



## Police Officer I – (Entry Level Position)

LOCATION: Wrightsville Beach, NC

SALARY: Grade 15; TOWB Pay Plan Range (\$34,164- \$53,091)

DUTIES: The Wrightsville Beach Police Department is currently accepting applications for the position of Police Officer I.

The Town of Wrightsville Beach was founded in 1899 and is located in New Hanover County, North Carolina, and encompasses one of the finest family oriented beach communities in the state of North Carolina. The Wrightsville Beach Police Department is currently allocated for 25 full time police officers, five sworn reserve officer positions and 2 civilian employees who serve a resort community of approximately 2500 permanent residents, that swells to as much as 67,000 residents, vacationers and guests during the peak summer season. The Department provides 24-hour police patrol and responds to calls for police service, as well as a criminal investigations and community policing programs.

The Wrightsville Beach Police Department is also committed to being a professional law enforcement agency. This is demonstrated in the agencies voluntary participation in the accreditation process through the [Commission on Accreditation for Law Enforcement Agencies](#) (CALEA). The Wrightsville Beach Police Department received its full accreditation in July of 2015 and was recently reaccredited in July of 2018.

REQUIREMENTS: Candidates must have completed Basic Law Enforcement Training (BLET) or either possess NC Law Enforcement Certification or be eligible for immediate certification with the NC Criminal Justice Education and Standards Commission, if applying from out of state. Must also possess a valid North Carolina driver's license at the time of appointment.

PROCESS: Please submit a Town of Wrightsville Beach Employment application to the town's Human Resource Officer. Applications can be found on the below link. Applications can be submitted electronically to [swilson@towb.org](mailto:swilson@towb.org) or mailed to the contact address below.

<http://www.towb.org/268/Human-Resources>

At the time of conditional offer of employment, a potential candidate would have to successfully complete the following pre hire steps; medical exam, psychological evaluation, complete background investigation, drug testing, polygraph examination, firearms qualification and physical fitness evaluation. This process, can take several months to complete. See requirements and disqualifiers at the following link;

<http://www.towb.org/DocumentCenter/View/2376/Police-Requirements-and-Disqualifiers>



The Wrightsville Beach Police Department is a CALEA Accredited Law Enforcement Agency  
Advanced Accreditation





Candidates that are NOT selected as part of this process may reapply as openings are announced, however persons who reapply will be considered on same competitive basis as all other applicants that apply.

The Town of Wrightsville Beach is an Equal Opportunity/ Affirmative Action Employer

CLOSING DATE:

First review of candidates Monday, September 10, 2018. Open until filled.

CONTACT:

**Human Resources:**

Sara Wilson  
Human Resources Officer  
Post Office Box 626  
Wrightsville Beach, NC 28480  
(910) 239-1773

**Police Department:**

Diana Zeunen  
Administration and Operations  
Post Office Box 452  
Wrightsville Beach, NC 28480  
(910) 239-1713



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