | |
|---------------------------------------|----------------|
| Equipment rental | \$2,600 |
| Totals | \$2,600 |

| .5000 Capital Outlay | |
|-----------------------------|------------|
| | |
| Totals | \$0 |

| .5900 Utilities- Street Lights | |
|--|-----------------|
| Electrical costs for all Town general fund street lighting | \$60,000 |
| Totals | \$60,000 |

| .9663 Transfer to GF CIP | |
|---|------------------|
| Truck replacement 40214 (FY2024) 55K | \$10,000 |
| Truck replacement 40413 (FY2023) 55K | \$10,000 |
| John Deere Backhoe Replacement (\$0 to \$40k) | \$20,000 |
| Bulkhead Projects | \$900,000 |
| Totals | \$940,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

| | | Defined Budgets | | | | | | |
|---|---------------------------|---------------------|---------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| | | 2021-2022 | 2021-2022 | 2022 - 2023 | 2022 - 2023 | 2023-2024 | 2023-2024 | 2024-2025 |
| | | Total Budget | Total Activity | Total Budget | Total Activity | Total Budget | YTD Activity | 2024-2025 |
| DeptAcctCode: 4510 - Public Works - Streets | | | | | | | | |
| 10-4510-0000 | SALARIES & WAGES | 226,054.00 | 150,981.52 | 181,278.00 | 154,479.85 | 214,718.00 | 156,716.84 | 182,857.00 |
| 10-4510-0100 | OVERTIME | 20,000.00 | 11,407.13 | 15,300.00 | 9,649.55 | 15,000.00 | 8,189.94 | 15,000.00 |
| 10-4510-0300 | LONGEVITY | 0.00 | 300.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4510-0900 | FICA TAX EXPENSE | 19,206.00 | 12,724.92 | 15,780.00 | 12,537.54 | 18,032.00 | 12,548.45 | 16,360.00 |
| 10-4510-1000 | RETIREMENT | 28,646.00 | 19,204.58 | 23,993.00 | 20,357.87 | 29,579.00 | 21,272.96 | 28,352.00 |
| 10-4510-1010 | 401-K CONTRIBUTIONS | 10,043.00 | 1,595.66 | 8,251.00 | 525.80 | 9,188.00 | 454.20 | 8,314.00 |
| 10-4510-1100 | GROUP INSURANCE | 48,726.00 | 34,425.63 | 42,188.00 | 43,047.55 | 61,086.33 | 39,131.84 | 46,918.00 |
| 10-4510-1150 | RETIREE HEALTH INSURANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,100.00 |
| 10-4510-1300 | UNEMPLOYMENT INSURANCE | 2,500.00 | 0.00 | 0.00 | 131.16 | 0.00 | 120.28 | |
| 10-4510-1801 | PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 20,000.00 | 1,000.00 | |
| 10-4510-1900 | CONTRACTED SERVICES | 647,200.00 | 307,383.41 | 7,200.00 | 18,194.18 | 36,200.00 | 35,566.37 | 57,200.00 |
| 10-4510-2160 | UNIFORMS | 8,000.00 | 8,057.09 | 8,000.00 | 8,835.63 | 9,000.00 | 5,950.45 | 9,000.00 |
| 10-4510-2300 | MED SERVICES/PRESCRIP/WC | 500.00 | 1,024.50 | 750.00 | 621.75 | 900.00 | 160.89 | 900.00 |
| 10-4510-2500 | AUTO/EQUIP SUPPLIES | 8,530.00 | 4,675.17 | 10,500.00 | 13,366.41 | 13,040.00 | 10,256.00 | 13,910.00 |
| 10-4510-2600 | SUPPLIES-STREETS | 24,000.00 | 18,053.98 | 27,000.00 | 12,945.98 | 27,000.00 | 26,863.74 | 29,000.00 |
| 10-4510-3100 | TRAVEL & TRAINING | 3,000.00 | 490.50 | 3,000.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 |
| 10-4510-3200 | CELL PHONE | 540.00 | 3,962.10 | 4,000.00 | 3,684.13 | 4,000.00 | 2,507.99 | 4,000.00 |
| 10-4510-3520 | MAINT/REPAIR-EQUIPMENT | 6,000.00 | 2,737.72 | 6,000.00 | 945.12 | 5,000.00 | 70.98 | 5,000.00 |
| 10-4510-3530 | MAINT/REPAIR-AUTOS | 3,500.00 | 1,804.55 | 5,000.00 | 2,156.86 | 5,000.00 | 3,647.00 | 5,000.00 |
| 10-4510-3540 | MAINT/REPAIR-2-WAY RADIOS | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 299.98 | 500.00 |
| 10-4510-3930 | DUES & SUBSCRIPTIONS | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 |
| 10-4510-4310 | BUILDING & EQUIP RENTAL | 1,000.00 | 391.68 | 1,500.00 | 1,368.34 | 2,600.00 | 410.73 | 2,600.00 |
| 10-4510-4500 | INSURANCE & BONDS | 22,000.00 | 17,312.00 | 22,000.00 | 16,604.36 | 19,012.24 | 19,012.24 | |
| 10-4510-5000 | CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 98,423.43 | 92,099.90 | |
| 10-4510-5900 | STREET LIGHTS | 50,000.00 | 52,770.54 | 60,000.00 | 58,207.79 | 60,000.00 | 51,359.15 | 60,000.00 |
| 10-4510-9643 | TRANSFER TO FUND 43 | 40,000.00 | 40,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4510-9644 | TRANSFER TO FUND 49 | 273,500.00 | 273,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4510-9645 | TRANSFER TO POWELL BILL | 0.00 | 0.00 | 247,304.13 | 247,304.13 | 0.00 | 0.00 | |
| 10-4510-9663 | TRANSFER TO GF CIP | 70,000.00 | 70,000.00 | 30,000.00 | 30,000.00 | 90,000.00 | 90,000.00 | 940,000.00 |
| DeptAcctCode: 4510 - Public Works - Streets Total: | | 1,513,545.00 | 1,032,802.68 | 719,644.13 | 654,964.00 | 740,379.00 | 577,639.93 | 1,435,111.00 |

Town of Wrightsville Beach North Carolina



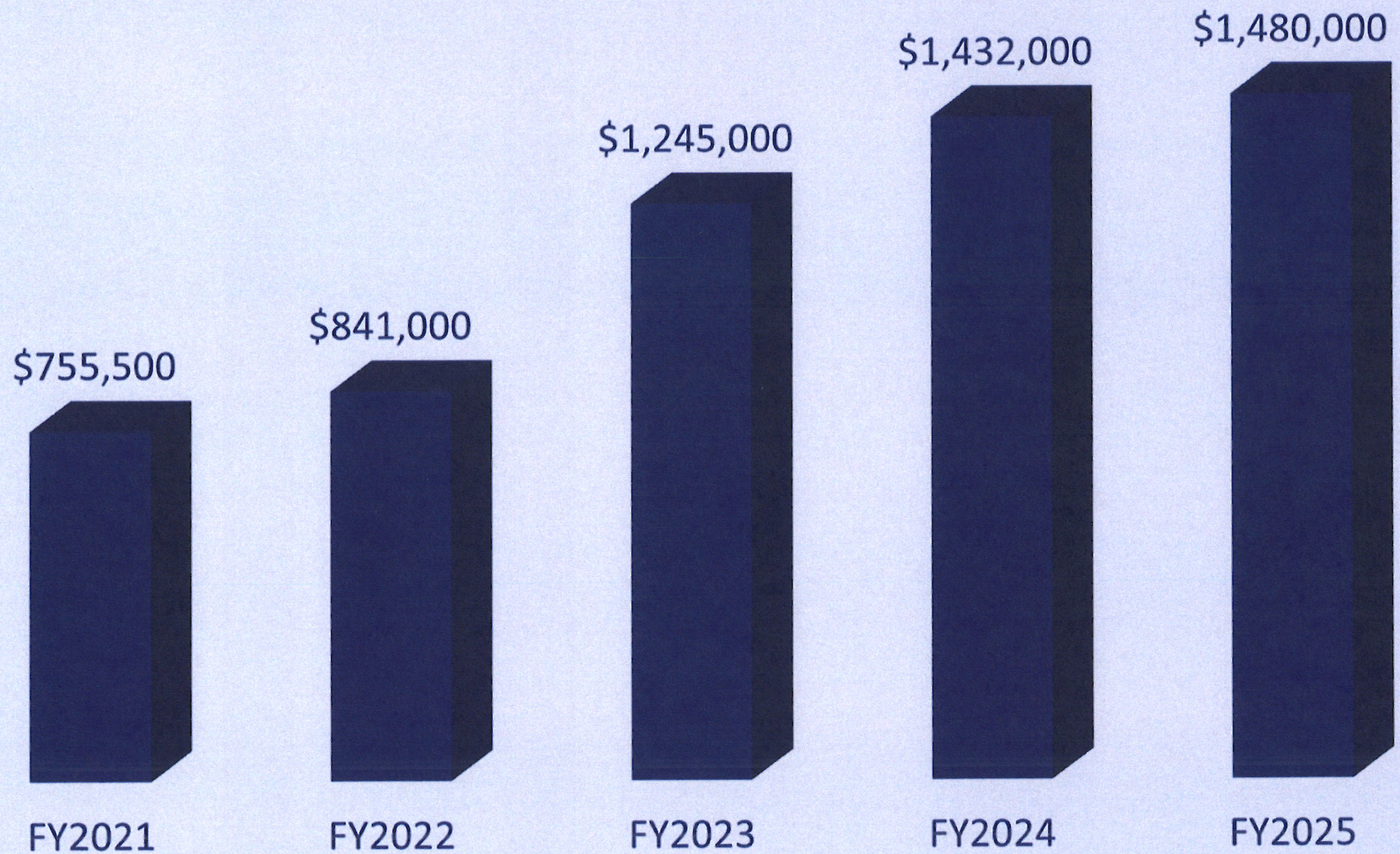
Parking Management

Mission Statement

To professionally manage available parking resources within the Town of Wrightsville Beach, by providing the highest level of customer service, both to local residents and beach visitors, and operational efficiency, while ensuring a continuing revenue stream to support Town services.



Parking Management





FY 2024/2025

Parking Management - 104540

| .1801 Professional Services | |
|---|------------------|
| Parking contractor's incentive fees (paid if revenue projections are met) | \$120,000 |
| Totals | \$120,000 |

| .1900 Contracted Services | |
|----------------------------------|------------------|
| Payroll and employee benefits | \$540,000 |
| Totals | \$540,000 |

| .3050 Operating Expenses | |
|---------------------------------|------------------|
| Overall operating expenses | \$800,000 |
| Totals | \$800,000 |

| .5000 Capital Outlay | |
|-----------------------------|------------|
| | |
| Totals | \$0 |

| | |
|------------------------|--------------------|
| Total Expenses: | \$1,480,000 |
|------------------------|--------------------|

| .9663 Transfer to GF-CIP | |
|---------------------------------|-----------------|
| Golf Carts | \$20,000 |
| Totals | \$20,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|--|-----------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4540 - Parking Enforcement | | | | | | | | |
| 10-4540-1801 | PROFESSIONAL SERVICES | 88,000.00 | 130,490.06 | 140,000.00 | 95,305.25 | 120,000.00 | 86,694.97 | 120,000.00 |
| 10-4540-1900 | CONTRACTED SERVICES | 371,000.00 | 385,409.97 | 500,000.00 | 455,785.86 | 517,000.00 | 338,924.64 | 540,000.00 |
| 10-4540-3050 | OPERATING EXPENSES | 1,075,000.00 | 849,637.09 | 650,000.00 | 736,258.38 | 800,000.00 | 536,411.51 | 800,000.00 |
| 10-4540-5000 | CAPITAL OUTLAY | 70,000.00 | 14,930.70 | 25,000.00 | 14,930.70 | 90,000.00 | 0.00 | |
| 10-4540-5551 | PARKING METERS | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 0.00 | |
| 10-4540-9663 | TRANSFER TO GF CIP | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| DeptAcctCode: 4540 - Parking Enforcement Total: | | 1,634,000.00 | 1,400,467.82 | 1,345,000.00 | 1,322,280.19 | 1,547,000.00 | 982,031.12 | 1,480,000.00 |

Town of Wrightsville Beach North Carolina

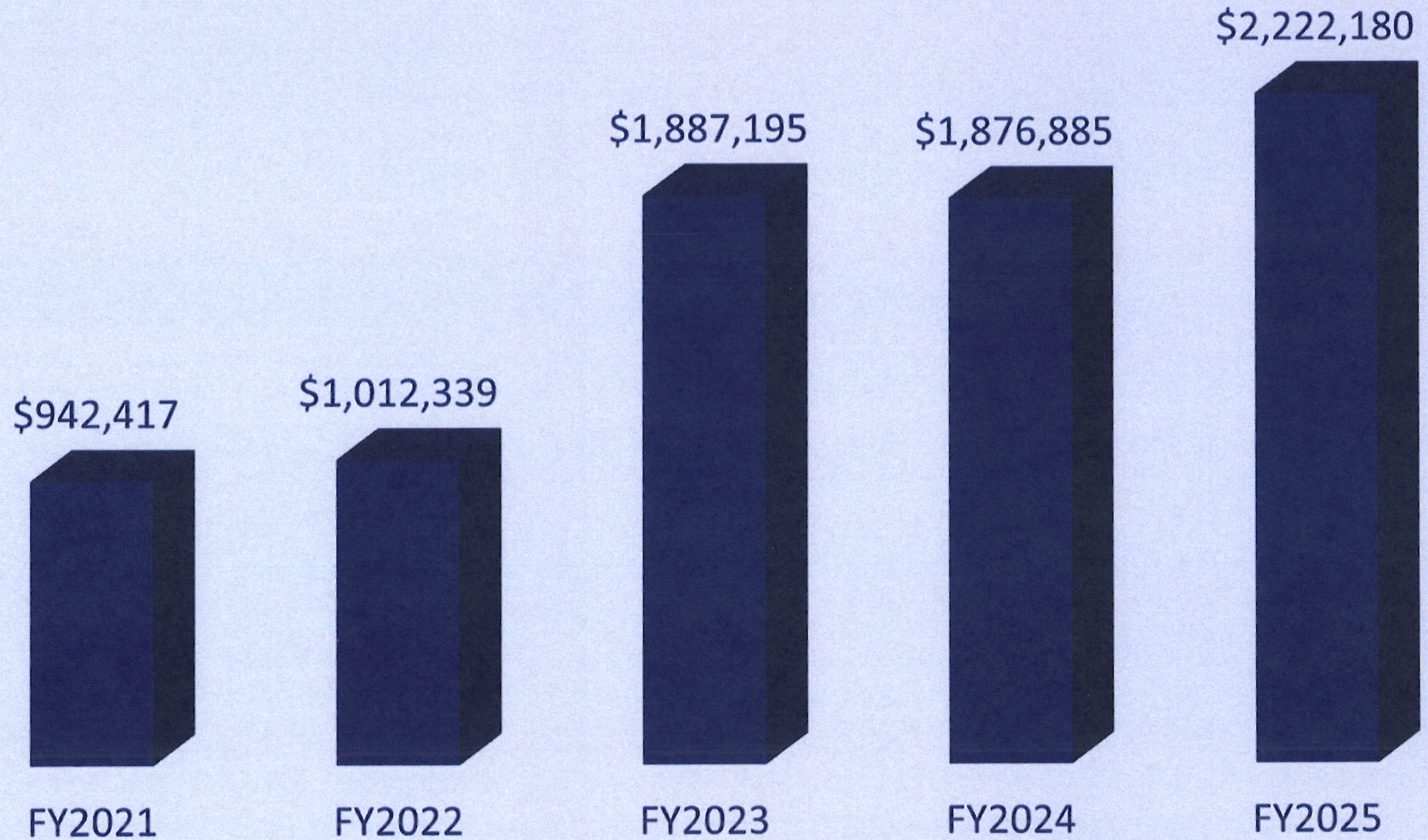


Public Works Environmental Services/ Stormwater

Public Works Environmental Services/Stormwater Division administers the Wrightsville Beach Stormwater Program including stormwater permitting, inspections, and maintenance. Our focus is on keeping the Town, the beach, the stormwater system and outfalls to surrounding waters as clean as possible while providing a high level of quality service to our customers.



Public Works Environmental Services/Stormwater





Public Works Environmental Services - 104710

FY 2024/2025

| .0000 -.1300 Personnel Costs | |
|-------------------------------------|------------------|
| Salaries & Wages | \$190,562 |
| Overtime Pay | \$14,000 |
| FICA | \$15,336 |
| Group Insurance | \$37,534 |
| Retiree Health Insurance | \$20,184 |
| Retirement | \$27,902 |
| Longevity | \$1,200 |
| 401K Contributions | \$8,182 |
| Unemployment Insurance | \$0 |
| Total | \$314,900 |

| .1900 Contracted Services | |
|--|--------------------|
| Sanitation Contractor / beach barrel service | \$1,650,000 |
| Storm drain inlets | \$5,000 |
| Stormdrain pipe repair/maintenance | \$15,000 |
| Water sampling | \$5,760 |
| NC DEQ Annual Permit Fee | \$1,500 |
| PSB Pond Maintenance | \$10,000 |
| Totals | \$1,687,260 |

| .2160 Uniforms | |
|------------------------|----------------|
| Uniforms, safety shoes | \$7,000 |
| Total | \$7,000 |

| .2500 Auto/Equipment Supplies | |
|--------------------------------------|-----------------|
| 5500 gallons diesel fuel | \$21,000 |
| 4000 gallons unleaded fuel | \$14,080 |
| 150 quarts of oil | \$900 |
| Tires | \$2,000 |
| Total | \$37,980 |

| | |
|---------------------------------------|--------------------|
| Total Expenses for Department: | \$2,222,180 |
|---------------------------------------|--------------------|

| .2600 Departmental Supplies/ Materials | |
|--|-----------------|
| Storm Drain Pipe / Duckbills /Backflow devices | \$20,000 |
| Roll off Dumpster | \$7,500 |
| Stabilization materials | \$5,000 |
| Inlets & Grates | \$5,000 |
| Misc. supplies | \$6,000 |
| Total | \$43,500 |

| .3100 Travel and Training | |
|----------------------------------|----------------|
| Schools, Workshops | \$2,500 |
| Total | \$2,500 |

| .3200 Cell Phone and Mobile Data | |
|---|----------------|
| Supervisor Cell | \$740 |
| Mobile Data (Tablets) | \$2,500 |
| Total | \$3,240 |

| .3400 Printing | |
|-----------------------|--------------|
| Educational Materials | \$500.00 |
| Totals | \$500 |

| .3520 Maintenance/Repair Equipment | |
|---|-----------------|
| Sweeper, Loader, Backhoe | \$10,000 |
| Total | \$10,000 |

| .3530 Maint/Repair Autos | |
|---------------------------------|-----------------|
| Sweeper, Trucks | \$10,000 |
| Total | \$10,000 |



Public Works Environmental Services - 104710

FY 2024/2025

| .3930 Dues and Subscriptions | |
|-------------------------------------|-----------------|
| CDL License renewal | \$300 |
| Total | \$300 |
| .5000 Capital Outlay | |
| F150 or similar (From ROT) | \$45,000 |
| Totals | \$45,000 |

| .9663 Transfer to GF Capital Reserve | |
|---|-----------------|
| Continued stormwater projects | \$20,000 |
| 1/2 Ton Pickup | \$20,000 |
| Purchase Non CDL Sweeper | \$20,000 |
| Totals | \$60,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4710 - Public Works - Env't Svcs/Stormwater | | | | | | | | |
| 10-4710-0000 | SALARIES & WAGES | 237,434.00 | 196,609.19 | 161,670.00 | 145,442.24 | 184,590.00 | 147,854.15 | 190,562.00 |
| 10-4710-0100 | OVERTIME | 14,000.00 | 14,263.51 | 5,100.00 | 20,652.60 | 14,000.00 | 15,643.78 | 14,000.00 |
| 10-4710-0300 | LONGEVITY | 900.00 | 600.00 | 900.00 | 0.00 | 500.00 | 1,200.00 | 1,200.00 |
| 10-4710-0900 | FICA TAX EXPENSE | 19,304.00 | 17,052.50 | 13,508.00 | 12,777.36 | 15,261.00 | 12,502.84 | 15,336.00 |
| 10-4710-1000 | RETIREMENT | 28,689.00 | 25,341.19 | 30,000.00 | 20,510.80 | 25,519.00 | 21,246.16 | 27,902.00 |
| 10-4710-1010 | 401-K CONTRIBUTIONS | 10,058.00 | 4,596.34 | 7,027.00 | 4,806.35 | 7,944.00 | 4,967.55 | 8,182.00 |
| 10-4710-1100 | GROUP INSURANCE | 49,264.00 | 36,978.38 | 28,150.00 | 24,789.58 | 36,431.00 | 29,668.64 | 37,534.00 |
| 10-4710-1150 | RETIREE HEALTH INSURANCE | 28,000.00 | 24,131.40 | 29,500.00 | 23,929.24 | 29,500.00 | 14,759.00 | 20,184.00 |
| 10-4710-1300 | UNEMPLOYMENT INSURANCE | 2,000.00 | 0.00 | 0.00 | 116.97 | 0.00 | 107.27 | |
| 10-4710-1900 | CONTRACTED SERVICES | 542,000.00 | 467,701.54 | 1,339,500.00 | 1,227,004.52 | 1,544,500.00 | 1,251,144.69 | 1,687,260.00 |
| 10-4710-2160 | UNIFORMS | 12,000.00 | 11,479.96 | 5,000.00 | 6,831.42 | 7,000.00 | 5,106.36 | 7,000.00 |
| 10-4710-2300 | MED SERVICES/PRESCRIP/WC | 500.00 | 1,839.00 | 0.00 | 85.75 | 0.00 | 176.00 | |
| 10-4710-2500 | AUTO/EQUIP SUPPLIES | 50,050.00 | 37,369.96 | 16,000.00 | 29,649.24 | 16,600.00 | 22,772.87 | 37,980.00 |
| 10-4710-2600 | DEPT SUPPLIES & MATERIALS | 40,200.00 | 53,644.52 | 25,000.00 | 12,391.05 | 25,000.00 | 5,682.33 | 43,500.00 |
| 10-4710-3100 | TRAVEL & TRAINING | 1,000.00 | 1,825.75 | 1,000.00 | 823.50 | 1,000.00 | 350.00 | 2,500.00 |
| 10-4710-3200 | CELL PHONE | 3,540.00 | 3,962.10 | 3,540.00 | 3,732.21 | 3,740.00 | 2,324.78 | 3,240.00 |
| 10-4710-3400 | PRINTING | 0.00 | 0.00 | 1,000.00 | 250.80 | 0.00 | 0.00 | 500.00 |
| 10-4710-3520 | MAINT/REPAIR-EQUIPMENT | 7,500.00 | 1,297.38 | 10,000.00 | 6,007.73 | 10,000.00 | 8,536.20 | 10,000.00 |
| 10-4710-3530 | MAINT/REPAIR-AUTOS | 20,000.00 | 14,866.33 | 10,000.00 | 2,025.29 | 10,000.00 | 4,202.31 | 10,000.00 |
| 10-4710-3540 | MAINT/REPAIR-2-WAY RADIOS | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-4710-3930 | DUES & SUBSCRIPTIONS | 400.00 | 0.00 | 300.00 | 0.00 | 300.00 | 0.00 | 300.00 |
| 10-4710-4500 | INSURANCE & BONDS | 33,000.00 | 28,132.32 | 15,000.00 | 32,626.34 | 35,000.00 | 31,834.93 | |
| 10-4710-5000 | CAPITAL OUTLAY | 2,000.00 | 2,009.69 | 0.00 | 0.00 | 0.00 | 0.00 | 45,000.00 |
| 10-4710-9663 | TRANSFER TO GF CIP | 160,000.00 | 160,000.00 | 0.00 | 0.00 | 20,000.00 | 20,000.00 | 60,000.00 |
| DeptAcctCode: 4710 - Public Works - Env't Svcs/Stormwater Total: | | 1,262,339.00 | 1,103,701.06 | 1,702,195.00 | 1,574,452.99 | 1,986,885.00 | 1,600,079.86 | 2,222,180.00 |

Town of Wrightsville Beach North Carolina



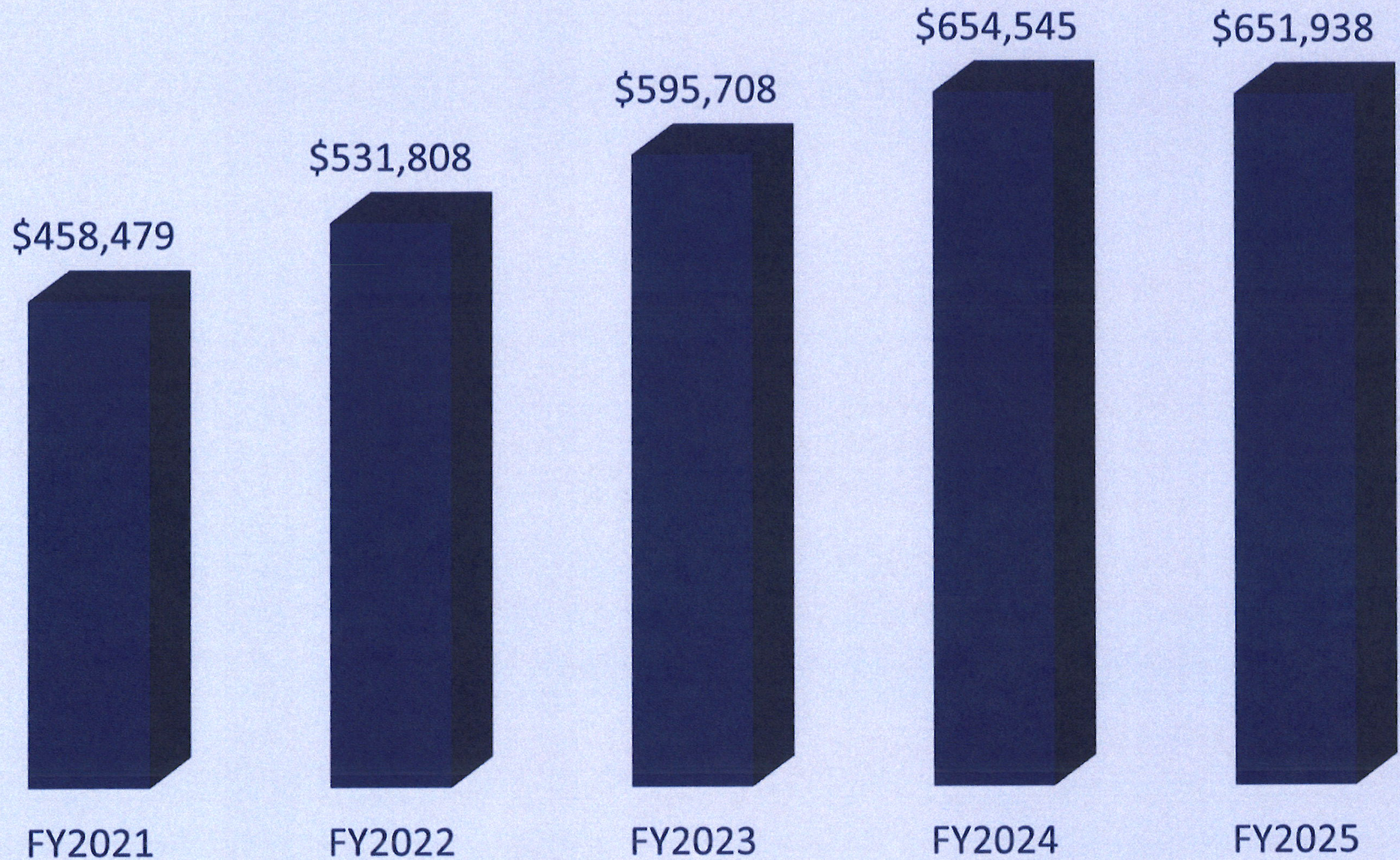
Planning & Parks Planning & Inspections

Mission Statement

The Wrightsville Beach Planning and Inspections Department desires to provide quality development review and guidance to landowners and developers, fair and consistent enforcement of all federal, state, and local regulations that promote public health, safety, and general welfare and effective management of future growth within the Towns' corporate limits in order to adequately balance the needs of economic development, environmental stewardship, and customer satisfaction.



Planning & Parks Planning & Inspections





FY 2024/2025

Planning & Inspections - 104900

| .0000 - .1300 Wages & Benefits | |
|---|------------------|
| Salaries & Wages | \$347,315 |
| Overtime Pay | \$10,200 |
| Temp Employee | \$20,000 |
| FICA | \$28,438 |
| Group Insurance | \$47,000 |
| Retirement | \$46,777 |
| Longevity | \$2,000 |
| 401k Contributions | \$14,500 |
| Totals | \$516,230 |

| .1900 Contracted Services | |
|----------------------------------|-----------------|
| Miscellaneous Surveys | \$30,000 |
| Totals | \$30,000 |

| .2150 Historic Landmark Commission | |
|---|----------------|
| Trolley Marker Maint. Maps, Etc. | \$6,000 |
| Totals | \$6,000 |

| .2160 Uniforms | |
|------------------------------------|----------------|
| Laundry Allowance for Park Rangers | \$1,000 |
| Totals | \$1,000 |

| .2500 Auto/Equipment Supplies | |
|--------------------------------------|-----------------|
| Park Ranger Radios | |
| Park Ranger Gasoline | \$16,000 |
| Totals | \$16,000 |

| .2600 Departmental Supplies/Materials | |
|--|-----------------|
| General Office Supplies | \$8,000 |
| Town Flood/Animal Brochures | \$6,500 |
| Totals | \$14,500 |

| | |
|------------------------|------------------|
| Total Expenses: | \$651,938 |
|------------------------|------------------|

| .3100 Travel and Training | |
|---------------------------------------|-----------------|
| Mileage allowance for Director | \$3,704 |
| Building Inspector I | \$3,704 |
| Planner | \$2,800 |
| Tuition Assistance | \$1,500 |
| NCAZO Annual Conference | \$900 |
| AICP | \$600 |
| Building Inspectors Workshop | \$2,500 |
| NC Flood Managers Association Meeting | \$2,500 |
| Workshops & Courses | \$700 |
| Park Ranger Training | \$3,200 |
| Totals | \$22,108 |

| .3200 Cell Phones | |
|---------------------------------|----------------|
| Cell Phone Stipend for FT Staff | \$4,000 |
| Mobile Hotspots for 4 FT Staff | \$1,800 |
| Totals | \$5,800 |

| .3220 Postage | |
|---------------------------------|----------------|
| CRS flood map mailings | \$1,800 |
| Firm and zoning update mailings | \$2,000 |
| Miscellaneous postage | \$2,000 |
| Totals | \$5,800 |

| .3400 Printing | |
|------------------------------|----------------|
| Permits,Forms,etc | \$800 |
| CRS Flood Maps once per year | \$2,500 |
| Zoning Maps | \$1,000 |
| Plotter Paper | \$500 |
| Totals | \$4,800 |



FY 2024/2025

Planning & Inspections-104900

| .3520 Maintenance/Repair Equipment | |
|---|----------------|
| Copier Maintenance | \$3,000 |
| Totals | \$3,000 |

| .3530 Maintenance/Repair Vehicle | |
|---|-----------------|
| Park Ranger M&R of Vehicle | \$10,000 |
| Totals | \$10,000 |

| .3700 Advertising | |
|-----------------------------------|----------------|
| CAMA Public Notices | \$1,000 |
| FIRM and Zoning Amendment Notices | \$2,000 |
| Public Hearings | \$2,000 |
| Totals | \$5,000 |

| .3930 Dues/ Subscriptions | |
|--|----------------|
| Newsletters, NC Cert. of Inspect Renewal and APA Membership | \$1,000 |
| National Animal Control Officer Association | \$100 |
| NC Animal Control Officer Association | \$100 |
| Totals | \$1,200 |

| .4800 Homeowners Recovery Fee | |
|--------------------------------------|--------------|
| HRF | \$500 |
| Totals | \$500 |

| .9663 Transfers to GF-CIP | |
|---|-----------------|
| New Ranger Truck | \$5,000 |
| 2013 Park Ranger Truck Replacement (FY2023) | \$5,000 |
| Totals | \$10,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 4900 - Planning & Inspections | | | | | | | | |
| 10-4900-0000 | SALARIES & WAGES | 274,000.00 | 278,208.60 | 301,947.00 | 274,934.56 | 340,237.00 | 256,695.58 | 347,315.00 |
| 10-4900-0100 | OVERTIME | 10,000.00 | 7,104.22 | 10,200.00 | 6,374.28 | 10,200.00 | 1,934.36 | 10,200.00 |
| 10-4900-0200 | WAGES-TEMP EMPLOYEES | 5,000.00 | 7,676.63 | 20,000.00 | 20,859.63 | 20,000.00 | 14,433.94 | 20,000.00 |
| 10-4900-0300 | LONGEVITY | 1,600.00 | 1,600.00 | 2,000.00 | 0.00 | 2,000.00 | 1,500.00 | 2,000.00 |
| 10-4900-0900 | FICA TAX EXPENSE | 23,000.00 | 23,428.87 | 25,006.00 | 23,105.41 | 27,900.00 | 21,809.14 | 28,438.00 |
| 10-4900-1000 | RETIREMENT | 32,000.00 | 33,872.20 | 36,647.00 | 33,889.31 | 43,700.00 | 33,690.35 | 46,777.00 |
| 10-4900-1010 | 401-K CONTRIBUTIONS | 12,000.00 | 10,035.05 | 12,500.00 | 9,734.92 | 14,500.00 | 9,128.95 | 14,500.00 |
| 10-4900-1100 | GROUP INSURANCE | 36,000.00 | 30,834.41 | 35,000.00 | 31,457.17 | 42,300.00 | 33,579.40 | 47,000.00 |
| 10-4900-1300 | UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 218.47 | 0.00 | 200.34 | |
| 10-4900-1900 | CONTRACTED SERVICES | 10,000.00 | 7,600.63 | 10,000.00 | 250.00 | 30,000.00 | 23,786.25 | 30,000.00 |
| 10-4900-2150 | HISTORIC LANDMARK COMM | 1,000.00 | 0.00 | 1,200.00 | 0.00 | 2,000.00 | 0.00 | 6,000.00 |
| 10-4900-2160 | UNIFORMS | 1,000.00 | 1,306.01 | 1,000.00 | 1,222.40 | 1,000.00 | 1,267.91 | 1,000.00 |
| 10-4900-2300 | MED SERVICES/PRESCRIP/WC | 0.00 | 627.00 | 0.00 | 95.75 | 0.00 | 0.00 | |
| 10-4900-2500 | AUTO/EQUIP SUPPLIES | 22,000.00 | 13,652.66 | 22,000.00 | 12,131.71 | 22,000.00 | 12,877.09 | 16,000.00 |
| 10-4900-2600 | DEPT SUPPLIES & MATERIALS | 14,000.00 | 3,701.82 | 14,000.00 | 4,593.50 | 14,500.00 | 4,521.45 | 14,500.00 |
| 10-4900-3100 | TRAVEL & TRAINING | 22,108.00 | 14,010.36 | 22,108.00 | 11,901.13 | 22,108.00 | 10,916.74 | 22,108.00 |
| 10-4900-3200 | CELL PHONE | 5,800.00 | 4,219.05 | 5,800.00 | 4,235.91 | 5,800.00 | 4,762.52 | 5,800.00 |
| 10-4900-3220 | POSTAGE | 5,800.00 | 822.11 | 5,800.00 | 9.65 | 5,800.00 | 3,789.24 | 5,800.00 |
| 10-4900-3400 | PRINTING | 4,800.00 | 3,955.95 | 4,800.00 | 4,943.60 | 4,800.00 | 6,376.76 | 4,800.00 |
| 10-4900-3520 | MAINT/REPAIR-EQUIPMENT | 3,000.00 | 1,565.23 | 3,000.00 | 3,137.36 | 3,000.00 | 2,310.26 | 3,000.00 |
| 10-4900-3530 | MAINT/REPAIR-AUTOS | 7,000.00 | 6,849.82 | 5,000.00 | 3,366.81 | 5,000.00 | 1,419.68 | 10,000.00 |
| 10-4900-3700 | ADVERTISING | 5,000.00 | 4,102.99 | 5,000.00 | 1,289.20 | 5,000.00 | 1,895.24 | 5,000.00 |
| 10-4900-3930 | DUES & SUBSCRIPTIONS | 1,200.00 | 1,332.00 | 1,200.00 | 685.00 | 1,200.00 | 830.08 | 1,200.00 |
| 10-4900-4500 | INSURANCE & BONDS | 34,000.00 | 33,715.54 | 41,000.00 | 13,910.74 | 21,000.00 | 15,487.17 | |
| 10-4900-4800 | STATE HOMEOWNERS REC FEE | 500.00 | 1,548.00 | 500.00 | 738.00 | 500.00 | 441.00 | 500.00 |
| 10-4900-9663 | TRANSFER TO GF CIP | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| DeptAcctCode: 4900 - Planning & Inspections Total: | | 540,808.00 | 501,769.15 | 595,708.00 | 473,084.51 | 654,545.00 | 473,653.45 | 651,938.00 |

Town of Wrightsville Beach North Carolina



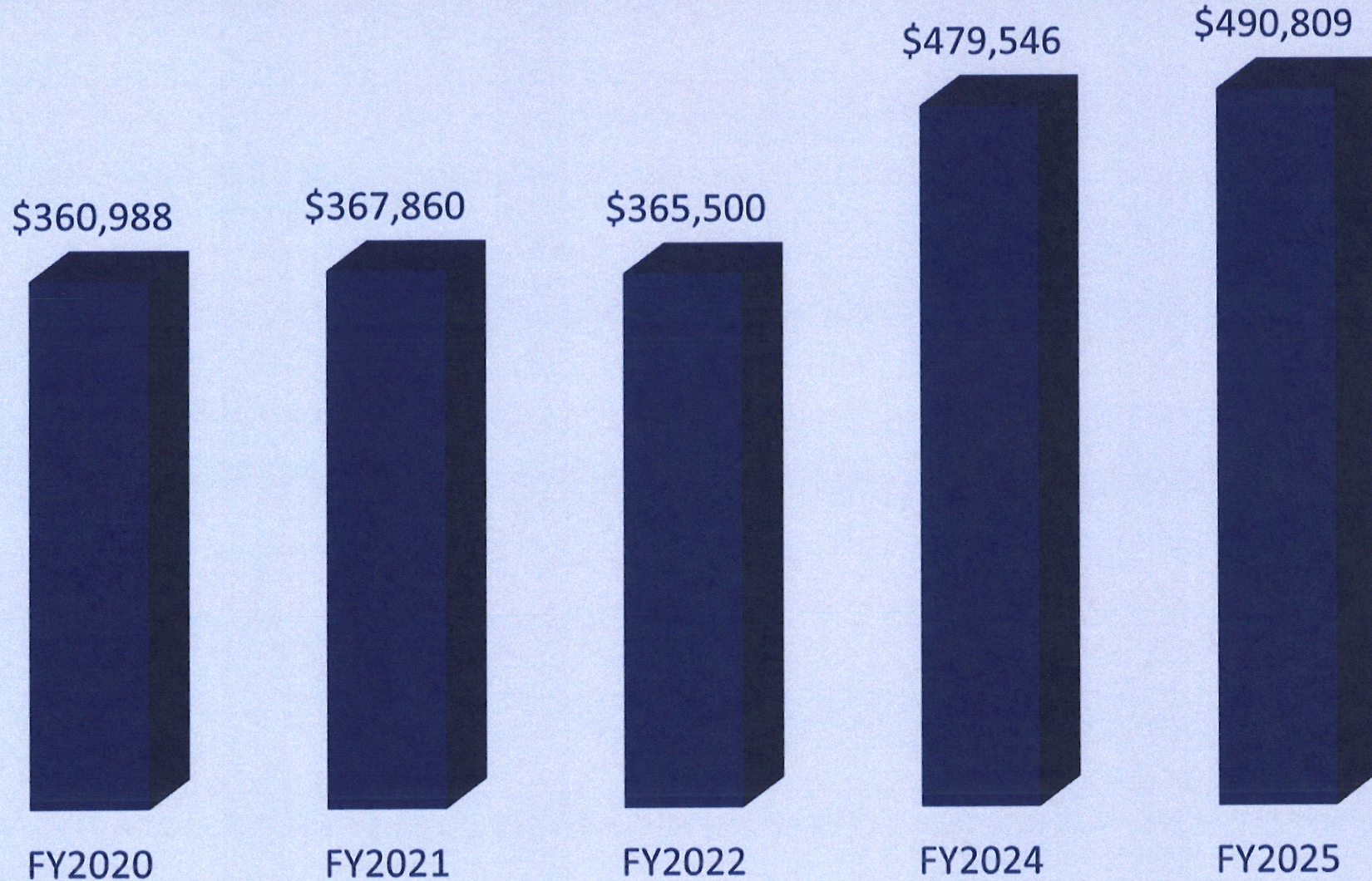
Planning & Parks Recreation Programs

Mission Statement

The overall objective of the Wrightsville Beach Parks and Recreation Department is to provide a variety of year-round leisure opportunities, whether of an active or passive nature, that will contribute significantly toward the physical, social, and/or emotional well-being of the citizenry thereby enhancing the overall quality of life.



Planning & Parks Recreation Programs





Planning & Parks Recreation Programs -106120

FY 2024/2025

| .0000 - .1300 Wages & Benefits | |
|---|------------------|
| Salaries & Wages | \$130,179 |
| Overtime Pay | \$7,000 |
| FICA | \$15,625 |
| Group Insurance | \$18,767 |
| Retirement | \$18,711 |
| Longevity | \$1,200 |
| 401k Contributions | \$5,488 |
| Unemployment | \$0 |
| Totals | \$196,970 |

| .0200 Temp Salaries | |
|---------------------------------------|-----------------|
| Fitness Instructors: | |
| Cardio Crunch, Low Impact Classes | \$6,090 |
| Tone, Strengthen, & Stretch | \$4,158 |
| Barre and Barre-lates | \$4,158 |
| Hatha (Gentle) and Vinyasa Yoga | \$10,248 |
| Other Program Instructors: | |
| Cotillion, Art | \$7,000 |
| Basketball Scorekeeper | \$2,040 |
| Flag Football Field Supervisor | \$1,700 |
| Jeremy Owens Junior Lifeguard Program | \$9,900 |
| Lacrosse | \$5,000 |
| Tennis and Pickleball Lessons | \$10,600 |
| Shag and Line Dancing | \$800 |
| Misc Office Coverage | \$1,000 |
| Totals | \$62,694 |

| .1802 Junior Lifeguard Program | |
|--|-----------------|
| WBVFFA Jeremy Owens Junior Lifeguard Program | \$16,000 |
| Totals | \$16,000 |

| Total Expenses: | | \$490,809 |
|--|--|------------------|
| .1900 Contracted Services | | |
| Performance Club | | \$28,000 |
| Soccer Shots | | \$9,000 |
| Kids Running | | \$5,700 |
| Scoopers & IQ Academy Lacrosse | | \$14,300 |
| Youth Bball, Flag Football, Conditioning (CBB Fit) | | \$53,300 |
| Farmers' Market Music / Coordinator | | \$11,200 |
| Basketball and Flag Football Officials | | \$12,005 |
| Parking Service for Concerts | | \$3,000 |
| Santa, Bunnies, Choir, Electrician, Movies, Other | | \$7,700 |
| Bank Card Fees | | \$12,000 |
| Totals | | \$156,205 |

| .2160 Uniforms | |
|-----------------------|----------------|
| Total Uniform Cost | \$1,800 |
| Totals | \$1,800 |

| .2300 Medical Services | |
|-------------------------------|--------------|
| Drug screening | \$500 |
| Totals | \$500 |

| .2600 Department Supplies & Materials | |
|--|-----------------|
| Misc. Office Supplies | \$6,000 |
| Sports, Fitness, FM, Misc Programs | \$7,000 |
| Totals | \$13,000 |

| .2700 Purchases & Resale | |
|-------------------------------------|----------------|
| WBPR T-Shirts | \$1,800 |
| Totals | \$1,800 |



Planning & Parks Recreation Programs - 106120

FY 2024/2025

| .3100 Travel & Training | |
|---|----------------|
| NCRPA Conferences | \$2,000 |
| Mileage Allowance | \$1,800 |
| GroupX Training/CPR Certifications, Workshops | \$2,000 |
| Totals | \$5,800 |

| .3200 Cellular Phone | |
|-----------------------------|----------------|
| Administrative Assistant | \$460 |
| Program Supervisor | \$780 |
| Totals | \$1,240 |

| .3220 Postage | |
|----------------------|--------------|
| Postage | \$300 |
| Totals | \$300 |

| .3400 Printing | |
|---|----------------|
| Program brochures, WB info flyers, & stationery | \$1,500 |
| Totals | \$1,500 |

| .3520 Maintenance Repair Equipment | |
|---|--------------|
| Copier | \$500 |
| Totals | \$500 |

| .3700 Advertising | |
|--------------------------|----------------|
| Programs Advertising | \$3,500 |
| Totals | \$3,500 |

| .3930 Dues & Subscriptions | |
|---------------------------------------|----------------|
| Music Licensing (SESAC & ASCAP) | \$1,400 |
| NCRPA/NRPA Membership Dues | \$500 |
| Totals | \$1,900 |

| .4310 Building & Equipment Rental | |
|--|----------------|
| Concerts, Bark in the Park, Tree Lighting | \$3,000 |
| Totals | \$3,000 |

| .4920 Special Events | |
|---|-----------------|
| Concerts | \$8,100 |
| Movies, Bark in the Park, River to Sea | \$4,000 |
| Tree Lighting Ceremony, Easter Egg Hunt | \$12,000 |
| Totals | \$24,100 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 6120 - Recreation Programs | | | | | | | | |
| 10-6120-0000 | SALARIES & WAGES | 101,627.00 | 106,254.04 | 132,661.00 | 115,550.95 | 120,539.00 | 106,935.41 | 130,179.00 |
| 10-6120-0100 | OVERTIME | 5,500.00 | 6,927.89 | 5,610.00 | 9,535.59 | 6,000.00 | 9,215.56 | 7,000.00 |
| 10-6120-0200 | WAGES-TEMP EMPLOYEES | 58,433.00 | 69,062.75 | 67,902.00 | 64,327.00 | 64,230.00 | 45,628.52 | 62,694.00 |
| 10-6120-0300 | LONGEVITY | 900.00 | 900.00 | 1,200.00 | 0.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 10-6120-0900 | FICA TAX EXPENSE | 16,887.00 | 13,889.80 | 17,754.00 | 13,714.87 | 14,755.00 | 12,588.77 | 15,625.00 |
| 10-6120-1000 | RETIREMENT | 12,223.00 | 13,588.64 | 14,298.00 | 15,281.49 | 16,260.00 | 15,207.16 | 18,711.00 |
| 10-6120-1010 | 401-K CONTRIBUTIONS | 4,285.00 | 3,094.28 | 4,726.00 | 3,284.26 | 5,062.00 | 3,072.22 | 5,488.00 |
| 10-6120-1100 | GROUP INSURANCE | 14,075.00 | 6,520.83 | 14,075.00 | 7,730.83 | 18,215.00 | 14,228.05 | 18,767.00 |
| 10-6120-1300 | UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 81.51 | 0.00 | 74.75 | |
| 10-6120-1802 | JUNIOR LIFEGUARD PROGRAM | 11,800.00 | 10,708.26 | 15,000.00 | 14,753.59 | 16,000.00 | 18,073.45 | 16,000.00 |
| 10-6120-1900 | CONTRACTED SERVICES | 102,700.00 | 110,592.85 | 178,312.00 | 194,679.31 | 134,165.00 | 114,138.11 | 156,205.00 |
| 10-6120-2160 | UNIFORMS | 1,000.00 | 0.00 | 1,500.00 | 864.31 | 1,500.00 | 1,141.36 | 1,800.00 |
| 10-6120-2300 | MED SERVICES/PRESCRIP/WC | 500.00 | 198.00 | 500.00 | 70.00 | 500.00 | 0.00 | 500.00 |
| 10-6120-2500 | AUTO/EQUIP SUPPLIES | 500.00 | 26.00 | 0.00 | 0.00 | 0.00 | 670.20 | |
| 10-6120-2600 | DEPT SUPPLIES & MATERIALS | 18,719.29 | 20,574.21 | 13,900.00 | 12,073.19 | 13,000.00 | 14,801.42 | 13,000.00 |
| 10-6120-2700 | PURCHASES FOR RESALE | 1,000.00 | 987.50 | 1,800.00 | 1,704.21 | 1,800.00 | 2,241.52 | 1,800.00 |
| 10-6120-3100 | TRAVEL & TRAINING | 5,300.00 | 1,789.10 | 5,800.00 | 2,657.64 | 5,800.00 | 2,608.44 | 5,800.00 |
| 10-6120-3200 | TELEPHONE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 151.60 | 1,240.00 |
| 10-6120-3201 | TELEPHONE | 920.00 | 909.60 | 920.00 | 931.58 | 920.00 | 660.22 | |
| 10-6120-3220 | POSTAGE | 300.00 | 0.00 | 300.00 | 0.00 | 300.00 | 0.00 | 300.00 |
| 10-6120-3400 | PRINTING | 1,500.00 | 356.65 | 1,500.00 | 230.29 | 1,500.00 | 613.90 | 1,500.00 |
| 10-6120-3520 | MAINT/REPAIR-EQUIPMENT | 500.00 | 295.00 | 500.00 | 319.32 | 500.00 | 590.02 | 500.00 |
| 10-6120-3530 | MAINT/REPAIR-AUTOS | 600.00 | 161.75 | 0.00 | 116.13 | 0.00 | 0.85 | |
| 10-6120-3700 | ADVERTISING | 3,400.00 | 3,144.16 | 3,400.00 | 2,500.80 | 3,400.00 | 2,500.80 | 3,500.00 |
| 10-6120-3930 | DUES & SUBSCRIPTIONS | 1,300.00 | 1,143.00 | 1,500.00 | 1,147.34 | 1,700.00 | 1,149.67 | 1,900.00 |
| 10-6120-4310 | BUILDING & EQUIP RENTAL | 2,400.00 | 1,539.00 | 3,000.00 | 1,470.00 | 3,000.00 | 800.00 | 3,000.00 |
| 10-6120-4500 | INSURANCE & BONDS | 21,000.00 | 19,993.35 | 21,000.00 | 20,209.89 | 21,000.00 | 23,923.24 | |
| 10-6120-4920 | SPECIAL EVENTS | 24,600.00 | 28,166.48 | 13,800.00 | 19,061.87 | 28,200.00 | 16,663.73 | 24,100.00 |
| 10-6120-5000 | CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00 | 88,000.00 | 88,000.00 | |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|--|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| 10-6120-9649 TRANSFER TO FUND 52 | 400,000.00 | 400,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| DeptAcctCode: 6120 - Recreation Programs Total: | 811,969.29 | 820,823.14 | 520,958.00 | 502,295.97 | 567,546.00 | 496,878.97 | 490,809.00 |

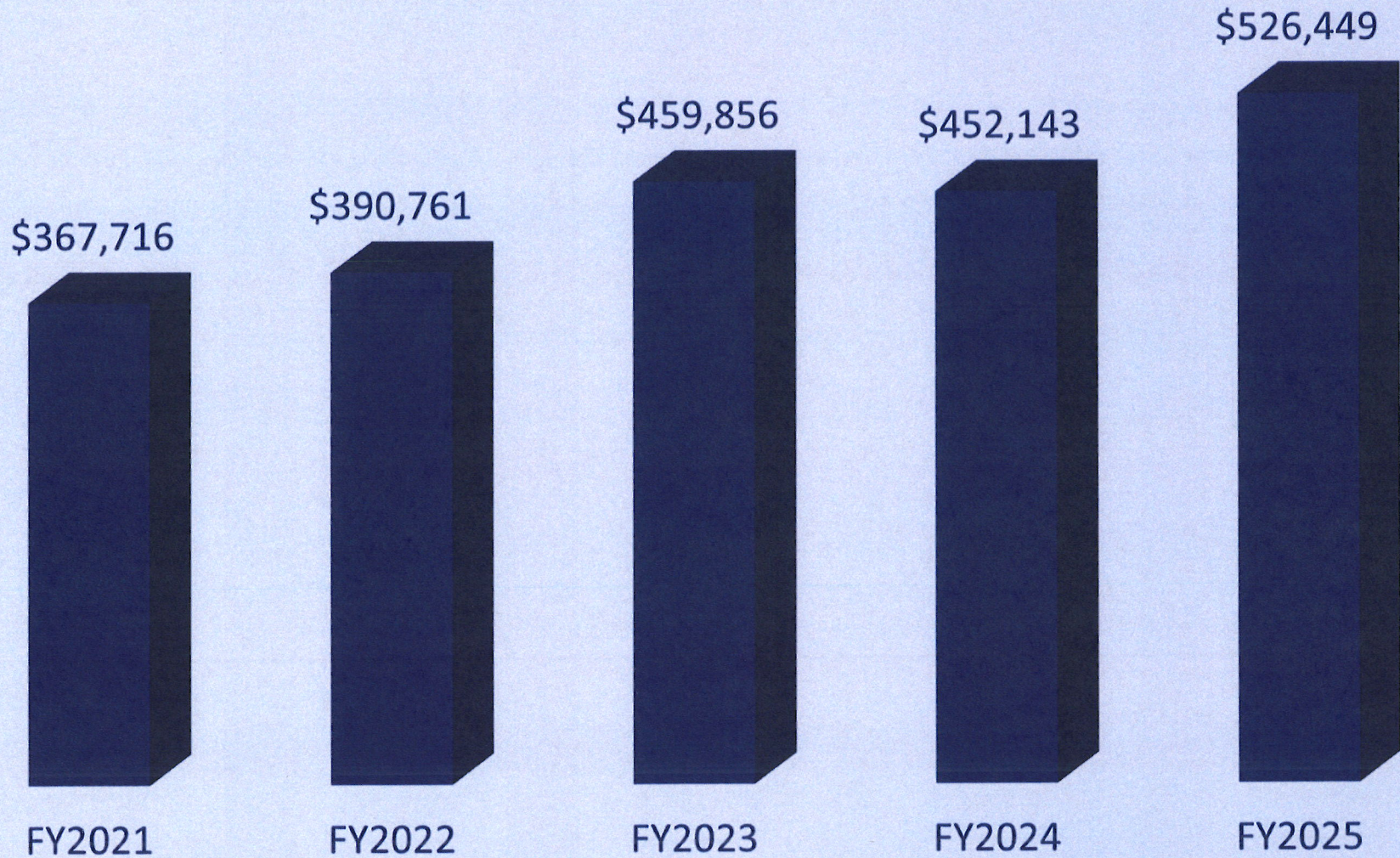
Town of Wrightsville Beach North Carolina



**Public Works
Parks Maintenance**



Public Works Parks Maintenance





Public Works Parks Maintenance - 106130

FY 2024/2025

| .0000 - .1300 Wages & Benefits | |
|---|------------------|
| Salaries & Wages | \$178,948 |
| Overtime Pay | \$3,000 |
| Temp Employees: | \$30,000 |
| FICA | \$15,186 |
| Group Insurance | \$37,534 |
| Retiree Health Insurance | \$3,390 |
| Retirement | \$24,818 |
| Longevity | \$300 |
| 401k Contributions | \$7,278 |
| Unemployment Insurance | \$0 |
| Totals | \$300,454 |

| .1900 Contracted Services | |
|--|-----------------|
| Arborist | \$10,000 |
| Background Screenings | \$225 |
| Salisbury Street landscape maintenance | \$15,000 |
| Totals | \$25,225 |

| .2160 Uniforms | |
|---------------------------|----------------|
| Safety boots and uniforms | \$7,000 |
| Totals | \$7,000 |

| .2200 Strand Supplies | |
|------------------------------|----------------|
| Sand fence and posts | \$5,000 |
| Totals | \$5,000 |

| .2300 Medical Services/Prescrip/WC | |
|---|--------------|
| Services/supplies | \$500 |
| Totals | \$500 |

| | |
|------------------------|------------------|
| Total Expenses: | \$526,449 |
|------------------------|------------------|

| .2500 Auto/Equipment Supplies | |
|--------------------------------------|-----------------|
| 1,735 Unleaded Gas @ \$3.52/gal | \$6,100 |
| 350 gals diesel fuel @ \$3.87 gal | \$1,355 |
| 60 qts of oil @ \$8.00/qt | \$480 |
| Case Premix fuel | \$250 |
| Tires | \$2,000 |
| Totals | \$10,185 |

| .2600 Departmental Supplies and Materials | |
|--|-----------------|
| Top Soil | \$1,000 |
| Lumber, small tools, hardware, and rope | \$1,000 |
| Plants | \$4,500 |
| Marking material | \$1,400 |
| Playground mulch | \$3,000 |
| Pesticide/herbicide | \$2,500 |
| Landscape mulch (6) | \$14,000 |
| Dog cleanup supplies | \$5,000 |
| Irrigation supplies | \$800 |
| Soil Amendments | \$3,500 |
| Grass Seed | \$1,500 |
| Ear plugs | \$100 |
| Chainsaw chains | \$100 |
| Weed eater | \$500 |
| Athletic supplies, goalpost pads, and nets | \$3,500 |
| Safety equipment | \$250 |
| Tablets (2) | \$400 |
| Totals | \$43,050 |



Public Works Parks Maintenance - 106130

FY 2024/2025

| .3100 Travel & Training | |
|------------------------------------|----------------|
| Local Conferences | \$200 |
| Pesticide Class | \$300 |
| NCRPA Conference | \$800 |
| Playground Inspector Course | \$900 |
| Totals | \$2,200 |

| .3200 Cell Phone and Mobile Data | |
|---|----------------|
| Cell Phone for Supervisor | \$550 |
| Monthly stipends for Crew Leader | \$325 |
| Parks Maint. Workers | \$650 |
| Mobile Data (x4 tablets) | \$1,600 |
| Totals | \$3,125 |

| .3510 Maintenance Buildings and Grounds | |
|--|-----------------|
| Misc. Repairs | \$1,500 |
| Mulch/Assistance for harbor way garden | \$10,000 |
| Playground M/R | \$8,000 |
| Signs | \$2,500 |
| Totals | \$22,000 |

| .3520 Maintenance/Repair Equipment | |
|--|----------------|
| Mowers, Weedeaters, Tractors, Power Tools, Gator | |
| Totals | \$4,000 |

| .3530 Maintenance/Repair Autos | |
|---------------------------------------|----------------|
| M/R Parks Maintenance Vehicle | |
| Totals | \$4,000 |

| .3930 Dues and Subscriptions | |
|-------------------------------------|--------------|
| Landscape magazines | \$50 |
| Trade manuals and books | \$100 |
| National Rec and Parks Association | \$360 |
| Totals | \$510 |

| .5000 Capital Outlay | |
|---|-----------------|
| Playground restoration / recoating (5,000 from CIP) | \$5,000 |
| Replacement for 2011 mower (29,000 from CIP) | \$29,000 |
| Purchase Truck (50,200 from CIP) | \$50,200 |
| Totals | \$84,200 |

| .9663 Transfer to General Fund - CIP | |
|---|-----------------|
| WB Loop Improvement License Plate Fund | \$5,000 |
| Tennis / Pickleball resurfacing | \$10,000 |
| Totals | \$15,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|---------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| DeptAcctCode: 6130 - Parks Maintenance | | | | | | | | |
| 10-6130-0000 | SALARIES & WAGES | 110,366.00 | 83,972.72 | 117,946.00 | 113,488.68 | 159,108.00 | 100,812.97 | 178,948.00 |
| 10-6130-0100 | OVERTIME | 3,000.00 | 1,234.55 | 3,060.00 | 1,428.67 | 3,000.00 | 1,343.37 | 3,000.00 |
| 10-6130-0200 | WAGES-TEMP EMPLOYEES | 30,000.00 | 5,839.22 | 39,000.00 | 21,501.74 | 26,000.00 | 4,599.01 | 30,000.00 |
| 10-6130-0300 | LONGEVITY | 800.00 | 800.00 | 900.00 | 0.00 | 300.00 | 300.00 | 300.00 |
| 10-6130-0900 | FICA TAX EXPENSE | 10,954.00 | 7,437.51 | 11,541.00 | 10,560.12 | 14,029.00 | 8,199.12 | 15,186.00 |
| 10-6130-1000 | RETIREMENT | 12,935.00 | 10,461.59 | 14,635.00 | 14,096.71 | 20,830.00 | 12,371.25 | 24,818.00 |
| 10-6130-1010 | 401-K CONTRIBUTIONS | 4,534.00 | 2,100.87 | 4,838.00 | 1,756.49 | 6,484.00 | 1,958.28 | 7,278.00 |
| 10-6130-1100 | GROUP INSURANCE | 21,112.00 | 14,818.30 | 21,112.00 | 21,807.71 | 36,430.00 | 19,054.21 | 37,534.00 |
| 10-6130-1150 | RETIREE HEALTH INSURANCE | 6,000.00 | 6,148.43 | 2,735.00 | 3,287.79 | 3,262.00 | 2,818.60 | 3,390.00 |
| 10-6130-1300 | UNEMPLOYMENT INSURANCE | 1,575.00 | 0.00 | 0.00 | 85.34 | 0.00 | 78.26 | |
| 10-6130-1801 | PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 85.75 | 0.00 | 0.00 | |
| 10-6130-1900 | CONTRACTED SERVICES | 45,225.00 | 27,224.05 | 49,225.00 | 29,606.29 | 34,225.00 | 24,565.00 | 25,225.00 |
| 10-6130-2160 | UNIFORMS | 1,600.00 | 259.11 | 1,600.00 | 1,616.21 | 6,700.00 | 3,100.94 | 7,000.00 |
| 10-6130-2200 | BEACH STRAND MAINTENANCE | 4,500.00 | 1,548.00 | 25,000.00 | 3,393.00 | 5,000.00 | 0.00 | 5,000.00 |
| 10-6130-2300 | MED SERVICES/PRESCRIP/WC | 500.00 | 337.00 | 500.00 | 257.50 | 500.00 | 433.00 | 500.00 |
| 10-6130-2500 | AUTO/EQUIP SUPPLIES | 7,100.00 | 4,040.27 | 10,199.00 | 8,221.87 | 9,865.00 | 5,371.39 | 10,185.00 |
| 10-6130-2600 | DEPT SUPPLIES & MATERIALS | 31,325.00 | 26,419.97 | 32,580.00 | 28,791.02 | 38,450.00 | 34,756.69 | 43,050.00 |
| 10-6130-3100 | TRAVEL & TRAINING | 3,150.00 | 1,210.48 | 1,150.00 | 1,150.40 | 1,150.00 | 558.00 | 2,200.00 |
| 10-6130-3200 | CELL PHONE | 1,075.00 | 799.53 | 1,175.00 | 1,198.32 | 1,300.00 | 1,334.46 | 3,125.00 |
| 10-6130-3510 | MAINT/REP BLDGS & GROUNDS | 13,500.00 | 3,326.65 | 38,500.00 | 26,382.25 | 23,500.00 | 16,598.07 | 22,000.00 |
| 10-6130-3511 | MULCH/ASSISTANCE GARDEN | 5,000.00 | 5,339.07 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10-6130-3520 | MAINT/REPAIR-EQUIPMENT | 3,500.00 | 2,163.86 | 3,500.00 | 8,729.39 | 4,000.00 | 773.93 | 4,000.00 |
| 10-6130-3530 | MAINT/REPAIR-AUTOS | 3,500.00 | 1,115.64 | 3,500.00 | 1,357.26 | 4,000.00 | 667.08 | 4,000.00 |
| 10-6130-3930 | DUES & SUBSCRIPTIONS | 510.00 | 163.00 | 510.00 | 313.33 | 510.00 | 470.00 | 510.00 |
| 10-6130-4500 | INSURANCE & BONDS | 13,000.00 | 13,133.99 | 13,150.00 | 12,199.45 | 13,000.00 | 14,954.30 | |
| 10-6130-5000 | CAPITAL OUTLAY | 47,593.62 | 16,395.62 | 24,100.00 | 42,799.64 | 0.00 | 0.00 | 84,200.00 |
| 10-6130-9644 | TRANSFER TO FUND 49 | 0.00 | 0.00 | 75,000.00 | 75,000.00 | 0.00 | 0.00 | |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|--|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| 10-6130-9663 TRANSFER TO GF CIP | 37,000.00 | 37,000.00 | 21,000.00 | 21,000.00 | 40,500.00 | 40,500.00 | 15,000.00 |
| DeptAcctCode: 6130 - Parks Maintenance Total: | 419,354.62 | 273,289.43 | 516,456.00 | 450,114.93 | 452,143.00 | 295,617.93 | 526,449.00 |
| Expense Total: | 15,876,892.91 | 14,167,575.86 | 15,273,681.54 | 14,192,642.70 | 16,994,201.02 | 13,424,790.67 | 17,774,182.00 |
| Fund: 10 - GENERAL FUND Surplus (Deficit): | 0.00 | 4,355,030.00 | 0.00 | 4,028,983.08 | 0.00 | 2,384,791.71 | 0.00 |

Town of Wrightsville Beach North Carolina

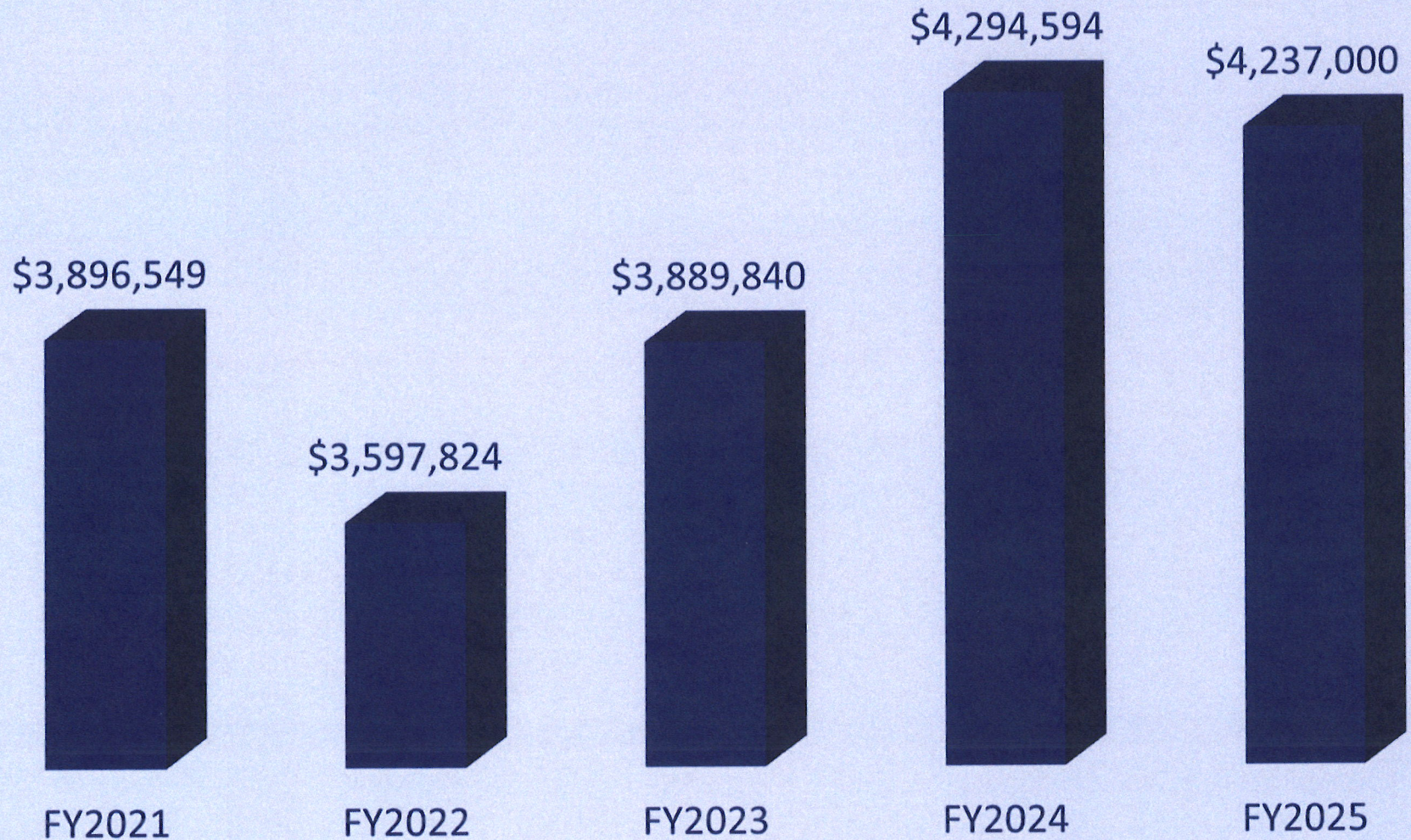


**Water & Sewer Fund
Revenue**

Red Henry



Water & Sewer Fund Revenue Trend



Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|--|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
|--|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|

Fund: 30 - WATER & SEWER

| Revenue | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|-----------------------|-----------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| 30-3291 | WATER USE-ESSENTIAL | 440,242.00 | 427,862.15 | 500,000.00 | 511,330.21 | 500,000.00 | 436,866.96 | 525,500.00 |
| 30-3710 | WATER USE-NON-ESSENTIAL | 370,000.00 | 424,150.32 | 526,000.00 | 515,354.43 | 500,000.00 | 392,720.35 | 525,500.00 |
| 30-3711 | SEWER USE | 720,242.00 | 707,877.41 | 750,000.00 | 853,637.22 | 750,000.00 | 724,538.96 | 867,000.00 |
| 30-3712 | SYSTEM MAINTENANCE-WATER | 733,840.00 | 746,463.28 | 733,840.00 | 749,694.67 | 733,840.00 | 626,949.76 | 770,000.00 |
| 30-3713 | SYSTEM MAINTENANCE-SEWER | 900,000.00 | 923,724.76 | 900,000.00 | 926,460.72 | 900,000.00 | 774,206.79 | 946,000.00 |
| 30-3716 | MISC REVENUE | 0.00 | 0.00 | 0.00 | 5,727.82 | 0.00 | 0.00 | |
| 30-3730 | WATER TAP FEES | 8,000.00 | 15,650.00 | 8,000.00 | 6,750.00 | 8,000.00 | 11,900.00 | 8,000.00 |
| 30-3731 | SEWER TAP FEES | 6,000.00 | 12,000.00 | 6,000.00 | 1,000.00 | 6,000.00 | 3,000.00 | 6,000.00 |
| 30-3740 | STORMWATER FEES | 111,000.00 | 115,112.15 | 330,000.00 | 304,070.41 | 330,000.00 | 284,651.38 | 330,000.00 |
| 30-3741 | WATER UTILITY OPERATION FEE | 510,000.00 | 60,435.00 | 20,000.00 | 20,655.00 | 20,000.00 | 65,025.00 | 20,000.00 |
| 30-3742 | SEWER UTILITY OPERATION FEE | 12,000.00 | 48,192.00 | 12,000.00 | 5,020.00 | 12,000.00 | 23,092.00 | 12,000.00 |
| 30-3780 | MISC REV-CUT ONS/CUTOFFS | 8,000.00 | 5,705.00 | 5,000.00 | 4,210.00 | 5,000.00 | 2,760.00 | 5,000.00 |
| 30-3781 | LATE PENALTIES | 15,000.00 | 15,438.24 | 12,000.00 | 11,933.99 | 12,000.00 | 12,640.34 | 12,000.00 |
| 30-3782 | CC FEES | 3,000.00 | 8,519.95 | 3,000.00 | 9,620.00 | 5,000.00 | 7,548.00 | 5,000.00 |
| 30-3831 | INTEREST ON INVESTMENTS | 10,000.00 | 5,958.56 | 500.00 | 128,068.18 | 50,000.00 | 183,581.59 | 150,000.00 |
| 30-3832 | INTEREST INCOME - LEASES | 0.00 | 279.00 | 0.00 | 506.00 | 0.00 | 0.00 | |
| 30-3834 | RENT - WATER TANKS | 80,000.00 | 124,945.17 | 80,000.00 | 46,779.12 | 80,000.00 | 90,041.51 | 55,000.00 |
| 30-3835 | SALE OF WAT/SEW ASSETS | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 30-3839 | MISC REV/PILINGS/BULK WTR | 2,500.00 | 1,891.80 | 2,500.00 | 5,767.47 | 1,000.00 | 85.00 | |
| 30-3840 | INSURANCE CLAIMS/REFUNDS | 1,000.00 | 12,815.50 | 1,000.00 | 0.00 | 0.00 | 0.00 | |
| 30-3971 | TRANSFER FR W/S CAP RES | 155,000.00 | 155,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 30-3987 | TRANSFER FROM FUND 67 | 0.00 | 0.00 | 75,879.58 | 75,879.58 | 0.00 | 0.00 | |
| 30-3988 | TRANSFER FROM FUND 68 | 0.00 | 0.00 | 296,232.53 | 296,232.53 | 0.00 | 0.00 | |
| 30-3989 | TRANSFER FROM FUND 69 | 0.00 | 0.00 | 65,556.35 | 65,556.35 | 0.00 | 0.00 | |
| 30-3991 | APPROPRIATED SURPLUS | 263,500.00 | 0.00 | -133,668.46 | 0.00 | 945,754.00 | 0.00 | |
| Revenue Total: | | 4,351,324.00 | 3,812,020.29 | 4,193,840.00 | 4,544,253.70 | 4,858,594.00 | 3,639,607.64 | 4,237,000.00 |

Town of Wrightsville Beach North Carolina

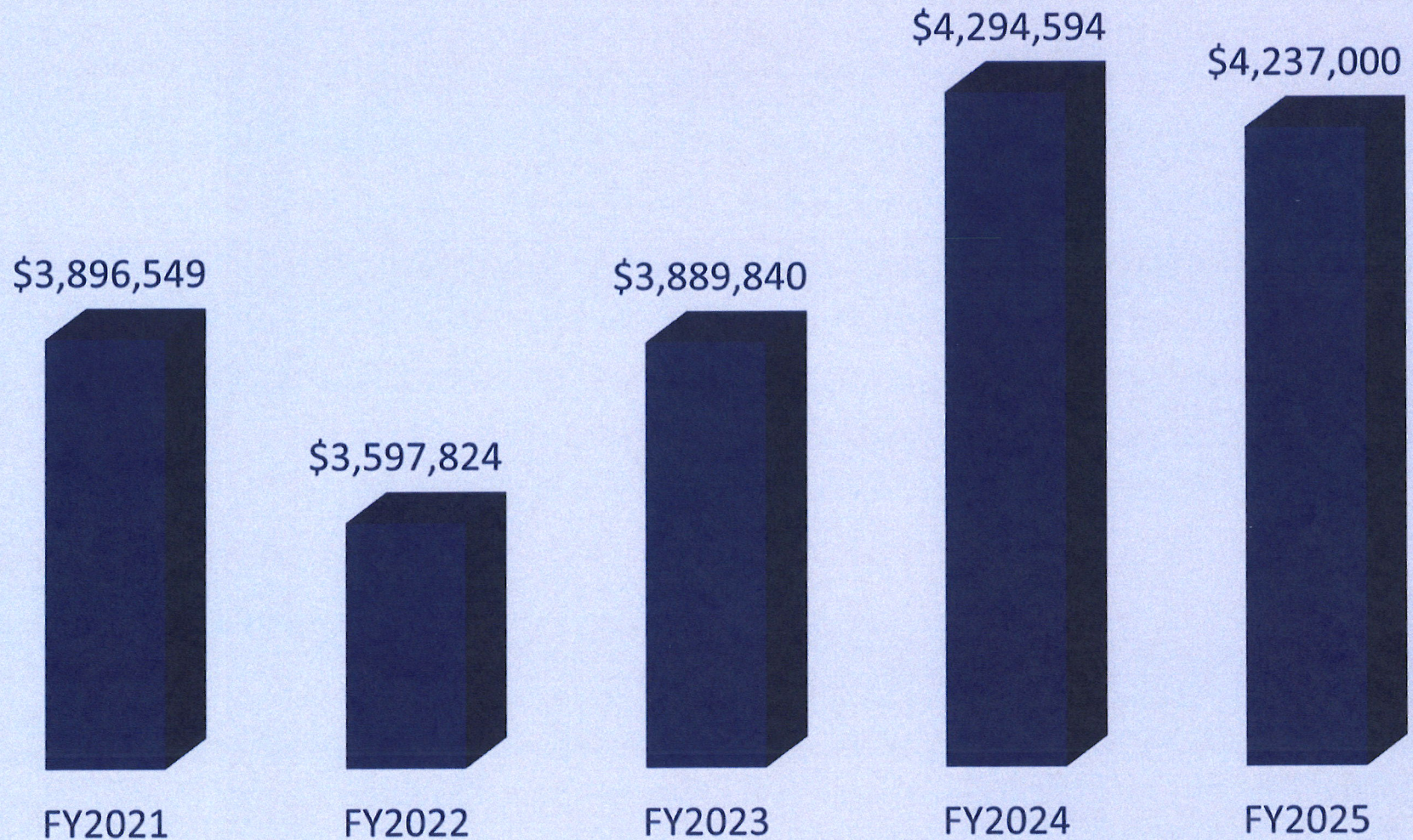


Water & Sewer Fund Expenditures

Neil Henry



Water & Sewer Fund Expenditures



Town of Wrightsville Beach North Carolina

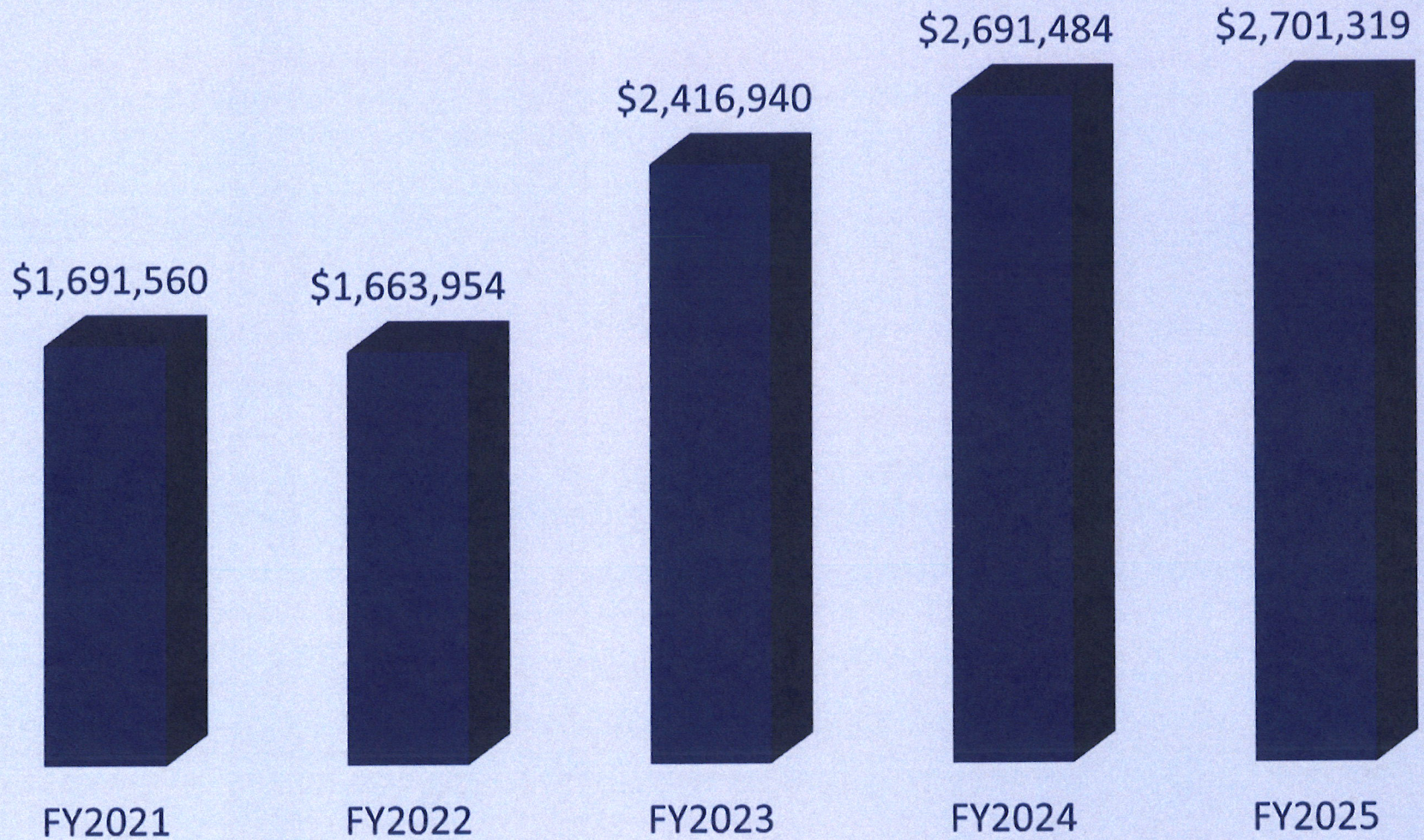


Public Works Water Services

The Public Works Water Division provides the residents and visitors with a high quality, dependable supply of drinking water that meets or exceeds all North Carolina Department of Environmental Quality regulations.



Public Works Water Services





FY 2024/2025

Public Works Water - 307130

| .0000 -.1300 Personnel Costs | |
|-------------------------------------|------------------|
| Salaries & Wages | \$344,418 |
| Overtime Pay | \$15,000 |
| FICA | \$28,233 |
| Group Insurance | \$65,685 |
| Retiree Health Insurance | \$10,170 |
| Retirement | \$43,957 |
| Longevity | \$600 |
| 401k Contributions | \$12,891 |
| Unemployment Insurance | \$0 |
| Total | \$520,954 |

| .1900 Contracted Services | |
|---|--------------------|
| Purchase of Water from CFPUA | \$787,500 |
| WTC 1 Annual Tank Maintenance | \$13,000 |
| WTC 2 Annual Tank Maintenance | \$6,900 |
| WTC 2 Annual Hydro Tank Maintenance | \$3,300 |
| ET1 Annual Tank Maintenance | \$38,900 |
| ET2 Annual Tank Maintenance | \$38,900 |
| Insertion Valves | \$12,000 |
| Lab Fees | \$28,000 |
| Chlorine | \$45,000 |
| State permit renewal | \$2,000 |
| Publication/distribution of CCR and Public notice | \$2,000 |
| USIC Locating Service | \$30,000 |
| Pumpview Annual Support | \$12,000 |
| Ferguson Annual Support | \$3,100 |
| PubWorks Annual Support | \$3,200 |
| Total | \$1,025,800 |

| .1902 C/C Processing Fee | |
|---------------------------------|-----------------|
| Credit Card Processing Fee | \$12,000 |
| Total | \$12,000 |

| | |
|---------------------------------------|--------------------|
| Total Expenses for Department: | \$2,701,319 |
|---------------------------------------|--------------------|

| .2160 Uniforms | |
|-----------------------|-----------------|
| Uniforms,Boots & PPE | \$13,500 |
| Total | \$13,500 |

| .2300 Medical Services/Prescription | |
|--|----------------|
| Medical services | \$1,000 |
| Total | \$1,000 |

| .2500 Auto/Equipment Supplies | |
|--------------------------------------|-----------------|
| 1000 gallons diesel fuel | \$3,820 |
| 3500 gallons unleaded fuel | \$13,545 |
| 50 quarts of oil | \$400 |
| Tires | \$2,000 |
| Total | \$19,765 |

| .2600 Departmental Supplies/ Materials | |
|---|------------------|
| System Repair Parts & Materials | \$56,000 |
| Replacement Valves | \$6,000 |
| Emergency Water Main Repair Materials | \$25,000 |
| Water Meters (for stock 3/4" & 1") | \$10,000 |
| Stabilization materials | \$5,000 |
| Backflow preventers | \$8,000 |
| Fire hydrants | \$3,000 |
| Safety Equipment | \$2,000 |
| Total | \$120,000 |

| .3100 Travel and Training | |
|----------------------------------|----------------|
| Workshops, schools, classes | \$5,000 |
| Total | \$5,000 |

| .3201 Cell Phone | |
|--------------------------|----------------|
| Cell Phone & Mobile Data | \$5,000 |
| Total | \$5,000 |



FY 2024/2025

Public Works Water - 307130

| .3300 Utilities | |
|--|-----------------|
| 2 treatment centers, 2 elevated tanks, 9 wells | \$86,000 |
| Total | \$86,000 |

| .3510 Maint/Repair Bldg and Grounds | |
|--|----------------|
| 2 treatment centers, 2 elevated tanks, 9 wells | \$8,000 |
| Total | \$8,000 |

| .3520 Maintenance/Repair Equipment | |
|--|-----------------|
| Backhoes, generators, meter equip, telemetry | \$10,000 |
| Total | \$10,000 |

| .3530 Maint/Repair Autos | |
|---------------------------------|----------------|
| 6 trucks, 1 dump truck | \$5,000 |
| Total | \$5,000 |

| .3540 Maint/repair 2-way radios | |
|--|--------------|
| 8 mobile, 7 portable | \$500 |
| Total | \$500 |

| .3550 Maint/Repair Pumps & Tanks | |
|---|-----------------|
| Maintain wells, tanks, treatment centers | \$26,000 |
| Repair electronic controls | \$5,000 |
| Spare electric parts | \$2,000 |
| Chlorine Repair Parts | \$5,000 |
| SCADA components | \$4,000 |
| Total | \$42,000 |

| .3930 Dues and Subscriptions | |
|-------------------------------------|----------------|
| Professional organizations | \$1,000 |
| Total | \$1,000 |

| .4310 Building & Equipment Rental | |
|--|----------------|
| Well 8 annual rent | \$3,000 |
| Total | \$3,000 |

| .4500 Insurance and Bonds | |
|----------------------------------|-----------------|
| Insurance / Bonds | \$28,000 |
| Total | \$28,000 |

| .5000 Capital Outlay | |
|-----------------------------|------------|
| | |
| Total | \$0 |

| .9610 Administrative Charge by General Fund | |
|--|-----------------|
| General Fund | \$64,800 |
| Total | \$64,800 |

| .9661 Transfer of Stormwater Fees to Gen Fund | |
|--|------------------|
| General Fund | \$330,000 |
| Total | \$330,000 |

| .9664 Transfer to W/S Capital Reserve | |
|--|------------------|
| Waterline replacement CIP | \$400,000 |
| Total | \$400,000 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Defined Budgets

| | | 2021-2022 | 2021-2022 | 2022 - 2023 | 2022 - 2023 | 2023-2024 | 2023-2024 | 2024-2025 |
|--|----------------------------|--------------|----------------|--------------|----------------|--------------|--------------|--------------|
| | | Total Budget | Total Activity | Total Budget | Total Activity | Total Budget | YTD Activity | 2024-2025 |
| Expense | | | | | | | | |
| DeptAcctCode: 7130 - Water Department | | | | | | | | |
| 30-7130-0000 | SALARIES & WAGES | 314,616.00 | 208,368.17 | 309,429.00 | 214,996.15 | 360,704.00 | 242,209.49 | 344,418.00 |
| 30-7130-0100 | OVERTIME | 18,000.00 | 9,939.69 | 18,360.00 | 8,672.87 | 15,000.00 | 8,533.12 | 15,000.00 |
| 30-7130-0200 | WAGES-TEMP EMPLOYEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,411.24 | |
| 30-7130-0300 | LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 600.00 |
| 30-7130-0900 | FICA TAX EXPENSE | 25,954.00 | 16,214.15 | 25,556.00 | 19,086.50 | 29,479.00 | 18,988.27 | 28,233.00 |
| 30-7130-1000 | RETIREMENT | 38,710.00 | 24,354.46 | 40,422.00 | 29,506.05 | 49,517.00 | 30,456.78 | 43,957.00 |
| 30-7130-1010 | 401-K CONTRIBUTIONS | 13,571.00 | 1,197.65 | 13,363.00 | 3,580.17 | 15,414.00 | 6,517.34 | 12,891.00 |
| 30-7130-1100 | GROUP INSURANCE | 56,301.00 | 30,408.54 | 56,301.00 | 41,369.82 | 72,861.00 | 40,260.43 | 65,685.00 |
| 30-7130-1150 | RETIREE HEALTH INSURANCE | 19,000.00 | 17,481.23 | 18,984.00 | 7,670.12 | 18,984.00 | 8,455.80 | 10,170.00 |
| 30-7130-1300 | UNEMPLOYMENT INSURANCE | 1,000.00 | 0.00 | 0.00 | 4,729.81 | 0.00 | 205.30 | |
| 30-7130-1801 | PROFESSIONAL SERVICES | 0.00 | 0.00 | 0.00 | 105.25 | 0.00 | 0.00 | |
| 30-7130-1900 | CONTRACTED SERVICES | 322,172.00 | 250,263.92 | 931,825.00 | 933,481.42 | 1,257,825.00 | 1,123,761.92 | 1,025,800.00 |
| 30-7130-1902 | C/C PROCESSING FEE | 5,000.00 | 9,944.13 | 7,000.00 | 11,893.46 | 10,000.00 | 11,261.20 | 12,000.00 |
| 30-7130-2160 | UNIFORMS | 12,000.00 | 9,140.77 | 12,000.00 | 12,254.14 | 13,000.00 | 8,451.52 | 13,500.00 |
| 30-7130-2300 | MED SERVICES/PRESCRIP/WC | 500.00 | 476.00 | 1,000.00 | 556.00 | 1,000.00 | 87.25 | 1,000.00 |
| 30-7130-2500 | AUTO/EQUIP SUPPLIES | 12,250.00 | 6,890.43 | 16,000.00 | 15,489.81 | 16,000.00 | 7,766.14 | 19,765.00 |
| 30-7130-2600 | WATER SUPPL'S/MATERIALS | 102,000.00 | 82,757.07 | 117,000.00 | 136,781.79 | 120,000.00 | 98,977.54 | 120,000.00 |
| 30-7130-3100 | TRAVEL & TRAINING | 5,000.00 | 4,316.81 | 5,000.00 | 5,278.59 | 5,000.00 | 5,710.39 | 5,000.00 |
| 30-7130-3201 | TELEPHONE | 1,080.00 | 3,902.97 | 5,000.00 | 4,339.36 | 5,000.00 | 3,415.24 | 5,000.00 |
| 30-7130-3300 | UTILITIES | 70,000.00 | 66,518.31 | 70,000.00 | 74,717.82 | 86,000.00 | 57,196.03 | 86,000.00 |
| 30-7130-3510 | MAINT/REPAIR BLDG-WATER | 10,000.00 | 91.96 | 10,000.00 | 3,893.93 | 10,000.00 | 10,000.00 | 8,000.00 |
| 30-7130-3520 | MAINT/REPAIR-EQUIPMENT | 12,000.00 | 2,549.21 | 10,000.00 | 4,143.39 | 10,000.00 | 5,302.13 | 10,000.00 |
| 30-7130-3530 | MAINT/REPAIR-AUTOS | 7,500.00 | 1,865.43 | 5,000.00 | 1,544.09 | 5,000.00 | 4,885.67 | 5,000.00 |
| 30-7130-3540 | MAINT/REPAIR-2-WAY RADIOS | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 30-7130-3550 | MAINT/REP-WTR PUMPS/TAN... | 43,000.00 | 15,521.29 | 42,000.00 | 6,490.00 | 42,000.00 | 44,307.83 | 42,000.00 |
| 30-7130-3700 | ADVERTISING | 0.00 | 66.95 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 30-7130-3930 | DUES & SUBSCRIPTIONS | 1,000.00 | 1,254.60 | 1,000.00 | 696.72 | 1,000.00 | 1,394.00 | 1,000.00 |
| 30-7130-4310 | WATER EQUIP/BLDG RENTAL | 3,000.00 | 3,000.00 | 3,000.00 | 6,000.00 | 3,000.00 | 0.00 | 3,000.00 |
| 30-7130-4500 | INSURANCE & BONDS | 28,000.00 | 23,347.10 | 28,000.00 | 20,712.01 | 28,000.00 | 24,878.03 | 28,000.00 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024
 Defined Budgets

| | | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
|---|-----------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| 30-7130-5000 | CAPITAL OUTLAY | 17,000.00 | 21,284.59 | 0.00 | 0.00 | 160,000.00 | 125,138.31 | |
| 30-7130-9610 | ADMIN CHGS BY GEN FUND | 64,800.00 | 64,800.00 | 64,800.00 | 64,800.00 | 64,800.00 | 64,800.00 | 64,800.00 |
| 30-7130-9611 | TRANSFER OF STORMWATER F... | 0.00 | 0.00 | 330,000.00 | 330,000.00 | 330,000.00 | 330,000.00 | 330,000.00 |
| 30-7130-9645 | TRANSFER TO FUND 45 | 0.00 | 0.00 | 75,000.00 | 75,000.00 | 0.00 | 0.00 | |
| 30-7130-9649 | TRANSFER TO FUND 49 | 28,500.00 | 28,500.00 | 0.00 | 0.00 | 175,000.00 | 175,000.00 | |
| 30-7130-9664 | TRANSFER TO W/S CAP RES | 460,000.00 | 460,000.00 | 350,400.00 | 350,400.00 | 350,400.00 | 350,400.00 | 400,000.00 |
| DeptAcctCode: 7130 - Water Department Total: | | 1,692,454.00 | 1,364,455.43 | 2,566,940.00 | 2,388,189.27 | 3,255,484.00 | 2,809,770.97 | 2,701,319.00 |

Town of Wrightsville Beach North Carolina

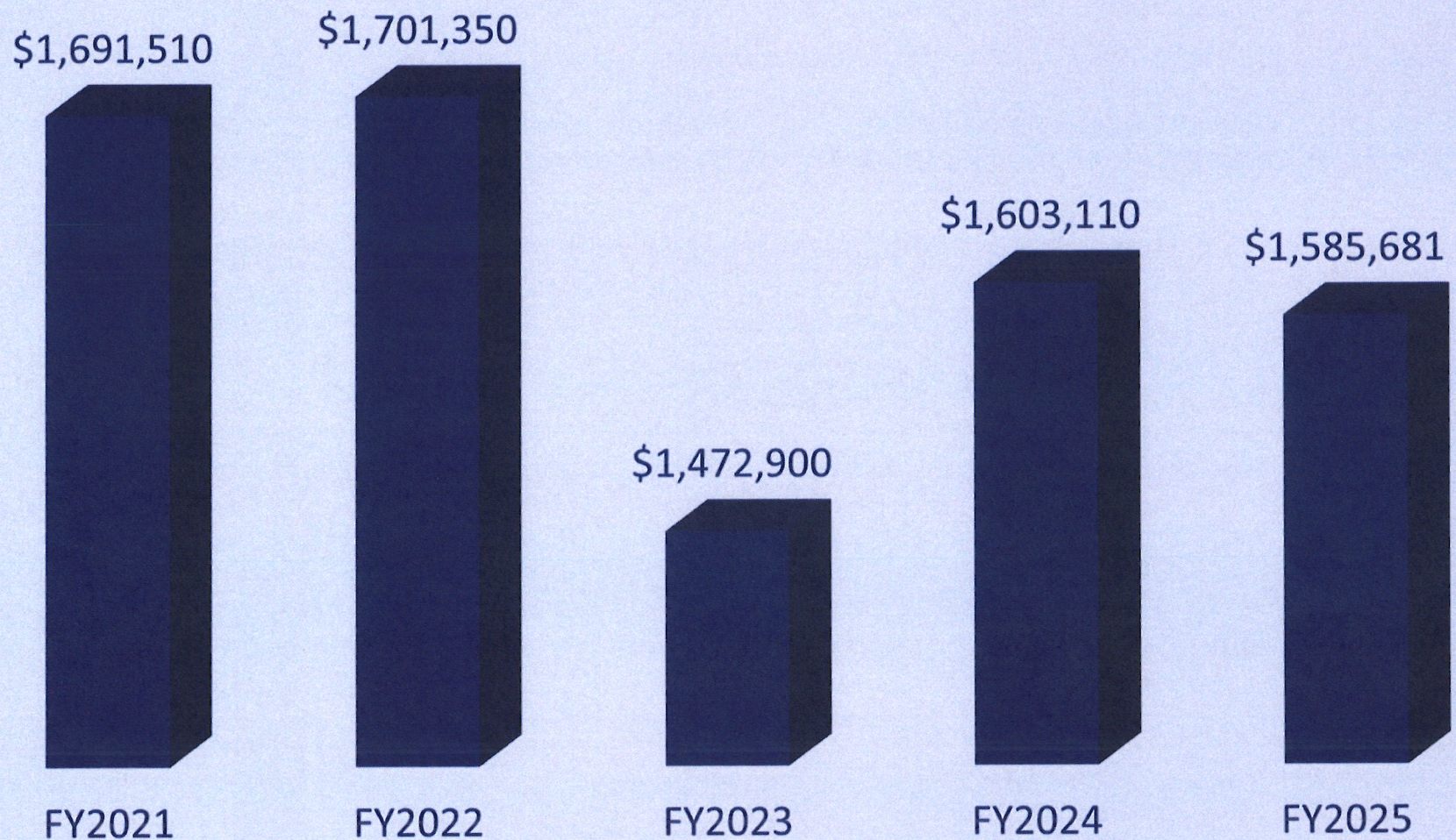


Public Works Sewer Services

The Public Works Sewer Division's goal is to safely and efficiently collect, treat, and transfer wastewater for proper disposal.



Public Works Sewer Services





FY 2024/2025

Public Works Sewer - 307140

.1900 Contracted Services

| | |
|--|------------------|
| Sewer Treatment (290,000 kgal @ 1.80/kgal) | \$656,751 |
| Sand removal from pump stations | \$20,000 |
| Lift station meter calibration | \$5,000 |
| Pumpview annual support | \$6,000 |
| Annual gravity main cleaning & inspection | \$50,000 |
| I&I Point Repairs | \$10,000 |
| Manhole Repairs | \$10,000 |
| Total | \$757,751 |

.2500 Auto/Equipment Supplies

| | |
|----------------------------|----------------|
| 400 gallons diesel fuel | \$1,550 |
| 1000 gallons unleaded fuel | \$3,520 |
| 20 quarts of oil | \$160 |
| Tires | \$2,000 |
| Total | \$7,230 |

.2600 Departmental Supplies/ Materials

| | |
|--|-----------------|
| Parts & Supplies for main repairs and maint. | \$20,000 |
| Total | \$20,000 |

.3300 Utilities

| | |
|-----------------|-----------------|
| 8 Lift stations | \$30,000 |
| Total | \$30,000 |

.3510 Maint/Repair Bldg and Grounds

| | |
|--------------|-----------------|
| General M&R | \$10,000 |
| Total | \$10,000 |

| | |
|---------------------------------------|--------------------|
| Total Expenses for Department: | \$1,535,681 |
|---------------------------------------|--------------------|

.3520 Maintenance/Repair Equipment

| | |
|--------------------------------------|-----------------|
| All sewer equipment | \$25,000 |
| Instrumentation & Electrical repairs | |
| Total | \$25,000 |

.3540 Maint/repair 2-way radios

| | |
|---------------|--------------|
| 6 Data radios | \$500 |
| Total | \$500 |

.3550 Maint/Repair Pumps & Tanks

| | |
|-------------------------------|-----------------|
| General Lift Station Pump M&R | \$20,000 |
| Total | \$20,000 |

.5000 Capital Outlay

| | |
|--------------|------------|
| | |
| Total | \$0 |

.7700 CFPUA Cost Allocation

| | |
|------------------|------------------|
| NEI Capital Cost | \$500,000 |
| Total | \$500,000 |

.9610 Administrative Charge by General Fund

| | |
|--------------|------------------|
| General Fund | \$165,200 |
| Total | \$165,200 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

| | | Defined Budgets | | | | | | |
|--|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | 2021-2022 | 2021-2022 | 2022 - 2023 | 2022 - 2023 | 2023-2024 | 2023-2024 | 2024-2025 |
| | | Total Budget | Total Activity | Total Budget | Total Activity | Total Budget | YTD Activity | 2024-2025 |
| DeptAcctCode: 7140 - Sewer Department | | | | | | | | |
| 30-7140-1900 | CONTRACTED SERVICES | 526,000.00 | 530,700.46 | 731,000.00 | 645,175.14 | 726,000.00 | 605,240.97 | 757,751.00 |
| 30-7140-2500 | AUTO/EQUIP SUPPLIES | 4,850.00 | 971.74 | 6,400.00 | 1,590.86 | 6,610.00 | 1,167.78 | 7,230.00 |
| 30-7140-2600 | SEWER SUPPL'S & MATERIALS | 20,000.00 | 17,035.82 | 20,000.00 | 16,104.16 | 20,000.00 | 19,109.26 | 20,000.00 |
| 30-7140-3300 | UTILITIES - SEWER | 25,000.00 | 21,426.67 | 25,000.00 | 24,273.47 | 25,000.00 | 20,953.76 | 30,000.00 |
| 30-7140-3510 | MAINT/REPAIR BLDG-SEWER | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 908.63 | 10,000.00 |
| 30-7140-3520 | MAINT/REPAIR-EQUIPMENT | 20,000.00 | 10,417.25 | 29,000.00 | 2,524.41 | 25,000.00 | 8,803.42 | 25,000.00 |
| 30-7140-3540 | MAINT/REPAIR-2-WAY RADIOS | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 30-7140-3550 | MAINT/REP SEWR PUMPS/TANK | 20,000.00 | 0.00 | 20,000.00 | 9,839.00 | 20,000.00 | 20,100.00 | 20,000.00 |
| 30-7140-4600 | DEPRECIATION EXPENSE | 0.00 | 274,085.00 | 0.00 | 284,429.00 | 0.00 | 0.00 | |
| 30-7140-5000 | CAPITAL OUTLAY | 300,000.00 | 289,339.94 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 30-7140-7700 | NEI PAYMENT | 390,000.00 | 374,908.00 | 400,000.00 | 396,341.00 | 500,000.00 | 398,918.00 | 500,000.00 |
| 30-7140-9610 | ADMIN CHGS BY GEN FUND | 115,000.00 | 115,000.00 | 115,000.00 | 115,000.00 | 165,200.00 | 165,200.00 | 165,200.00 |
| 30-7140-9645 | TRANSFER TO FUND 45 | 520,000.00 | 520,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 30-7140-9664 | TRANSFER TO W/S CAP RES | 310,000.00 | 310,000.00 | 270,000.00 | 270,000.00 | 104,800.00 | 104,800.00 | |
| DeptAcctCode: 7140 - Sewer Department Total: | | 2,261,350.00 | 2,463,884.88 | 1,626,900.00 | 1,765,277.04 | 1,603,110.00 | 1,345,201.82 | 1,535,681.00 |
| Expense Total: | | 3,953,804.00 | 3,828,340.31 | 4,193,840.00 | 4,153,466.31 | 4,858,594.00 | 4,154,972.79 | 4,237,000.00 |
| Fund: 30 - WATER & SEWER Surplus (Deficit): | | 397,520.00 | -16,320.02 | 0.00 | 390,787.39 | 0.00 | -515,365.15 | 0.00 |
| Report Surplus (Deficit): | | 397,520.00 | 4,338,709.98 | 0.00 | 4,419,770.47 | 0.00 | 1,869,426.56 | 0.00 |

Budget Worksheet

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Fund Summary

| Fund | Defined Budgets | | | | | | |
|----------------------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|---------------------------|------------------------|
| | 2021-2022 Total Budget | 2021-2022 Total Activity | 2022 - 2023 Total Budget | 2022 - 2023 Total Activity | 2023-2024 Total Budget | 2023-2024 YTD Activity | 2024-2025 2024-2025 |
| 10 - GENERAL FUND | 0.00 | 4,355,030.00 | 0.00 | 4,028,983.08 | 0.00 | 2,384,791.71 | 0.00 |
| 30 - WATER & SEWER | 397,520.00 | -16,320.02 | 0.00 | 390,787.39 | 0.00 | -515,365.15 | 0.00 |
| Report Surplus (Deficit): | 397,520.00 | 4,338,709.98 | 0.00 | 4,419,770.47 | 0.00 | 1,869,426.56 | 0.00 |

Town of Wrightsville Beach North Carolina



General Fund CIP

**TOWN OF WRIGHTSVILLE BEACH
CAPITAL IMPROVEMENT PROGRAM**

| | | FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS | | | | | | | | | | | | |
|-------------------------------|---|---|-----------------|----------------|-----------------|----------------|----------------|----------------|-----------------|----------------|----------------|-----------------|----------------------|------------------|
| GENERAL FUND | EQUIPMENT | PRIOR YEARS | FY2016 | FY2017 | FY2018 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2024 | Transfers In | FY 2025 Purchases | TOTAL |
| Governing Body | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| \$1,500,000 | Beach Nourishment (Every 4 years) | 692,415 | 437,500 | 600,000 | 500,000 | 500,000 | 500,000 | 500,000 | 841,167 | 750,000 | 750,000 | | | 6,071,082 |
| \$20,000 | Historic Preservation Area | 20,000 | | | | | | 20,000 | | 25,000 | 25,000 | 25,000 | | 115,000 |
| | Downtown Beautification | 12,500 | | | | | | | | | | | | 12,500 |
| | Mason's Inlet Assessment | 10,000 | 10,000 | 10,000 | 10,000 | (7,128) | | 5,000 | | | (37,872) | 10,000 | | 10,000 |
| | Subtotal | 734,915 | 447,500 | 610,000 | 510,000 | 492,872 | 500,000 | 525,000 | 841,167 | 775,000 | 737,128 | 35,000 | 0 | 6,208,582 |
| Information Technology | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| On-going | Camera Replacment | | | | 10,000 | | | (4,700) | | | | | | 5,300 |
| \$8,300 | Switch Replacement (Detailed in FY 17/18 Budget) | | | | 8,300 | | (7,000) | (1,300) | | | | | | 0 |
| \$30,300 | Work order software | 5,000 | | | (5,000) | | | | | | | | | 0 |
| \$25,000 | MS Office Software Upgrade | 5,000 | (5,000) | | | | | | | | | | | 0 |
| \$69,500 | Planning Software | 10,000 | | (10,000) | | | | | | | | | | 0 |
| \$6,000 | Exchange Server | 4,000 | | | | | | (4,000) | | | | | | 0 |
| \$100,000 | Financial Software | 30,000 | (30,000) | | | | | | | | | | | 0 |
| \$200,000 | Police Records Management Software | | | 5,000 | 5,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | | 80,000 |
| \$40,000 | Access Control System & Software | | | 5,000 | | (5,000) | | | | | | | | 0 |
| \$9,950 | 48 Port PS Switch | | | | 500 | | | | | | | | | 500 |
| | Subtotal | 54,000 | (35,000) | 0 | 18,800 | 5,000 | 3,000 | 0 | 10,000 | 10,000 | 10,000 | 10,000 | 0 | 85,800 |
| Fleet Maintenance | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| \$40,000 | Service Truck #2 - (FY 2021) 30202 | | | | 10,000 | 12,500 | 10,000 | (32,500) | | | | | | 0 |
| \$25,500 | Garage Expansion (Now HVAC) | 20,000 | | | (20,000) | | | | | | | | | 0 |
| \$37,500 | Service Truck 30112 | 20,000 | | 10,000 | | | | 10,000 | 12,000 | | | | | 52,000 |
| \$86,000 | Fork Lift Replacement (FY 2021); balance to truck 30112 | | | | | | 10,000 | 20,000 | (30,000) | | | 25,000 | | 25,000 |
| \$12,000 | Tire Changer (FY 2021) | | | | | | 6,000 | (6,000) | | | | | | 0 |
| \$6,000 | Diesel Fuel Trailer | | | | | 6,000 | (6,000) | | | | | | | 0 |
| | Subtotal | 40,000 | 0 | 10,000 | (10,000) | 18,500 | 20,000 | (8,500) | (18,000) | 0 | 0 | 25,000 | 0 | 77,000 |

| | | FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS | | | | | | | | | | | Transfers | FY 2025 | TOTAL |
|-----------------------------|---|---|---------------|----------------|----------------|-----------------|-----------------|------------------|---------------|-----------------|----------------|----------------|-----------|------------------|-------|
| GENERAL FUND | EQUIPMENT | PRIOR YEARS | FY2016 | FY2017 | FY2018 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2024 | In | Purchases | | |
| Building Maintenance | | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | | |
| On-going | Walkover replacement | 66,320 | | 15,000 | 10,000 | | | | | | | | 50,000 | 141,320 | |
| \$65,000 | Replace PW Admin. Generator - 100KW (FY 2020) | | | 15,000 | 15,000 | 17,500 | (47,500) | | | | | | | 0 | |
| \$160,000 | Resurface Parking Lots | | | 50,000 | 15,000 | (15,000) | 90,000 | (10,000) | | | | | | 130,000 | |
| \$40,000 | Paving Recreation Center Parking Lot | 5,000 | | 25,000 | (30,000) | | | | | | | | | 0 | |
| On Hold | Demolish old Police Warehouse | 15,000 | | | | | | | | | | | | 15,000 | |
| \$20,000 | Shower Facility | | 20,000 | | 10,000 | | | | | | | | | 30,000 | |
| On-going | Future HVAC Replacement | | | 10,000 | 17,500 | (7,500) | 5,000 | 5,000 | | | | 20,000 | | 50,000 | |
| \$65,000 | Town Hall Generator (FY 2022) | | | | | 10,000 | 5,000 | | | | | | | 15,000 | |
| | Replace Truck #40413 (FY 2023) | | | | | 5,000 | 5,000 | | 10,000 | | | | | 20,000 | |
| | Town Hall Improvements | | | | | 125,000 | 75,000 | | | 50,000 | 50,000 | 50,000 | | 350,000 | |
| | Replace Truck 40214 (2024) | | | | | | | | 10,000 | 10,000 | 10,000 | 10,000 | | 40,000 | |
| | PW Office Remodel | | | | | | | | 30,000 | | (30,000) | | | 0 | |
| | New fueling station | | | | | | | | | 50,000 | 50,000 | 50,000 | | 150,000 | |
| | Beach Access | | | | | | | | | 50,000 | 50,000 | | | 100,000 | |
| | Wynn Plaza | | | | | | | | | | 100,000 | 50,000 | | 150,000 | |
| On Hold | Demo old fire station | | | | | | | | | 50,000 | | | | 50,000 | |
| | Public Safety Building Appliances | | | | | | | | | | | 10,000 | | 10,000 | |
| | Subtotal | 86,320 | 20,000 | 115,000 | 37,500 | 135,000 | 132,500 | (5,000) | 50,000 | 210,000 | 230,000 | 240,000 | 0 | 1,251,320 | |
| Police | | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | | |
| Ongoing | Police Vehicles replaces at 2 per year/3 per year alternate | | | 94,000 | 35,000 | (59,500) | (31,000) | (38,500) | | | | | | 0 | |
| | Portable Radio Replacement | | | | 20,000 | 20,000 | 25,000 | (65,000) | | | | | | 0 | |
| | Subtotal | 0 | 0 | 94,000 | 55,000 | (39,500) | (6,000) | (103,500) | 0 | 0 | 0 | 0 | 0 | 0 | |
| Fire | | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | | |
| \$45,000 | Chief Vehicle | | | | 10,000 | 10,000 | | 5,000 | 10,000 | (35,000) | | | | 0 | |
| \$85,000 | EMS Vehicle -replaces 2007 vehicle | 65,000 | | | 20,000 | 0 | (85,000) | | | | | | | 0 | |
| 1,000,000 | Fire Pumper Apparatus | | | 95,000 | 95,000 | 100,000 | 100,000 | (290,000) | | | 50,000 | 200,000 | | 350,000 | |
| \$200,000 | Portable Radio Replacement | | | 20,000 | 20,000 | 20,000 | (60,000) | | | | | | | 0 | |
| \$15,000 | Fire Rescue Boat | | | | | | 5,000 | 5,000 | | | 5,000 | | | 15,000 | |
| \$250,000 | Training facilities | 10,000 | 10,000 | 5,000 | 5,000 | 5,000 | (35,000) | | | | | | | 0 | |
| | SCBA Replacement | | | | | | | | | 20,000 | 20,000 | 20,000 | | 60,000 | |
| | Cardiac Monitor | | | | | | | | | 5,000 | | 5,000 | | 10,000 | |
| | Modular Building | | | | | | | | | | | 100,000 | | 100,000 | |
| | Active Shooter Equipment | | | | | | | | | | | 6,000 | | 6,000 | |
| | Subtotal | 75,000 | 10,000 | 120,000 | 150,000 | 135,000 | (75,000) | (280,000) | 10,000 | (10,000) | 75,000 | 331,000 | 0 | 541,000 | |

| | | FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS | | | | | | | | | | Transfers | FY 2025 | TOTAL |
|-------------------------------|--|---|------------------|---------------|---------------|-----------------|-----------------|-----------------|-----------------|---------------|-----------------|----------------|-----------------|------------------|
| GENERAL FUND | EQUIPMENT | PRIOR YEARS | FY2016 | FY2017 | FY2018 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2024 | In | Purchases | |
| Ocean Rescue | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| \$65,000 | Replacement of Lifeguard Stands | 10,000 | (10,000) | | | | | | | | | | | 0 |
| | ATV Replacement | | | | | | | | 15,000 | | | | (7,700.00) | 15,000 |
| \$35,000 | Ocean Rescue Dir/EMS Truck - replaces 2011 vehicle | | | | 18,250 | | 10,000 | 10,000 | (38,250) | | | | | 0 |
| | Replacement of portable radios | | | 5,000 | 5,000 | | 4,000 | 4,000 | 4,000 | | | | (22,000.00) | 0 |
| | Vehicle Replacement - Side by Side | | | | | | | | | | 16,000.00 | | (16,000.00) | 16,000 |
| | Subtotal | 10,000 | (10,000) | 5,000 | 23,250 | 0 | 14,000 | 14,000 | (19,250) | 0 | 16,000 | 0 | (45,700) | 31,000 |
| Streets | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| \$25,000 | Walk behind Loader (allocated to buy truck 40112) | 5,000 | | | | | | (5,000) | | | | | | 0 |
| \$40,000 | Truck Replacement 40112 (FY2021) | | | | 10,000 | 5,000 | 10,000 | (25,000) | | | | | | 0 |
| | John Deere Backhoe #41397 | | | | | 20,000 | 20,000 | 20,000 | 40,000 | 10,000 | 20,000 | 20,000 | | 150,000 |
| | Repave Myrtle Ct (Storm Drain Work) | | | | | 60,000 | | (60,000) | | | | | | 0 |
| | Annual Street Paving | | | | | | | 50,000 | | | | | (50,000) | 0 |
| \$55,000 | Truck replacement 40413 (FY2023) | | | | | | | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | | 50,000 |
| \$55,000 | Truck replacement 40214 (FY2024) | | | | | | | 10,000 | 20,000 | 10,000 | 10,000 | 10,000 | | 60,000 |
| Ongoing | Bulkhead Projects | | | | | | | | | | 50,000 | 900,000 | | 950,000 |
| | Subtotal | 5,000 | 0 | 0 | 10,000 | 85,000 | 30,000 | 0 | 70,000 | 30,000 | 90,000 | 940,000 | (50,000) | 1,210,000 |
| Parking | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| | Golf Carts | | | | | | 10,000 | 5,000 | 10,000 | 10,000 | (35,000) | 20,000 | | 20,000 |
| On-going | Pay station replacement | 30,000 | 10,000 | 10,000 | 10,000 | (60,000) | 10,000 | 5,000 | 10,000 | 10,000 | | | | 35,000 |
| | Subtotal | 30,000 | 10,000 | 10,000 | 10,000 | (60,000) | 20,000 | 10,000 | 20,000 | 20,000 | (35,000) | 20,000 | 0 | 55,000 |
| Environmental Services | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| \$10,000/Year | Beach repairs and maint (re-allocated for truck 20408) | 30,000 | | 10,000 | | | | (40,000) | | | | | | 0 |
| \$200,000 | 1 Loadpacker (FY 2021) | 190,000 | (190,000) | 75,000 | 50,000 | 25,000 | (150,000) | | | | | | | 0 |
| \$36,000 | Service Truck #20408 | 10,000 | 10,000 | | (20,000) | | | | | | | | | 0 |
| \$180,000 | Front End Loader (FY 2020) | 40,000 | 58,000 | | 10,000 | (107,880) | | | | | | | | 120 |
| \$200,000 | Loadpacker (FY 2022) | | | | | 35,000 | (30,000) | 50,000 | 50,000 | | | | | 105,000 |
| \$200,000 | Loadpacker (FY 2024) | | | | | 25,000 | 50,000 | | 50,000 | | | | | 125,000 |
| \$40,000 | Service Truck #20112 | | | | | | | 20,000 | 10,000 | | | | | 30,000 |
| | Container Truck 21004 (FY2024) | | | | | | | | 50,000 | | | | | 50,000 |
| | Non-CDL Sweeper | | | | | | | | | 20,000 | 20,000 | | | 40,000 |
| | Duck Valve Replacement | | | | | | | 10,000 | | | | | | 10,000 |
| | Stormwater Improvements | | | | | | 70,000 | (70,000) | 0 | | | 20,000 | | 20,000 |
| | 1/2 Ton Pickup | | | | | | | | | | | 20,000 | | 20,000 |
| | Subtotal | 270,000 | (122,000) | 85,000 | 40,000 | (22,880) | (60,000) | (30,000) | 160,000 | 0 | 20,000 | 60,000 | 0 | 400,120 |

| FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS | | | | | | | | | | | | | | |
|--|--|------------------|----------------|------------------|----------------|----------------|----------------|----------------|------------------|------------------|------------------|------------------|-------------------|-------------------|
| GENERAL FUND | EQUIPMENT | PRIOR YEARS | FY2016 | FY2017 | FY2018 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2024 | Transfers In | FY 2025 Purchases | TOTAL |
| Planning & Parks - Inspections | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| \$30,000 | Pierhead Line Survey | 15,000 | 15,000 | | | | | | | | | | | 30,000 |
| \$15,000 | Fire Hydrant Survey | 5,000 | | | | | | | | | | | | 5,000 |
| | New Ranger Truck | | | | | | 0 | | 5,000 | 5,000 | 5,000 | 5,000 | | 20,000 |
| | 2013 Park Ranger Truck Replacement (FY 2023) | | | | | | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | | 30,000 |
| \$45,000 | CAMA Land Use Plan Update | 15,000 | 5,000 | (20,000) | | | | | | | | | | 0 |
| | Subtotal | 35,000 | 20,000 | (20,000) | 0 | 0 | 5,000 | 5,000 | 10,000 | 10,000 | 10,000 | 10,000 | 0 | 85,000 |
| Planning & Parks - Programs | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| | Park Improvement Proj. | 15,000 | | | | | | | | | | | | 15,000 |
| | Subtotal | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15,000 |
| Planning & Parks - Park Maintenance | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| \$30,000 | Resurface Basketball/Tennis Courts | 10,000 | 5,000 | 7,000 | (2,250) | | 2,250 | (22,000) | | | | | | 0 |
| \$32,500 | 2006 Truck replacement | 1,000 | | 8,000 | 10,000 | 7,500 | (26,500) | | | | | | | 0 |
| \$100,000 | WB Park Playground Resurfacing | 8,000 | 3,000 | | | | 7,500 | 7,500 | 10,000 | (25,000) | | | (5,000) | 6,000 |
| \$25,000 | Greensboro Playground Equip | 3,500 | 3,000 | 1,000 | 3,000 | | 3,000 | 10,000 | 5,000 | 6,000 | 5,500 | | | 40,000 |
| \$19,000 | 2009 Mower Replacment | | | | 5,000 | 5,000 | 2,250 | 5,000 | (17,250) | | | | | 0 |
| \$19,000 | 2007 Toro Mower replacement | 10,000 | 5,000 | 2,000 | | (17,000) | | | | | | | | 0 |
| \$19,000 | 2011 Toro Replacement | 5,000 | | | | | | | | | 10,000 | | (15,000) | 0 |
| \$75,000 | Outfield fence | | 3,000 | 4,000 | 8,000 | 8,000 | (1,000) | | | | | | (11,450) | 10,550 |
| \$7,000 | Chipper (now water tank) | | 8,000 | 6,000 | (7,000) | | | | | | | | (7,000) | 0 |
| | Wynn Plaza | | | | | 20,000 | 7,500 | 2,500 | (30,000) | | | | | 0 |
| \$35,300 | 2011 Truck Replacement | | | | | | 6,750 | 9,000 | 10,000 | 10,000 | | | (35,750) | 0 |
| | 2012 Gator Replacement | | | | | | | 6,000 | 7,000 | (13,000) | | | | 0 |
| | Loop Improvement License Plate Fund | | | | | | | | 5,000 | 5,000 | 5,000 | 5,000 | | 20,000 |
| | 2011 Truck Replacement | | | | | | | | | | 10,000 | | (10,000) | 0 |
| | Tennis/Pickleball court resurfacing | | | | | | | | | | 10,000 | 10,000 | | 20,000 |
| | Subtotal | 37,500 | 27,000 | 28,000 | 16,750 | 23,500 | 1,750 | 18,000 | (10,250) | (17,000) | 40,500 | 15,000 | (84,200) | 96,550 |
| GENERAL FUND TOTAL | | | | | | | | | | | | | | |
| | | 1,392,735 | 367,500 | 1,057,000 | 861,300 | 772,492 | 585,250 | 145,000 | 1,123,667 | 1,028,000 | 1,193,628 | 1,686,000 | (179,900) | 10,056,372 |
| *Numbers that are in () signify amounts that were deducted in order to purchase Capital items | | | | | | | | | | | | | | |

Town of Wrightsville Beach North Carolina



**Capital Reserve Fund
Water and Sewer**

**TOWN OF WRIGHTSVILLE BEACH
CAPITAL IMPROVEMENT PROGRAM**

| WATER & SEWER | EQUIPMENT | PRIOR YEARS | FY2016 | FY2017 | FY2018 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2024 | FY 2025 | FY 2025 | Total |
|------------------------|---|------------------|------------------|----------------|------------------|------------------|----------------|------------------|----------------|------------------|------------------|------------------|-----------|-------------------|
| | | | | | | | | | | | | Transfers In | Purchases | |
| Water | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| 60,000 | WTC2 Generator - 100KW | | | | 10,000 | 10,000 | 20,000 | 20,000 | | | | | | 60,000 |
| 60,000 | WTC1 Generator - 100KW | | | | 10,000 | 10,000 | 20,000 | 20,000 | | | | | | 60,000 |
| On-going | Future Waterline replacement | | | | 15,000 | | | 500,000 | 480,000 | 300,400 | 300,400 | 400,000 | | 1,995,800 |
| 30,000 | Waterline replacement (Fayetteville, Asheville) | 30,000 | | | (30,000) | | | | | | | | | 0 |
| | Waterline Replacement (was Central Collection site) | 90,000 | | | | | | | | | | | | 90,000 |
| | Replace Vehicle #10511 (FY 2024) | | | | | | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | | | 50,000 |
| | Replace Vehicle #10612 (FY 2025) | | | | | | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | | | 50,000 |
| | Replace Vehilce #10415 (FY 2026) | | | | | | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | | | 50,000 |
| 30,000 | Replace truck # 10102 | 15,000 | | 10,000 | (25,000) | | | | | | | | | 0 |
| | Replace John Deere Backhoe (FY24/25) | | | | | | | 20,000 | 50,000 | 20,000 | 20,000 | | | 110,000 |
| | Subtotal | 135,000 | 0 | 10,000 | (20,000) | 20,000 | 70,000 | 590,000 | 560,000 | 350,400 | 350,400 | 400,000 | 0 | 2,465,800 |
| Sewer | | | | | | | | | | | | | | |
| Cost of Project | | | | | | | | | | | | | | |
| On-going | Sewer line rehab | 40,000 | | | 10,000 | | | | | | | | | 50,000 |
| 18,000,000 | SWWTP Upgrade | 3,729,819 | (510,000) | | | (329,150) | | | | | | | | 2,890,669 |
| | NEI #2 Repairs (funds transferred back to water/sewer fund) | 556,270 | | | | | | | | (556,270) | | | | - |
| 50,000 | Portable generator #15697 - 40KW | | | | 10,000 | 20,000 | 10,000 | 10,000 | 10,000 | | | | | 60,000 |
| 50,000 | Portable generator #15091 - 40KW | | | | 10,000 | 20,000 | 10,000 | 10,000 | 10,000 | | | | | 60,000 |
| 50,000 | Portable generator #15280 - 40KW | 5,000 | | | | 20,000 | 10,000 | 10,000 | 10,000 | | | | | 55,000 |
| 50,000 | Portable generator #15388 - 40KW | 5,000 | | | (5,000) | 20,000 | 10,000 | 10,000 | 10,000 | | | | | 50,000 |
| On-going | Pump Station Upgrades at Stations 1 | | | | 10,000 | 10,000 | | | | | | | | 20,000 |
| 30,000 | Replace vehicle 10206 | | | | 20,000 | (20,000) | | | | | | | | 0 |
| 30,000 | Replace vehicle 10305 | | | | 20,000 | (20,000) | | | | | | | | 0 |
| 20,000 | PW Employee Shower Facility | | | | | | | | | | | | | 0 |
| 60,000 | LS 1 Generator - 100KW | | | | 10,000 | 20,000 | 20,000 | 10,000 | | | | | | 60,000 |
| | Replace 1991 Sewer Jetter (FY 2021) - now Jetter/Vac Truck | | | | | | 35,000 | | (35,000) | | | | | 0 |
| | Future Sewer Projects | | | | | | | 400,000 | 250,000 | 250,000 | 84,800 | | | 984,800 |
| | Jetter/Vac Truck | | | | | | | 120,000 | (120,000) | | | | | 0 |
| | Replace sewer camera | | | | | | | | 20,000 | 20,000 | 20,000 | | | 60,000 |
| | Subtotal | 4,336,089 | (510,000) | 0 | 85,000 | (259,150) | 95,000 | 50,000 | 135,000 | (286,270) | 104,800 | 0 | 0 | 3,750,469 |
| | WATER & SEWER | 4,471,089 | (510,000) | 10,000 | 65,000 | (239,150) | 165,000 | 640,000 | 695,000 | 64,130 | 455,200 | 400,000 | 0 | 6,216,269 |
| | GRAND TOTAL - ALL FUNDS | 5,863,824 | 166,500 | 377,500 | 1,122,000 | 622,150 | 937,492 | 1,225,250 | 840,000 | 1,187,797 | 1,483,200 | 1,721,500 | 0 | 15,547,213 |

Town of Wrightsville Beach North Carolina



Employee Pay

Town of Wrightsville Beach Organizational Chart

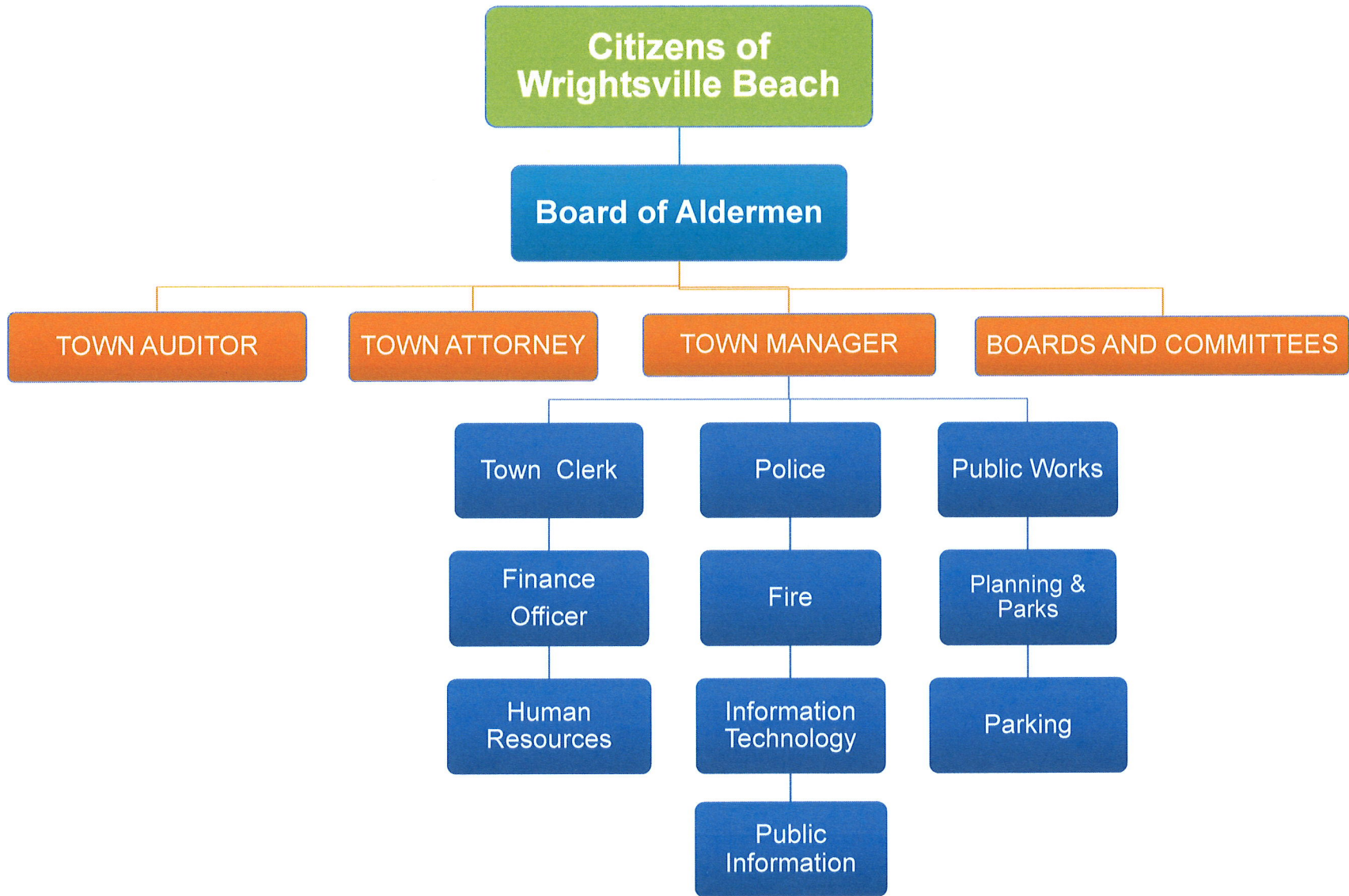


EXHIBIT B
TOWN OF WRIGHTSVILLE BEACH
PAY SCALE 2024-2025

| GRADE | HIRING | MINIMUM | MIDPOINT | MAXIMUM |
|-------|--------|---------|----------|---------|
| 5 | 26,845 | 28,187 | 34,281 | 41,717 |
| 6 | 28,187 | 29,597 | 35,996 | 43,804 |
| 7 | 29,638 | 31,120 | 37,816 | 45,994 |
| 8 | 31,077 | 32,631 | 39,686 | 48,294 |
| 9 | 32,630 | 34,261 | 41,668 | 50,707 |
| 10 | 34,261 | 35,974 | 43,751 | 53,241 |
| 11 | 35,973 | 37,772 | 45,938 | 55,903 |
| 12 | 37,773 | 39,662 | 48,236 | 58,699 |
| 13 | 39,661 | 41,644 | 50,649 | 61,636 |
| 14 | 41,645 | 43,728 | 53,182 | 64,718 |
| 15 | 43,729 | 45,915 | 55,841 | 67,954 |
| 16 | 45,914 | 48,210 | 58,633 | 71,352 |
| 17 | 48,211 | 50,621 | 61,565 | 74,918 |
| 18 | 50,620 | 53,151 | 64,643 | 78,666 |
| 19 | 53,153 | 55,811 | 67,876 | 82,600 |
| 20 | 55,810 | 58,601 | 71,270 | 86,731 |
| 21 | 58,601 | 61,531 | 74,835 | 91,069 |

| GRADE | HIRING | MINIMUM | MIDPOINT | MAXIMUM |
|-------|---------|---------|----------|---------|
| 22 | 61,533 | 64,610 | 78,577 | 95,621 |
| 23 | 64,609 | 67,840 | 82,505 | 100,400 |
| 24 | 67,840 | 71,232 | 86,631 | 105,422 |
| 25 | 71,231 | 74,793 | 90,962 | 110,692 |
| 26 | 74,791 | 78,531 | 95,510 | 116,229 |
| 27 | 78,534 | 82,460 | 100,287 | 122,040 |
| 28 | 82,458 | 86,581 | 105,300 | 128,141 |
| 29 | 86,583 | 90,912 | 110,566 | 134,549 |
| 30 | 90,912 | 95,458 | 116,094 | 141,276 |
| 31 | 95,457 | 100,230 | 121,900 | 148,343 |
| 32 | 100,232 | 105,244 | 127,995 | 155,759 |
| 33 | 105,243 | 110,505 | 134,395 | 163,547 |
| 34 | 110,504 | 116,030 | 141,115 | 171,725 |
| 35 | 116,031 | 121,832 | 148,171 | 180,311 |
| 39 | 121,833 | 127,924 | 155,581 | 189,328 |
| 37 | 127,924 | 134,320 | 163,358 | 198,792 |

TOWN OF WRIGHTSVILLE BEACH
 AUTHORIZED PERMANENT POSITIONS BY PAY RANGE
 EFFECTIVE JULY 1, 2024

| DEPARTMENT/CODE | JOB CLASSIFICATION DESCRIPTION | No. of Positions | Range |
|---|---|------------------|--------------|
| GOVERNING BODY 10.4110.0100 | Public Information Officer | 1 | 17 |
| GENERAL ADMINISTRATION 10.4200.0100 | Town Manager | 1 | Unclassified |
| | Finance Director/General Administration Director | 1 | 25 |
| | Town Clerk/Executive Assistant | 1 | 20 |
| | Human Resources Officer/Safety Officer | 1 | 19 |
| | Accounting Technician I/II | 1 | 14-15 |
| | Administrative Support Assistant-Utility Billing Tech | 1 | 13 |
| INFORMATION TECHNOLOGY 10.4500.0100 | Information Technology Manager | 1 | 17 |
| PLANNING, PARKS & RECREATION | | | |
| PLANNING 10.4900.0100 | Planning and Parks Director | 1 | 25 |
| | Building Code Administrator | 1 | 16 |
| | Park Ranger I | 1 | 15 |
| | Park Ranger II | 1 | 17 |
| | Planner I/Code Enforcement | 1 | 16 |
| RECREATION PROGRAMS 10.6200.0100 | Recreation Program Supervisor | 1 | 17 |
| | Administrative Support Assistant | 1 | 13 |
| POLICE 10.5100.0100 | Police Chief | 1 | 27 |
| | Police Captain | 2 | 23 |
| | Police Patrol Sergeant (Detective III) | 7 | 21 |
| | Police Corporal (Detective II) | 5 | 20 |
| | Master Police Officer (Detective I) | 3 | 19 |
| | Police Officer II | 4 | 18 |
| | Police Officer I | 5 | 17 |
| | Executive Assistant to the Chief | 1 | 15 |
| | Administrative Support Assistant | 1 | 13 |
| | Police Lieutenant | 0 | 22 |
| FIRE 10.5300.0100 | Fire Chief | 1 | 25 |
| | Deputy Fire Chief | 1 | 22 |
| | Fire Captain | 4 | 19 |
| | Fire Fighter/Ocean Rescue Director | 1 | 18 |
| | Fire Lieutenant | 3 | 16 |
| | Engineer | 3 | 14 |

| DEPARTMENT/CODE | JOB CLASSIFICATION DESCRIPITON | No. of Positions | Range |
|--|--|------------------|-------|
| PUBLIC WORKS | | | |
| ADMINISTRATION 10.5550.0100 | Public Works Director | 1 | 26 |
| | Assistant Public Works Director | 1 | 24 |
| | Administrative Support Specialist-Public Works | 1 | 14 |
| FLEET 10.5001.0100 | Fleet Maintenance Supervisor | 1 | 18 |
| | Fleet Mechanic | 2 | 15 |
| STREETS /FACILITIES 10.5600.0100 | Maintenance Supervisor | 1 | 16 |
| | Facilities Maintenance Foreman | 1 | 16 |
| | Maintenance Technician | 2 | 11 |
| ENVIRONMENTAL SERVICES 10.5601.0100 | Environmental Services/Stormwater Supervisor | 1 | 16 |
| | Sweeper Operator | 1 | 12 |
| | Maintenance Technician | 2 | 11 |
| PARKS MAINTENANCE 10.6201.0100 | Parks Maintenance Supervisor | 1 | 17 |
| | Park Maintenance Crew Leader | 1 | 12 |
| | Park Maintenance Worker | 2 | 11 |
| WATER & SEWER 30.6100.001 | Utility System Supervisor | 1 | 18 |
| | Utility System Operator | 2 | 16 |
| | Utility System Specialist (Senior) | 2 | 14 |
| | Utility System Specialist | 2 | 12 |
| | Utility Maintenance Mechanic | 0 | 11 |
| | TOTAL NUMBER OF POSITIONS | 81 | |

Town of Wrightsville Beach North Carolina



Chart of Accounts

SUMMARY CHART OF EXPENDITURE ACCOUNTS

- .0000 Salaries and Wages
Gross earnings of all permanent, full-time employees.
- .0801 Attendance Fees for Governing Body Members and Overtime for Departments
- .0200 Wages – Temporary Employees
- .0803 Wages – Paid On Call Firefighters
- .0900 F.I.C.A. Tax Expense
- .1100 Group Insurance Expense
- .1000 Retirement Expense
- .0300 Longevity
- .1010 401-K Contributions
- .3200 Telephone
Monthly expense for telephone service (not including lease or purchase of telephone equipment).
- .3050 Operating Expenses - Parking
- .3400 Printing
Printing of forms, budgets, brochures, etc.
- .3300 Street Lights and Utilities
Electricity for street lights and traffic signals; heat, light and power for public buildings and other facilities.
- .3100 Travel and Training
Expenses of governmental officials while away from headquarters on public business, schools, conferences, etc. Also includes employee auto allowances.
- .3510 Maintenance and Repair – Buildings and Grounds
Cleaning, painting and repairs to public buildings, including mechanical, electrical and plumbing systems and landscaping.
- .3520 Maintenance and Repair – Equipment
Service/repair mechanical equipment such as office machines and heavy construction equipment, including parking meters.
- .3530 Maintenance and Repair – Auto and Trucks
Service and repairs to automotive equipment.
- .3540 Maintenance and Repair – Radio Communications Equipment
- .3550 Water and Sewer Pumps and Tanks
- .4310 Building and Equipment Rents
- .3220 Postage
- .4920 Special Events
- .3700 Advertising
Newspaper advertisements: such as tax sales, elections, bond and ABC referendums, bid openings and sales of surplus property, and vacant positions in the Town work force.
- .2500 Automotive and Equipment Supplies
Gasoline, oil and tires only. Other expenses (except tags and insurance) should be charged to object code 17.
- .2600 Departmental Supplies and Materials
Supplies and materials normally and routinely required for the operations of the department. Small tools, laboratory/medical supplies, seed, fertilizer, herbicides, pesticides, chlorine, hydrogen peroxide, gravel, repair asphalt, pipe, fittings, couplings, lumber, etc.
- .2200 Beach Strand Supplies
Sand fence, fertilizer, berm grass, material for maintenance and repair of beach access ways.
- .2150 Laundry and Dry Cleaning
Laundry and dry cleaning of uniforms mentioned in 36 below.

- .2160 Uniforms
Cost of uniforms for Police and Fire Departments, overalls for Public Works employees.
- .1900 Contracted Services
Contracts for janitorial and exterminating services in public buildings and payments to contractors on construction projects. Tax collection fees. Wastewater transmission and treatment.
- .1800 Professional Services
Auditing, management consulting, engineering and architectural services, legal fees.
- .2700 Purchases for Resale
Tee shirts, sweatshirts, etc., for sale by the Recreation Department.
- .2300 Medical Service/Prescription./Workers Compensation
First aid or medical treatment and medication for minor on-the-job injuries covered by Workers Compensation.
- .3930 Dues and Subscriptions
Memberships in professional societies for governmental officials and subscriptions to technical publications.
- .4500 Insurance and Bonds
Liability/property damage insurance on autos and trucks, workers compensation insurance, fire insurance on public buildings/facilities, fidelity bonds on public officials, unemployment compensation, and any other types of insurance other than group insurance.
- .9050 Purchases for Inventory
Purchases to replenish inventory and maintain stock quantities at normal level.
- .4900 Miscellaneous Expense
Expenses of a rare or non-recurring nature which are too trivial to be classified. Tax abatements and refunds. Police Department Investigative Account.
- .4930 TDA Money – Community Projects
Projects funded with room occupancy tax funds.
- .9610 Charges by Other Funds
Payments to other funds of the same governmental unit for goods received or services rendered.
- .9666 Transfer to Capital Reserve Fund - SWWTP
Transfers for future upgrade of southside wastewater treatment plant.
- .9664 Transfer to Water and Sewer Capital Reserve Fund
Transfers for future sewer projects.
- .5000 Capital Outlay – Equipment
Machinery, equipment, furniture and fixtures of too permanent a nature to be considered expendable at time of purchase. Includes heavy construction equipment, automobiles, trucks, office machines, furniture and the like.
- .7100- Capital Lease – Principal/Interest
- .7201 Principal and Interest portions of lease-purchase payments on capital items.
- .9663 Transfers to General Fund – CIP
Transfers for future General Fund capital purchases and projects.

Town of Wrightsville Beach North Carolina



Budget Ordinance

**Budget Ordinance for the
Town of Wrightsville Beach
(2024) 622-B**

BE IT ORDAINED by the Board of Alderman of the Town of Wrightsville Beach, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore established for this Town:

| | |
|----------------------------------|---------------------|
| Governing Body | \$898,825 |
| General Administration | \$802,983 |
| Information Technology | \$412,078 |
| Public Works Administration | \$379,944 |
| Public Works-Fleet Maintenance | \$367,689 |
| Building Maintenance | \$1,025,334 |
| Police | \$3,909,937 |
| Fire-Emergency Preparedness | \$17,950 |
| Fire | \$2,443,755 |
| Fire-Ocean Rescue | \$709,200 |
| Public Works - Streets | \$1,435,111 |
| Parking | \$1,480,000 |
| Environmental Services | \$2,222,180 |
| Planning and Inspections | \$651,938 |
| Parks and Recreation-Programs | \$490,809 |
| Parks and Recreation-Maintenance | \$526,449 |
| Total Appropriations | \$17,774,182 |

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

| | |
|-----------------------------------|-------------|
| Current Year-Real Property Taxes | \$3,478,000 |
| Prior Year-Real Property Taxes | \$5,000 |
| Current Year-Motor Vehicle Taxes | \$50,000 |
| Interlocal Agreement City | \$30,000 |
| Dog Licenses | \$500 |
| Local Sales Tax Article 39 | \$750,000 |
| Half Cent Sales Tax Article 40 | \$250,000 |
| Half Cent Sales Tax Article 42 | \$350,000 |
| Cable TV Fee | \$45,000 |
| Parking Meters | \$5,750,000 |
| Residential Parking Passes | \$130,000 |
| Commercial 1 Parking Passes | \$5,000 |
| Commercial 2 Parking Passes | \$8,000 |
| Contractor Parking Pass | \$30,000 |
| Room Occupancy Tax | \$1,299,600 |
| Vehicle Tax | \$9,500 |
| Penalties/Interest-Tax | \$5,000 |
| Sales Tax Hold Harmless | \$175,000 |
| Beer and Wine Tax | \$8,000 |
| Court Fees | \$2,000 |
| Utilities Franchise Tax | \$330,000 |
| Building Permits | \$250,000 |
| State Building Permit Fee | \$200 |
| Building Permit-Zoning Compliance | \$4,000 |
| Business on the Beach Permit | \$3,500 |
| Special Event Permits | \$25,000 |
| Facility Reservations | \$15,000 |
| Fitness Classes | \$25,000 |

| | |
|----------------------------------|---------------------|
| Recreation Programs | \$210,000 |
| Recreation Revenues | \$1,000 |
| Refuse Collection Charge | \$1,000,000 |
| Solid Waste Disposal Tax | \$1,750 |
| Interest on Investments | \$750,000 |
| Rent-Town Owned Buildings | \$61,000 |
| Sale of Assets | \$20,000 |
| ABC Net Revenue | \$650,000 |
| Miscellaneous Revenue | \$10,000 |
| Insurance Claims/Refunds | \$5,000 |
| Variances/CUPs/Rezone Fee | \$5,000 |
| CAMA Permit Reimbursement | \$1,000 |
| Farmers Market | \$38,000 |
| WB Specialty Plates | \$5,000 |
| Mixed Drink Surcharge | \$135,000 |
| Parking Meter Civil Citation | \$750,000 |
| Civil Penalty other than Alcohol | \$10,000 |
| Dog Citations | \$15,000 |
| Civil Citations - Alcohol | \$30,000 |
| Transfer from Water and Sewer | \$230,000 |
| Transfer from CIP | \$179,900 |
| Transfer of Stormwater Fees | \$330,000 |
| Appropriated Fund Balance | \$353,149 |
| Total Estimated Revenue | \$17,774,182 |

Section 3: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, in accordance with the chart of accounts heretofore approved for the Town:

| | |
|-----------------------------|--------------------|
| Water | \$2,701,319 |
| Sewer | \$1,535,681 |
| Total Appropriations | \$4,237,000 |

Section 4: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

| | |
|--|--------------------|
| Water Use-Essential | \$525,500 |
| Water Use-Non-Essential | \$525,500 |
| Sewer Use | \$867,000 |
| System Maintenance-Water | \$770,000 |
| System Maintenance-Sewer | \$946,000 |
| Water Tap Fees | \$8,000 |
| Sewer Tap Fees | \$6,000 |
| Stormwater Fees | \$330,000 |
| Water Utility Operation Fee | \$20,000 |
| Sewer Utility Operation Fee | \$12,000 |
| Miscellaneous Revenue (Cut-ons/Cut-offs) | \$5,000 |
| Late Penalties | \$12,000 |
| CC Fees | \$5,000 |
| Interest on Investments | \$150,000 |
| Rent-Water Tanks | \$55,000 |
| Misc. Rev/Pilings/Bulk Water | \$1,000 |
| Insurance Claims/Refunds | \$0 |
| Transfer from WS Capital Reserve | \$0 |
| Transfer from Fund 10 | \$0 |
| Transfer from Fund 66 | \$0 |
| Appropriated Surplus | \$0 |
| Total Estimated Revenue | \$4,237,000 |

Section 5: The following amounts are hereby appropriated in the General - CIP Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025 in accordance with the chart of accounts heretofore approved for the Town:

| | |
|---------------------------------|--------------------|
| <u>Transfer to General Fund</u> | <u>\$179,900</u> |
| Total | \$1,028,000 |

Section 6: It is estimated that the following revenues will be available in the General - CIP Fund for the fiscal year beginning July 1, 2024, and ending June 30, 2025:

| | |
|----------------------------------|--------------------|
| <u>Fund Balance Appropriated</u> | <u>\$179,900</u> |
| Total | \$1,028,000 |

Section 9: There is hereby levied a tax at the rate of \$.0923 cents per \$100 valuation of property as listed for taxes as of January 1, 2024, for the purpose of raising the revenue listed "Current Year's Property Taxes" in the General Fund in Section 2 of this ordinance

This rate is based on a total valuation of property for the purposes of taxation of \$3,806,300,000 and an estimated rate of collection of 99%.

Section 10: The Town Manager or a designee is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. Transfers between line item expenditures within a department without limitation and without a report being required. These changes must not result in increases in recurring obligations such as salaries.
- b. Transfers up to \$1,000 between departments, including contingency appropriations, within the same fund. The budget officer must make an official report on such transfers at the next regular meeting of the Board of Aldermen.
- c. All transfers between funds require prior approval by the Board of Aldermen in an amendment to the Budget Ordinance.

Section 11: The Town Manager or a designee may make cash advances between funds for periods not to exceed 60 days without reporting to the Board of Aldermen. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 12: Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Aldermen and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 13: The attached "Exhibit A" listing the Consolidated Schedule of Fees for Specified Departments is hereby incorporated into the Budget Ordinance.

Section 14: The attached "Exhibit B" Pay Plan for the Town of Wrightsville Beach is hereby incorporated into the Budget Ordinance.

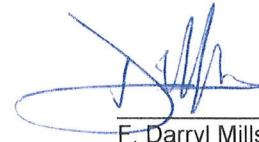
Adopted this 13th day of June 2024.

Attest:



Lance Heater, Town Clerk





F. Darryl Mills, Mayor

EXHIBIT A

Consolidated Schedule of Fees for Specified Departments

July 1, 2024

All fees will remain in effect as published below unless amended by the Board of Aldermen

Public Works Department

Special Pickups and Charges

| | |
|---|---|
| Residential Rollout Curbside Container | \$24.50 per cart/per dwelling unit/month |
| Rollback Fee for Carts in Violation | \$ 15 per cart per incident |
| New Cart Service | na |
| Cart Replacement (loss/damage/replacement) | na |
| Lot Cleaning/Clearing | Actual costs |
| Surcharge for Building Materials | na |
| Clean Vegetative Debris | \$ 30 up to 2 cubic yards \$ 10 per cubic yard after 2 cubic yards |
| Appliances | \$ 50 per appliance |
| Furniture | \$30.00 per item (couch/dresser) |
| Miscellaneous | \$ 30 per CY minimum |
| Carts for Special Events | \$ 25 per cart per pickup |
| Dumpster Damage Repair | na |
| Special Clean-up Services | Time and materials costs |

Monthly Dumpster Sanitation Fees

| BOX SIZE | 1 DAY | 2 DAYS | 3 DAYS | 4 DAYS | 5 DAYS | 6 DAYS | 7 DAYS | EXTRA PICKUP |
|----------|-------|--------|---------|---------|---------|---------|---------|--------------|
| 2 Yard | \$72 | \$144 | \$216 | \$288 | \$360 | \$432 | \$504 | \$72 |
| 4 Yard | \$114 | \$228 | \$342 | \$456 | \$570 | \$684 | \$798 | \$114 |
| 6 Yard | \$172 | \$344 | \$516 | \$688 | \$860 | \$1,032 | \$1,204 | \$172 |
| 8 Yard | \$229 | \$458 | \$687 | \$916 | \$1,145 | \$1,374 | \$1,603 | \$229 |
| 6 C | \$339 | \$678 | \$1,017 | \$1,356 | \$1,695 | \$2,034 | \$2,373 | \$339 |

WATER AND SEWER RATES

The following fees are hereby established by the Board of Aldermen:

| Essential Water and Sewer Fees | | | | | | | | |
|---------------------------------------|---|--|----------------|---|--|---|---|---|
| Meter Size | Water Tap Fee | <u>Water Only System Development Fee</u> | Sewer Tap Size | Sewer Tap Fee | <u>Sewer Only System Development Fee</u> | <u>Water and Sewer System Development Fee</u> | <u>Water Fixed Bi-Monthly System Maintenance Charge</u> | <u>Sewer Fixed Bi-Monthly System Maintenance Charge</u> |
| 3/4" x 5/8" | The greater of \$550 or Actual Cost + 15% | \$1,530 | 4" | The greater of \$1,000 or Actual Cost + 15% | \$2,008 | \$3,538 | \$44 | \$63 |
| 1" | The greater of \$700 or Actual Cost + 15% | \$3,825 | 4" | The greater of \$1,000 or Actual Cost + 15% | \$5,020 | \$8,845 | \$44 | \$63 |
| 1-1/2" | The greater of \$2,200 or Actual Cost + 15% | \$7,650 | 4" | The greater of \$1,000 or Actual Cost + 15% | \$10,064 | \$17,690 | \$124 | \$206 |
| 2" | The greater of \$2,200 or Actual Cost + 15% | \$12,240 | 6" | The greater of \$1,000 or Actual Cost + 15% | \$16,064 | \$28,304 | \$277 | \$420 |
| 3" | The greater of \$2,200 or Actual Cost + 15% | \$22,950 | 6" | The greater of \$1,000 or Actual Cost + 15% | \$30,120 | \$53,070 | \$452 | \$694 |

| Meter Size | Water Tap Fee | <u>Water Only</u> System Development Fee | Sewer Tap Size | Sewer Tap Fee | <u>Sewer Only</u> System Development Fee | <u>Water and Sewer</u> System Development Fee | <u>Water</u> Fixed Bi-Monthly System Maintenance Charge | <u>Sewer</u> Fixed Bi-Monthly System Maintenance Charge |
|---------------------------------|---|---|----------------|---|---|--|--|--|
| 4" | The greater of \$2,200 or Actual Cost + 15% | \$38,250 | 8" | The greater of \$2,200 or Actual Cost + 15% | \$50,201 | \$88,451 | \$956 | \$1,543 |
| 6" | The greater of \$2,200 or Actual Cost + 15% | \$76,500 | 8" | The greater of \$2,200 or Actual Cost + 15% | \$100,402 | \$176,902 | \$1,564 | \$2,453 |
| Non-Essential Water Fees | | | | | | | | |
| Meter Size | Water Tap Fee | <u>Water Only</u> System Development Fee | Sewer Tap Size | Sewer Tap Fee | <u>Sewer Only</u> System Development Fee | <u>Water and Sewer</u> System Development Fee | <u>Water</u> Fixed Bi-Monthly System Maintenance Charge | <u>Sewer</u> Fixed Bi-Monthly System Maintenance Charge |
| 3/4" x 5/8" | The greater of \$550 or Actual Cost + 15% | \$1,530 | N/A | N/A | N/A | N/A | \$17 | N/A |
| 1" | The greater of \$700 or Actual Cost + 15% | \$3,825 | N/A | N/A | N/A | N/A | \$17 | N/A |
| 1-1/2" | The greater of \$2,200 or Actual Cost + 15% | \$7,650 | N/A | N/A | N/A | N/A | \$114 | N/A |
| 2" | The greater of \$2,200 or Actual Cost + 15% | \$12,240 | N/A | N/A | N/A | N/A | \$267 | N/A |

Areas within the municipal boundaries of the town which lie west of the Atlantic Intracoastal Waterway are provided wastewater collection and treatment service through a system owned and operated by Cape Fear Public Utility Authority. In these areas the following fees shall apply, and are hereby established by the Board of Aldermen:

| Essential Water Fees - Mainland | | | | | | |
|--|---|----------------|---------------|------------------------------|--|--|
| Meter Size | Water Tap Fee | Sewer Tap Size | Sewer Tap Fee | Water System Development Fee | Water Fixed Bi-Monthly System Maintenance Charge | Sewer Fixed Bi-Monthly System Maintenance Charge |
| 3/4" x 5/8" | The greater of \$550 or Actual Cost + 15% | N/A | N/A | \$1,530 | \$44 | N/A |
| 1" | The greater of \$700 or Actual Cost + 15% | N/A | N/A | \$3,825 | \$44 | N/A |
| 1-1/2" | The greater of \$2,200 or Actual Cost + 15% | N/A | N/A | \$7,650 | \$124 | N/A |
| 2" | The greater of \$2,200 or Actual Cost + 15% | N/A | N/A | \$12,240 | \$277 | N/A |
| 3" | The greater of \$2,200 or Actual Cost + 15% | N/A | N/A | \$22,950 | \$452 | N/A |
| 4" | The greater of \$2,200 or Actual Cost + 15% | N/A | N/A | \$38,250 | \$956 | N/A |
| 6" | The greater of \$2,200 or Actual Cost + 15% | N/A | N/A | \$76,500 | \$1,564 | N/A |
| Non-Essential Water Fees - Mainland | | | | | | |
| Meter Size | Water Tap Fee | Sewer Tap Size | Sewer Tap Fee | Water System Development Fee | Water Fixed Bi-Monthly System Maintenance | Sewer Fixed Bi-Monthly System Maintenance Charge |

| | | | | | Charge | |
|-------------|---|-----|-----|----------|--------|-----|
| 3/4" x 5/8" | The greater of \$550 or Actual Cost + 15% | N/A | N/A | \$1,530 | \$17 | N/A |
| 1" | The greater of \$700 or Actual Cost + 15% | N/A | N/A | \$3,825 | \$17 | N/A |
| 1-1/2" | The greater of \$2,200 or Actual Cost + 15% | N/A | N/A | \$7,650 | \$124 | N/A |
| 2" | The greater of \$2,200 or Actual Cost + 15% | N/A | N/A | \$12,240 | \$267 | N/A |

A utility system impact fee for water taps for piers and irrigation systems which shall not be connected to the town's wastewater system shall be charged as specified in this fee schedule.

In order to equitably distribute the cost of water and sewer service among all residents, it is the policy of the town to charge system maintenance charges for water and sewer service to customers who temporarily discontinue water and sewer service. Therefore, fees shall be charged as follows in the event water and sewer service is discontinued at the request of a customer:

Water and sewer during the entire time service is discontinued shall be charged fees only as specified in this fee schedule.

Customers who do not pay the system maintenance charges for water and sewer during any time service is discontinued shall be charged a disconnect fee as specified in this fee schedule. Such customers shall also pay the then existing Utility System Impact Fee at the time service is restored.

Water and Sewer Usage Charges

| | |
|------------------------|--|
| Water - Essential | \$3.34 per 1000 gallons |
| Water - Non- essential | \$4.23 per 1000 gallons (0-30,000 gallons) |
| | \$5.62 per 1000 gallons (>30,000-75,000 gallons) |
| | \$8.78 per 1000 gallons (>75,000 gallons) |
| Sewer | \$5.82 per 1000 gallons |
| Jetting pilings | \$25.00 per piling |
| Bulk water | \$4.23 per 1000 gallons with a minimum \$25 charge |

Water usage charges for customers outside the town limits shall be double the charges set forth above.

Billing charges shall be based on metered water usage at the established water rate, sewer usage (based on 100% of water use) at the established rate, water system maintenance charge and sewer system maintenance charge.

Special charges:

- (a) Meter testing - \$75 if meter is found to be within AWWA standards.
- (b) Water cut on/off - \$30 each during working hours.
- (c) Water cut on/off - \$75 each after hours, weekends, holidays.
- (d) Read meter request (except for property changes - \$30 each.
- (e) New Account Fee - \$30
- (f) Late Fee is 10% of the bill after 30 days

Tap fees (based upon meter, or user, connection size) shall include actual construction costs, permitting costs and engineering costs plus a 15% additional charge. However, for taps 2" and larger, water or sewer, owner/developer may choose to have the tap(s) installed privately only if such work meets the requirements and specifications of the town and other agencies as may be involved.

Minimum commercial sewer tap size in 6".

Tap upgrade installations shall be the actual cost of the change plus the difference between impact fees.

Tap installation planning cycle: The town requires a minimum of three weeks from the receipt of an order for installation until completion. However, for taps that may involve engineering, permitting or other agencies, the time to completion may be considerably longer.

All persons, firms, or corporations which construct buildings for which building permits are issued after July 1, 2009, and such buildings are sprinkled or contain standpipe systems where sprinkler or standpipe systems are connected to the utility system shall not be charged a utility system impact fee.

All new construction and renovations of existing buildings in excess of 50% of the building's physical value shall be required to install taps and meters of the size required by the town in accordance with this fee schedule.

Utility system impact fees as set forth in division (C) of this section will be charged for all new structures connecting to the utility system for which building permits are issued after December 16, 1986. Structures, the use of which is modified after December 16, 1986 so that a larger water tap is required, will be charged the tap fees for the larger water and sewer taps plus the difference between the utility system impact fee for the existing water tap size and the impact fee for the larger tap size required for the new use.

In instances where owners of existing buildings or the town install a larger tap and meter size to meet current town standards and the installation of such larger tap and meter size is not the result of a change in use or expansion in use, there will be no charge made for the utility system impact fee or tap fees.

When an existing building is replaced with a new building on the same lot (and such lot is directly served by an existing water and sewer tap) and there is no change in use or expansion of use which requires a larger tap or meter size, there will be no charge made for the utility system impact fee or tap fees.

All persons, firms, or corporations which construct buildings for which building permits are issued after December 16, 1986, and such buildings are sprinkled or contain standpipe systems where sprinkler or standpipe systems are not otherwise required by the North Carolina State Building Code, shall receive credit for the actual cost of the sprinkler and/or standpipe system up to 25% of the utility system impact fee, but in no case shall the credit be less than \$1,500.

§ 50.162 STORMWATER FEES.

(A) Stormwater fees as set forth in the Schedule of Fees listed below shall be determined from time to time by the Board of Aldermen and kept on file in the office of the Town Clerk. Adjustments to the stormwater fees shall be applicable to the first building following the effective date of the modified rate.

(B) The following fees are hereby established by the Board of Aldermen:

| Parcel size in square feet | Monthly fee |
|----------------------------|-------------|
| <2,000 | \$6 |
| >2,000 and <8,000 | \$15 |
| >8,000 and <20,000 | \$18 |

| Parcel size in square feet | Monthly fee |
|----------------------------|-------------|
| >20,000 and <100,000 | \$30 |
| >100,000 | \$60 |

For the purposes of this section, "parcel" shall mean a tax parcel as identified on the records of the New Hanover County Tax Office.

(Ord. 1516, passed 8-24-06)

Police Department

| | |
|---------------------------|---|
| Outside Contract Services | \$50 per hour per officer or ranger with a 4-hour minimum |
| Patrol Car or Truck | \$50 per day |

Fire Department

| |
|---|
| Fire Code enforced by New Hanover County ordinance. Per Section 94.99, penalty is a misdemeanor. |
| Regulation of Automatic Fire Alarm Systems: \$75, \$150, and \$400 to follow an order of warning and compliance succession. |
| Outside Contract Services \$50 per hour per firefighter or lifeguard with a 4-hour minimum \$50 per hour per personal watercraft with a 4-hour minimum |

Section 1. Fire Protection Permits

Fees for the issuance of Fire Protection Permits under Chapter 3 of the City Code shall be as follows:

Business – Group B, Mercantile – Group M, Storage – Group S, Utility – Group U- Ordinary

- | | | |
|---|----------------------------|----------|
| • | Less than 501 sq. ft. | \$ 45.00 |
| • | 501 to 2,500 sq. ft. | \$ 55.00 |
| • | 2,501 to 10,000 sq. ft. | \$ 85.00 |
| • | 10,001 to 20,000 sq. ft. | \$115.00 |
| • | 20,001 to 40,000 sq. ft. | \$145.00 |
| • | 40,001 to 80,000 sq. ft. | \$185.00 |
| • | 80,001 to 120,000 sq. ft. | \$225.00 |
| • | 120,001 to 150,000 sq. ft. | \$250.00 |
| • | 150,001 to 200,000 sq. ft. | \$300.00 |
| • | 200,001 to 300,000 sq. ft. | \$350.00 |
| • | 300,001 sq ft plus | \$400.00 |

Utility – Group U – Flammable/Combustible/Hazardous Liquids

- Less than 2500 sq. ft. \$ 65.00
- 2,501 to 10,000 sq. ft. \$125.00
- 10,001 to 20,000 sq. ft. \$175.00
- 20,001 to 40,000 sq. ft. \$250.00
- 40,001 to 80,000 sq. ft. \$350.00
- 80,001 to 120,000 sq. ft. \$450.00
- 120,001 to 150,000 sq. ft. \$550.00
- 150,001 to 200,000 sq. ft. \$650.00
- 200,001 to 300,000 sq. ft. \$750.00
- 300,001 sq. ft. plus \$800.00

Small Assembly - Group A

- Capacity 50-99 \$ 65.00

Large Assembly - Group A

- Capacity 100-200 \$100.00
- Capacity 201-300 \$150.00
- Capacity 301-400 \$200.00
- Capacity 401-500 \$250.00
- Capacity 501-600 \$275.00
- Capacity 601-plus \$300.00

Educational Group E – Schools (Public and Private)

- Per facility \$ 75.00

Educational Group E - Day Care, Institutional Group I (24 hour Care)

- Licensed for 0 – 25 \$ 75.00
- Licensed for 26 - 50 \$ 90.00
- Licensed for 51 - 100 \$115.00
- Licensed for 101 - 150 \$135.00
- Licensed for 151 - 175 \$155.00
- Licensed 176 plus \$175.00

Hospitals:

\$500.00

Factory – Industrial – Group F

- Less than 501 sq. ft. \$ 45.00
- 501 to 2,500 sq. ft. \$ 65.00
- 2,501 to 10,000 sq. ft. \$105.00
- 10,001 to 20,000 sq. ft. \$145.00
- 20,001 to 40,000 sq. ft. \$185.00
- 40,001 to 80,000 sq. ft. \$225.00
- 80,001 to 120,000 sq. ft. \$275.00
- 120,001 to 150,000 sq. ft. \$300.00
- 150,001 to 200,000 sq. ft. \$325.00
- 200,001 sq. ft. plus \$400.00

Hazardous - Group H

- Less than 501 sq. ft. \$ 35.00
- 501 to 2,500 sq. ft. \$ 75.00
- 2,501 to 10,000 sq. ft. \$125.00
- 10,001 to 20,000 sq. ft. \$175.00
- 20,001 to 40,000 sq. ft. \$225.00
- 40,001 to 80,000 sq. ft. \$275.00
- 80,001 to 120,000 sq. ft. \$325.00
- 120,001 to 150,000 sq. ft. \$375.00
- 150,001 to 200,000 sq. ft. \$425.00
- 200,001 sq. ft. plus \$500.00

Residential - Group R1

Number of Sleeping Rooms

- 1-10 \$ 45.00
- 11-30 \$ 65.00
- 31-50 \$ 85.00
- 51-75 \$105.00
- 76-99 \$125.00
- 100-125 \$145.00
- 126-175 \$185.00
- 176-199 \$225.00
- 200-250 \$265.00
- 251 plus \$300.00

Residential - High-Rise/Assisted Living/Enclosed Apartment building

- Less than 501 sq. ft. \$ 45.00

| | |
|------------------------------|----------|
| • 501 to 2,500 sq. ft. | \$ 55.00 |
| • 2,501 to 10,000 sq. ft. | \$ 75.00 |
| • 10,001 to 20,000 sq. ft. | \$100.00 |
| • 20,001 to 40,000 sq. ft. | \$135.00 |
| • 40,001 to 80,000 sq. ft. | \$175.00 |
| • 80,001 to 120,000 sq. ft. | \$205.00 |
| • 120,001 to 160,000 sq. ft. | \$235.00 |
| • 160,001 to 200,000 sq. ft. | \$275.00 |
| • 200,001 to 300,000 sq. ft. | \$325.00 |
| • 300,001 sq. ft. plus | \$400.00 |

Residential - Group R2 - Apartment Buildings (Beyond one and two family dwellings and inspection of common use areas only. Fee based on the number of buildings in the complex.)

| | |
|--------------|----------|
| • 1 to 2 | \$ 45.00 |
| • 3 to 10 | \$ 75.00 |
| • 10 to 15 | \$125.00 |
| • 16 to 20 | \$175.00 |
| • 21 to 25 | \$225.00 |
| • 26 or more | \$275.00 |

Notes

1. Fee will be reduced by 50% to inspect a vacant occupancy.
2. Inspections based on a minimum three-year cycle. Exception: Occupancies mandated to receive inspections annually or permitted per the NC Fire Prevention Code.
3. If an operational permit(s) is required by the occupancy, the permit fee shall be included in the periodic inspection fee.
4. For multiple occupancy buildings, other than residential and institutional, fees are per occupancy.

Planning and Inspections Fees

| SERVICE | FEE |
|--|-------|
| Appeal Application | \$500 |
| Beachfront Business Application: | |
| Non-Profit and School Groups | \$200 |
| Wrightsville Beach-based For-Profit Businesses | \$200 |
| Non-Wrightsville Beach-based For-Profit Businesses | \$400 |
| CAMA Permit Application | \$100 |
| Conceptual Review | \$300 |
| Conditional Use Permit Application | \$400 |
| Conditional Use Permit Application – Commercial Parking Lots | \$800 |
| Conditional Use Permit Application – Mixed Use | \$800 |
| Driveways – New & Resurfacing | \$ 75 |
| Encroachment Agreement Application | \$400 |
| Exception Request | \$500 |
| Exception Request – Pier and Dock | \$500 |
| Historical Landmark | \$500 |
| N C Homeowners Recovery Fund | \$ 10 |
| Re-inspection Fee | \$ 50 |
| Rezone Base Fee | \$400 |
| Signs | \$ 75 |
| Storm Water Permit Fee | \$50 |
| Text Amendment Petition | \$500 |
| Tree Permit Fee | \$ 50 |
| Variance Application | \$500 |
| Working without a permit - fee per day | \$100 |
| Zoning Verification Documentation | \$100 |
| Zoning Permit (Existing Use) | \$100 |
| Zoning Permit (Change of Use) | \$100 |
| Zoning Compliance (Existing Use) | \$100 |
| Zoning Compliance (New Development) | \$100 |
| | |

Planning and Inspections Fees - Continued

| SERVICE | FEE |
|--|--|
| <i>Building Permit Fee Schedule</i> | |
| Cost of Work: \$ 0.00 to \$ 199.00 | \$ 50 |
| \$ 200.00 to \$ 2,000.00 | \$ 75 |
| \$ 2,001.00 to \$ 4,000.00 | \$100 |
| \$ 4,001.00 to \$ 6,000.00 | \$125 |
| \$ 6,001.00 to \$ 8,000.00 | \$150 |
| \$ 8,001.00 to \$10,000.00 | \$225 |
| \$10,001.00 to \$15,000.00 | \$225 |
| \$15,001.00 to \$20,000.00 | \$225 |
| \$20,001.00 to \$25,000.00 | \$300 |
| \$25,001.00 to \$30,000.00 | \$325 |
| \$30,001.00 to UNLIMITED | \$325 <i>plus \$15 per \$1,000 (or any portion thereof) in excess of \$30,001</i> |
| <u>Construction Work Hours</u> | |
| 8:00 am – 6:00 pm ... Monday thru Saturday (No work conducted on Sunday) | |

Filming Fees

| SERVICE or EQUIPMENT | FEE |
|--|----------------|
| Impact Fees | |
| Filming Permit Application Fee | \$25 |
| Low Impact (Minimal use of public property) | \$200 per day |
| Med. Impact (Includes intermittent traffic control) | \$1000 per day |
| High Impact (Includes closing of public street) | \$1500 per day |
| Personnel Fees (Hourly rates require a minimum of four-hour billing) | |
| Police | \$50 per hour |
| Fire | \$50 per hour |
| Fire (Paid On-Call Staff) | \$50 per hour |
| Sanitation | \$50 per hour |
| Streets | \$50 per hour |
| Water and Sewer | \$50 per hour |
| General Administration | \$50 per hour |
| Facilities | |
| Rental of public building/land per site (Cost may vary based on impact, facility, location, etc.) | \$250 per day |
| Equipment (All equipment rented on per-day (8 hours) basis. No credit for partial day.) | |
| Patrol Car (\$25.00 per hour) | \$200 per day |
| Traffic Cones | \$2 each |
| Barricades | \$10 each |
| Parking Spaces – Non-premium parking | \$25 per day |
| Parking Spaces – Premium parking | \$30 per day |
| Placement of police vehicle (<i>labor not included</i>) | \$50 per day |

Parking Passes, Fees, and Fines

| SERVICE or EQUIPMENT | FEE |
|---|---------------------|
| Commercial 1 Pass | \$650 per year |
| Commercial 2 Pass | \$200 per year |
| Contractor Pass (Monday-Friday) | \$10 per day |
| Daily Parking Pass (Non-premium / Premium) | \$25 / \$30 per day |
| Parking Meters with One Hour Time Limit | \$3 per hour |
| Parking Meters and Pay Stations with unlimited time (Non-premium / Premium) | \$5 / \$6 per hour |
| Residential Parking Permit | \$50 per year |
| Weekly Parking Pass | \$150 per week |
| Fee to Remove Wheel Lock per Section 74.55 (B) | \$50 per removal |
| Fine for Parking on the Grass per Section 74.15 (I) | \$150 per violation |

Schedule IV of Chapter 76 of the Code of Ordinances – Violations

| <u>Violation</u> | If paid within 72 hours commencing with issuance of ticket | If paid after 72 hours but within 10-day period commencing with issuance of ticket | If paid after 10 days following issuance of ticket |
|---|--|--|--|
| Parking overtime in a metered space or time limited area | \$ 50.00 | \$ 60.00 | \$ 70.00 |
| All other violations of the parking ordinances or parking Schedules in Chapter 76 except as otherwise provided in this Schedule IV or elsewhere in the Town Code. | \$150.00 | \$150.00 | \$150.00 |
| Violation of §74.22 Fire Lanes | \$250.00 | \$250.00 | \$250.00 |
| Violation of § 74.23, Handicapped Parking | \$250.00 | \$250.00 | \$250.00 |
| Violation of § 74.37, Operation of Meters | \$300.00 | \$300.00 | \$300.00 |
| Violation of § 74.25, Designated Lifeguard Parking | \$250.00 | \$250.00 | \$250.00 |
| Violation of § 74.45 – 74.47, Harbor Island Residential Parking District Restrictions | \$150.00 | \$150.00 | \$150.00 |
| Violations of § 74.46(B) and (C) and §74.48,(A)(2) and (B); parking trailers on Pelican Drive, Old Causeway Drive, Keel Street and Marina Street. | \$150.00 | \$150.00 | \$150.00 |
| Parking in violation of the provisions of Subsection (L) of Schedule I of Chapter 76 for the Commercial II Parking Lot. | \$150.00 | \$150.00 | \$150.00 |

RECREATION PROGRAMS

Fee Schedule

| ACTIVITY | DATES HELD | RESIDENT | NON RESIDENT | COMMENTS |
|---|----------------|----------|--------------|---|
| Aerobics/Toning/Zumba | Year Round | \$5 | \$6 | Per class (Max fee/mo. \$45 WBR/\$55 NR) |
| Art Camps & Classes | June - August | \$325 | \$350 | 5-day session; 15 hours; youth 8 & up |
| Basketball Camp | June-August | \$172 | \$197 | 5-day session; 2 hours/day |
| Basketball Youth League | September-May | \$105 | \$120 | 6-week session; 6 hours |
| | | \$139 | \$158 | 8-week session; 8 hours |
| | | \$205 | \$235 | 8-week session; 1.5 hours per class; 12 hours |
| | | \$155 | \$177 | 9-week session; 9 hours |
| | | \$172 | \$197 | 10-week session; 10 hours |
| Basketball Adult League | June-August | \$600 | \$600 | Per team; reg season with single elimination tourn. |
| Cotillion | Year Round | \$105 | \$130 | 4-week session; 4 hours |
| Holiday Etiquette Party | November | \$55 | \$68 | Saturday 2.5 hours |
| Cotillion Manners Camp | June-August | \$145 | \$180 | 1 week; 15 hours |
| Fitness Classes (Barre, Boot Camp, Yoga, Tai Chi, Running, etc.) | Year Round | \$8 | \$10 | Fee per class |
| Flag Football | February - May | \$600 | \$600 | Per team; regular season & tournament |
| Flag Football-Youth Camp | June-August | \$172 | \$197 | 5-day session; 2 hours/day |
| Flag Football - Youth | September-May | \$139 | \$158 | 8-week session; 8 hours |
| | | \$205 | \$235 | 8-week session; 1.5 hours per class; 12 hours |
| | | \$155 | \$177 | 9-week session; 9 hours |
| | | \$172 | \$197 | 10-week session; 10 hours |
| Junior Lifeguard | June-August | \$200 | \$240 | 1 week; 10 hours; youth |
| Kids' Cooking Class | Year Round | \$60 | \$75 | 3 hours session |
| | | \$120 | \$150 | 6-week session; 6 hours |
| | | \$115 | \$135 | 7-week session; 7 hours |
| | | \$130 | \$155 | 8-week session; 8 hours |
| Kids' Cooking Camp | June-August | \$205 | \$240 | 1 week; 12.5 hours; youth |

| ACTIVITY | DATES HELD | RESIDENT | NON RESIDENT | COMMENTS |
|--|---------------|----------|--------------|--|
| Kids Run the Nation | June-August | \$125 | \$155 | 5-day session; 2 hours/day; youth ages 4-14 |
| | September-May | \$14 | \$17 | 1 hours times weeks scheduled; youth ages 4-14 |
| Lacrosse Scoopers & IQ | Year Round | \$95 | \$113 | 4 weeks; 6 hours; youth ages 4 - 8 |
| | | \$185 | \$221 | 6 weeks; 12 hours; youth ages 4 - 8 |
| | | \$215 | \$257 | 7 weeks; 14 hours; youth ages 4 - 8 |
| Line Dancing | Year Round | \$30 | \$35 | 2-hour session |
| | | \$60 | \$70 | 4-week session; 4 hours |
| Performance Club | September-May | \$110 | \$131 | 7-week session; 7 hours; youth |
| | | \$125 | \$150 | 8-week session; 8 hours; youth |
| | | \$140 | \$167 | 9-week session; 9 hours; youth |
| | | \$145 | \$175 | 10-week session; 10 hours; youth |
| | | \$159 | \$192 | 11-week session; 11 hours; youth |
| | | \$173 | \$210 | 12-week session; 12 hours; youth |
| | | \$245 | \$293 | 16-week session; 16 hours; youth |
| | | \$75 | \$90 | 5 sessions; 5 hours; youth elf patrol |
| Performance Club Camp | June-August | \$120 | \$145 | 4-day summer camp; 12 hours; youth |
| | | \$145 | \$180 | 5-day summer camp; 15 hours; youth |
| | | \$285 | \$355 | 10-day summer camp; 30 hours; youth |
| Pickleball Lessons | Year Round | \$80 | \$95 | 6 hours per session; group lessons |
| | | \$55 | \$65 | 4 hours per session; group lessons |
| Shag Lessons | Year Round | \$55 | \$65 | 4 weeks; 1 class/week; 1 hour/class |
| Soccer Shots Camp | June-August | \$120 | \$140 | 4-day session; 2 hours/day; ages 5 - 9 |
| | | \$145 | \$180 | 5-day session; 3 hours/day; ages 5-14 |
| Soccer Shots | September-May | \$120 | \$140 | 8 weeks; 8 hours, youth ages 5-14 |
| Soccer Shots Academy | | \$140 | \$160 | 10 weeks; 10 hours, youth ages 12-14 |
| Strength Training & Conditioning for Youth | Year Round | \$14 | \$17 | Per one hour class (session is x classes) |
| | | \$168 | \$204 | 12 weeks, 12 hours |
| Tennis Camp for Youth (Quick Start) | June-August | \$155 | \$185 | 4-day session; 3 hours/day |
| | | \$105 | \$125 | 4-day session; 2 hours/day |
| | | \$68 | \$80 | 5-day session; 1 hour/day |
| Tennis Lessons (ages 6-8, 9-12, adult) | Year Round | \$80 | \$95 | 6 hours per session; group lessons |
| | | \$55 | \$65 | 4 hours per session; group lessons |

RECREATION PROGRAMS

Reservations, Farmers' Market and Permit Fees Schedule

| FACILITY (PPL = people) | WRIGHTSVILLE BEACH RESIDENTS AND ALL NON-PROFIT GROUPS | | NON-RESIDENTS | | GROUPS 66+ PPL Except For-Profit | ALL FOR-PROFIT GROUPS | REFUNDABLE SECURITY DEPOSIT | | |
|---|---|--|--|--|--|--|-----------------------------------|--------------------------------|--------------------------------------|
| | Under 30 PPL | 30-65 PPL | Under 30 PPL | 30-65 PPL | | | | | |
| Picnic Shelters #1 and #2 | \$12 / hour 3-hour min | \$24 / hour 3-hour min (both shelters) | \$15 / hour 3-hour min | \$30 / hour 3-hour min (both shelters) | \$150 / 3 hours (both shelters) | \$250 / 3 hours (both shelters) | \$50 | | |
| Event Stage | \$15 / hour 3-hour min | \$28 / hour 3-hour minimum (incl. 2 shelters) | \$27 / hour 3-hour min | \$54 / hour 3-hour minimum (incl. 2 shelters) | \$275 / 3 hours | \$400 / 3 hours | \$200 | | |
| Recreation Center Large Room | \$35 / hour | \$55 / hour | \$50 / hour | \$70 / hour | | \$100 / hour | \$200 | | |
| | | Limit 138 people with chairs; 65 people w/tables and chairs | | Limit 138 people with chairs; 65 people with tables and chairs. | | | | | |
| Basketball Court Soccer, Softball, Town Hall Flds (fee / facility) | \$12 / hour 3-hour min or \$72 / day | \$15 / 3 hour 3-hour min or \$90 / day | \$15 / 3 hour 3-hour min or \$90 / day | \$20 / hour 3-hour min or \$120 / day | \$35 / hour 3-hour min or \$175 / day | \$50 / hour 3-hour min or \$300 / day | \$100 | | |
| Overflow Field (without facility reservation) | N/A | N/A | N/A | N/A | \$30 / hour 3-hour min or \$175 / day | \$45 / hour 3-hour min or \$250 / day | \$200 | | |
| Sand Wheelchair | No Fee | | No Fee | | N/A | | DL Info Required | | |
| *** SPECIAL EVENT PERMIT FEES | | | | | | | | | |
| 1-25 ppl \$130 | 26-100 ppl \$180 | 101-199 ppl \$250 | 200-400 ppl \$400 | 401-600 ppl \$500 | 601-1000 ppl \$600 | 1001-2000 ppl \$700 | 2001-3000 ppl \$800 | 3,001-4,000 ppl \$900 | 4,001 + ppl \$1,500 |
| SECURITY DEPOSIT | | N/A | \$200 | \$500 | \$1,000 | \$1,500 | \$2,000 | \$2,000 | \$2,000 |
| ROAD CLOSURE | | \$.50 per registered participant | | | Applies to approved special events requiring road closure. | | | | |
| *** HARBOR WAY GARDENS RESERVATIONS | | | | | | | | | |
| 1 - 25 ppl \$100 / hour | | 26 - 50 ppl \$150 / hour | | 51 - 100 ppl \$200 / hour | | 101 - 150 ppl \$250 / hour | | Max number of people is 150 | \$250 Refundable Security Deposit |
| *** Special Event Permit Fees are in addition to Reservation Fees for private groups of 200 or more or for reservations with activities open to the public. | | | | | | | | | |
| FARMERS' MARKET FEES | | | | | | | | | |
| New Vendor Application Fee | Annual Participation Fee | | Annual Vendor Fee (Must be paid before opening day) | | Monthly Vendor Fee (Paid first market day of the month) | | Daily Vendor Fee | | |
| | Full Time | Part Time | Full Time | Part Time | Full Time | Part Time | Full Time | Part Time | |
| \$25 | \$50 | \$30 | \$600 | \$300 | \$100 | \$60 | \$30 | \$30 | |

| | | | |
|---------------------------------------|-----------------------------------|--------------------------------|-----------------------------------|
| BUSINESSES ON THE BEACH PERMIT | Non-Profits & School Groups \$200 | WB For-Profit Businesses \$200 | Other For-Profit Businesses \$400 |
|---------------------------------------|-----------------------------------|--------------------------------|-----------------------------------|

Fee Schedule for Towers and Wireless Facilities

Town Application Fees:

| | |
|---------------------------------------|--------------------------|
| New Tower or Substantial Modification | \$ 5,000 |
| Eligible Facility | \$ 2,500 |
| Amendment or Waiver Request: | \$ 500 per item or issue |
| Expedited application: | \$ 2,500 |

Expert Assistance Fees:

| | |
|--|--------------------------|
| New Tower or Support Structure or Substantial Modification: | \$ 7,500 |
| Eligible Facility (any co-location or Non-Substantial Modification): | |
| Technical Review and Analysis: | \$ 1,000 |
| Amendment or Waiver Request: | \$ 500 per item or issue |
| Expedited application: | \$ 2,500 |
| Final Inspection: | \$ 2,000 per inspection |
| Lease Negotiations, including amendments not less than \$5,000 and not more than \$7,500 | |

All fees are set amount/flat fees and must be paid to the Town prior to the work being done for which the fee is paid.

Any application received for which all fees or deposits have not been paid at the time of receipt of the application shall be deemed incomplete and no work shall be done related to the processing and/or review of the application until all fees and deposits have been paid in full.

EXHIBIT B

TOWN OF WRIGHTSVILLE BEACH

PAY SCALE 2024-2025

| GRADE | HIRING | MINIMUM | MIDPOINT | MAXIMUM |
|-------|--------|---------|----------|---------|
| 5 | 26,845 | 28,187 | 34,281 | 41,717 |
| 6 | 28,187 | 29,597 | 35,996 | 43,804 |
| 7 | 29,638 | 31,120 | 37,816 | 45,994 |
| 8 | 31,077 | 32,631 | 39,686 | 48,294 |
| 9 | 32,630 | 34,261 | 41,668 | 50,707 |
| 10 | 34,261 | 35,974 | 43,751 | 53,241 |
| 11 | 35,973 | 37,772 | 45,938 | 55,903 |
| 12 | 37,773 | 39,662 | 48,236 | 58,699 |
| 13 | 39,661 | 41,644 | 50,649 | 61,636 |
| 14 | 41,645 | 43,728 | 53,182 | 64,718 |
| 15 | 43,729 | 45,915 | 55,841 | 67,954 |
| 16 | 45,914 | 48,210 | 58,633 | 71,352 |
| 17 | 48,211 | 50,621 | 61,565 | 74,918 |
| 18 | 50,620 | 53,151 | 64,643 | 78,666 |
| 19 | 53,153 | 55,811 | 67,876 | 82,600 |
| 20 | 55,810 | 58,601 | 71,270 | 86,731 |
| 21 | 58,601 | 61,531 | 74,835 | 91,069 |

| GRADE | HIRING | MINIMUM | MIDPOINT | MAXIMUM |
|-------|---------|---------|----------|---------|
| 22 | 61,533 | 64,610 | 78,577 | 95,621 |
| 23 | 64,609 | 67,840 | 82,505 | 100,400 |
| 24 | 67,840 | 71,232 | 86,631 | 105,422 |
| 25 | 71,231 | 74,793 | 90,962 | 110,692 |
| 26 | 74,791 | 78,531 | 95,510 | 116,229 |
| 27 | 78,534 | 82,460 | 100,287 | 122,040 |
| 28 | 82,458 | 86,581 | 105,300 | 128,141 |
| 29 | 86,583 | 90,912 | 110,566 | 134,549 |
| 30 | 90,912 | 95,458 | 116,094 | 141,276 |
| 31 | 95,457 | 100,230 | 121,900 | 148,343 |
| 32 | 100,232 | 105,244 | 127,995 | 155,759 |
| 33 | 105,243 | 110,505 | 134,395 | 163,547 |
| 34 | 110,504 | 116,030 | 141,115 | 171,725 |
| 35 | 116,031 | 121,832 | 148,171 | 180,311 |
| 39 | 121,833 | 127,924 | 155,581 | 189,328 |
| 37 | 127,924 | 134,320 | 163,358 | 198,792 |