



**Wrightsville Beach Board of Aldermen  
REGULAR MEETING**

**5:30 p.m. THURSDAY, DECEMBER 12, 2019**  
Wrightsville Beach Town Hall Council Chambers  
321 Causeway Drive, Wrightsville Beach, NC

**AGENDA (ALL ITEMS ARE FOR DISCUSSION AND POSSIBLE ACTION)**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation by Rev. Doug Lain, Wrightsville United Methodist Church**
- 4. OLD BUSINESS**
  - a. [Approval of Regular and Closed Session Minutes of August 6, 2019.](#)
  - b. [Acceptance of Abstract of Votes from New Hanover County Board of Elections for the Municipal Election held November 5, 2019.](#)
  - c. [Adoption of Resolution of Appreciation No. \(2019\) 2187.](#)
- 5. PRESENTATIONS**
- 6. COMMENTS BY OUTGOING BOARD MEMBERS**
- 7. OUT-GOING BOARD ADJOURNS**
- 8. OATH OF OFFICE FOR MAYOR**
  - Oath of Office to be administered to Mayor-Elect Darryl Mills by the Honorable Judge Sandra Ray.
- 9. OATHS OF OFFICE FOR ALDERMEN**
  - Oath of Office to be administered to Alderman-Elect Jeff DeGroot by the Honorable Judge Sandra Ray.
  - Oath of Office to be administered to Alderman-Elect Zeke Partin by the Honorable Judge Sandra Ray.
- 10. NEW BOARD IS SEATED**
- 11. CALL TO ORDER BY MAYOR MILLS**
- 12. ELECTION OF MAYOR PRO TEM**
- 13. Public Comments**

**Notes on Comment Period:** Each speaker is asked to limit comments to 3-5 minutes. Citizens should sign up at Town Hall by 5:00 p.m. the day of the meeting. The Board is interested in hearing your

concerns, but speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town officials or staff and may be scheduled for a future agenda.

## 14. Consent Agenda

**Notes on Consent Agenda:** All items on the Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

- a. **Acknowledge previously approved special events for January.**
- b. **Acknowledge departmental quarterly reports covering the months of July, August and September, 2019 for the Fire and General Administration Departments.**
- c. **Approval of 2020 Meeting Schedule for the Board of Adjustment.**
- d. **Approval of 2020 Meeting Schedule for the Board of Aldermen.**
- e. **Approval of 2020 Meeting Schedule for the Planning Board.**
- f. **Approval of 2020 Meeting Schedule for Parks & Rec. Advisory Committee.**
- g. **Approval of 2020 Meeting Schedule for Historic Landmark Commission.**
- h. **Approval of 2020 Meeting Schedule for the Marketing Committee.**
- i. **Approval of 2020 Holiday Schedule.**
- j. **Adoption of Resolution No. (2019) 2186 approving official depositories and designating officials that can sign on behalf of the Town for financial transactions.**
- k. **Consideration of Commemorative Bench Sponsorship requests from Debra Champagne (Beach Access #15 at Seagull Street); Angela Christopher (Beach Access #36 north side of Crystal Pier); Gunner Matthews/WBPD Benevolent Association (Beach Access #36 north side of Crystal Pier); Doris Rawlings (Beach Access #22 at Augusta Street); Lisa Sharrard (Beach Access #42 south end Jack Parker Blvd.); Nancy Walsh (Beach Access #9 at 1700 N. Lumina Avenue across from the water tower); and Cameron Zurbruegg (Beach Access #11 at Crane Street).**
- l. **Approval of revised 2019 Board of Adjustment Meeting Schedule to cancel the December 19<sup>th</sup> meeting.**
- m. **Set public hearings for the Board of Aldermen on Thursday, January 9, 2020 at 5:30 p.m., or as soon thereafter as possible, for consideration of the following:**
  1. **Consideration of a Conditional Use Permit for 2 Marina Street to allow for the construction of four residential units with fifteen existing wet boat slips.**
  2. **Consideration of a Text Amendment to 1) add a new Section 155.7.26 for a Marina Residential in the C-3 Commercial District in accordance with the Table of Permitted/Conditional Uses set forth in Section 155.6.4; 2) amend Chapter 155 Exhibit A Definitions for a Marina/Residential; and 3) amend**

- Section 155.6.5.5 C-3 Commercial District III to add a new subsection J.
3. Consideration of a Text Amendment to Section 155 Exhibit A to amend the definition of Lot Frontage.
  4. Consideration of a Text Amendment to add a new Section 155.9.6 (E)(2) for Driveways.

**REQUESTED ACTION:** Motion to APPROVE Consent Agenda.



**Wrightsville Beach Board of Aldermen  
Regular Meeting**

**5:30 p.m. THURSDAY, DECEMBER 12, 2019**

Public Safety Facility Training Room  
3 Bob Sawyer Drive, Wrightsville Beach, NC

**AGENDA (ALL ITEMS ARE FOR DISCUSSION AND POSSIBLE  
ACTION)**

**15. PRESENTATIONS**

- a. **Presentation of FY2018-2019 Audit Report by Marcie Spivey, CPA, Martin Starnes and Associates.**

**16. REGULAR AGENDA**

- a. **Consideration of setting a date for the Board Retreat in 2020.**

**17. OTHER ITEMS AND REPORTS**

- a. **Mayor**
- b. **Board of Aldermen**
- c. **Town Attorney**
- d. **Town Manager**
- e. **Town Clerk**

CITIZENS WITH DISABILITIES REQUIRING SPECIAL NEEDS TO ACCESS THE SERVICES OR PUBLIC MEETINGS OF WRIGHTSVILLE BEACH GOVERNMENT SHOULD CONTACT THE TOWN MANAGER'S OFFICE FIVE DAYS PRIOR TO THE MEETING BY CALLING (910) 256-7900.

MINUTES  
BOARD OF ALDERMEN  
AUGUST 6, 2019

Mayor Blair called the meeting to order at 5:30 p.m. in the Town Hall Council Chambers, 321 Causeway Drive, Wrightsville Beach.

Attendance: Mayor William J. Blair III, Mayor Pro Tem Darryl Mills, Alderman Ken Dull, Alderman Elizabeth King, and Alderman Henry E. Miller III; together with Town Attorney John C. Wessell III, Town Manager Timothy W. Owens and Town Clerk Sylvia J. Holleman.

Pledge of Allegiance

Invocation: The Lord's Prayer

**CONSENT AGENDA APPROVED UNANIMOUSLY WITH REMOVAL OF THE DEPARTMENTAL QUARTERLY REPORTS BY MOTION OF ALDERMAN DULL AND SECOND BY ALDERMAN MILLER.**

- a. Approved Minutes of January 7, 2019 and January 15, 2019.
- b. Approved special event permits as follows:
  - 1) Iamunno Sunrise Vow Renewal Ceremony (*approximately 16 participants*)  
Monday, September 9, 2019, 6:00 – 7:30 am  
Location: Access 36, north side of Oceanic Pier  
\*\*\* New Event
  - 2) LM Restaurants Community Event (benefit Meals on Wheels) (300 participants)  
Sunday, September 29, 2019, 8:00 am – 6:00 pm (event 12:00-4:00 pm)  
Location: Beach Access 36 (north and south sides of Oceanic Pier)  
\*\*\* Recurring Event
  - 3) NC Holiday Flotilla Day in the Park (*1,500-2,000 participants*)  
Saturday, November 30, 2019 (*7:00 am – 5:00 pm*)(*event 10:00am-4:00 pm*)  
Location: Wrightsville Beach Park and Municipal Complex  
  
NC Holiday Flotilla Boat Parade/Fireworks (*20,000-30,000 participants*)  
Saturday, November 30, 2019 (*6:00 pm – 9:00 pm*)  
Boats: Banks & Motts Channels/ICWW; Spectators: Waynick/Causeway, etc.  
\*\*\* Recurring Event
  - 4) YMCA Pier to Pier Swim (200-400 participants)  
Saturday, September 14, 2019, 9:00 am (setup/tear down 6:00 am – 1:00 pm)  
Location: Open water swim between piers  
\*\*\* Recurring Event
- c. Acknowledged previously approved special events for September.
- d. Approved revised 2019 Board of Adjustment Meeting Schedule to cancel the August 22<sup>nd</sup> meeting.
- e. Set public hearing for the Board of Adjustment on Thursday, September 26, 2019 at 5:00 p.m., or as soon thereafter as possible, for consideration of a request from the Town of Wrightsville Beach for the Ocean Access Bathhouses located at 25 East Salisbury Street for a variance to the Flood Damage Prevention Ordinance Section 155.11.18, allowing the structures to be exempt from the two-foot freeboard requirement.

- f. Set public hearing for the Board of Adjustment on Thursday, September 26, 2019 at 5:00 p.m., or as soon thereafter as possible, for consideration of a request from authorized agent Attorney James F. Rutherford on behalf of AB Ventures, Inc. for an appeal of citations issued to 5 B North Lumina Avenue requiring zoning compliance (Section 155.1.12.3).

**DEPARTMENTAL QUARTERLY REPORTS COVERING THE MONTHS OF APRIL, MAY AND JUNE, 2019 WITH THE EXCEPTION OF GENERAL ADMINISTRATION AND THE PLANNING AND INSPECTIONS DEPARTMENT.**

Alderman Dull stated that he had pulled this item from the Consent Agenda to ask Chief House why he thought crime was up, and also to ask him, since we now have a fully staffed police force, if anything has happened that allowed the Chief to keep our force gainfully employed. Mr. Owens stated that Chief House was out of town but he would get him to send an email response to everyone. Alderman Dull then referenced the Public Works Quarterly Report and noted that the ‘water low’ was up from the past two years. Public Works Director Bill Squires said it seemed to be from the drought and he thought we were okay. Alderman Miller made the motion to approve the Departmental Quarterly Reports. The motion was seconded by Mayor Pro Tem Mills and unanimously approved.

**TIM BUCKLAND, NEW HANOVER COUNTY INTERGOVERNMENTAL AFFAIRS COORDINATOR: CENSUS COMPLETE COUNT COMMITTEE.**

Tim Buckland, New Hanover County Intergovernmental Affairs Coordinator said New Hanover County and the City of Wilmington were partnering with the Census Bureau to form a group of local stakeholders and they were seeking volunteers from the beach communities. He asked if Wrightsville Beach could let people know about the census by placing a message on the water bills. Mr. Buckland noted that the first meeting of the stakeholders group was scheduled for September 10<sup>th</sup> and representatives from the Census Bureau would be there to answer questions. Mayor Blair volunteered to serve on the committee. Mr. Buckland said, “I will send you a letter with information for the first meeting. The City and County have both committed to take part.”

**PRESENTATION AND UPDATE BY BMH ARCHITECTS AND PARAMOUNTE ENGINEERING REGARDING THE COMPLETION OF FINAL PLANS AND BIDDING THE SALISBURY STREET PROJECT.**

Mr. Mike Nichols with Paramounte Engineering said, “We’re going to review some of the project highlights. We’ll discuss some options for the street lighting on the east end. The west end is controlled by D.O.T. and we have submitted our plans to them for the street lighting. There was some concern about the height and placement of the poles and how much light might spill over into the neighborhoods. We’re going to show you some options on that. We will look at the site furnishings again to get some verification on logo placement and talk about some bid alternate items. Some of the highlights that we talked about included the following: We’re going to all angled parking. There will be an eight-foot sidewalk on the south end and a five-foot on the north end continuous. Then, as you cross over from Lumina into East Salisbury, the sidewalks will widen and create more of a pedestrian feel to them upwards of eleven feet of walkway in some locations. There are planned improvements at Greensboro Street Park with a nice entry and some landscaping. Then there is a nice entry and flagpole at the median at Lumina – the east end of Salisbury where they come together. At the building facility with new restrooms, there’s a nice drop-off area so when people are dropping off or picking up folks, they have a place to pull over and not feel like they are blocking traffic and making it much safer.

The red stars indicate areas where the new pay stations will be. Addition of handicap parking will be in places that don't currently exist. So, on West Salisbury, there will be the addition of some handicap parking to serve the Greensboro Park area. The flow of traffic remains the same – one lane in both directions with the two-way in the middle and some landscaping to block some of the cars. There will be a left-turn pocket onto Lagoon. That will help alleviate some congestion there. In addition, the landscape island will help eliminate, not only the vast amount of asphalt that is there today but it will help to direct traffic. The radius has been increased along with a nice framing of the intersection with the sidewalks. The drop-off area is forty feet so you could have two cars dropping off and still have the ability for a car to get through. It is also wide enough so that emergency vehicles can access both sides into the beach. There are two pay stations there; lifeguard and handicap parking areas; seat walls; and sun dial paving with enhanced concrete."

Mayor Blair said, "On East Salisbury Street going out, currently there is parking on the Seagull side of the street. Is that all gone?" Mr. Nichols replied, "No. There is parking there, it's just parallel parking. It just works better with all of the dimensions and everything for the turn radiuses. We're still adding parking. The total parking now is at 196. We are adding four spaces. With handicap spots, there are four existing and seven proposed; so we're adding three. Today, in our plans, we have proposed on East Salisbury, the red dots are lights and there are eleven of them – eleven poles. Some poles have two lights. We were asked to look at a couple of options about putting the poles on the perimeter. That involved looking at two different types of poles. The pole on the left is a twenty-five-foot high pole and is a much larger pole but it is also a much brighter light. The one on the right is the same light that we were proposing in the previous example but it is on the perimeter and it leaves a little bit of dark in the middle." Mr. Owens said, "I just wanted to explore this option, I was thinking the poles might be an impediment to the view shed. After looking at this, you can tell the lighting is a lot better the way the current proposal was." Mr. Nichols said, "The perimeter layout has two more poles because some of the poles that we're proposing are double-hung poles. So, there is a little bit of savings with the poles but you are buying the fixtures. I wouldn't necessarily base it on cost. Base it on what you feel might be the most appropriate. The one in the middle will have a pole every so often that may or may not block the view. It will be four to six inches wide but it provides a more parking lot lit area. A little bit of concern about spillover for the residents on the lower one but it's not major." Mayor Blair said his only concern would be the lighting arrangement for the bathrooms at night. Mr. Chip Hemingway with BMH Architects said he would go over that later. Alderman Dull suggested doing away with three poles in the middle that would give you symmetry through there and you wouldn't have the spillover. Mr. Nichols replied, "What we end up with could be a hybrid of the two based on some good comments like that. None of it will be dangerously dark so no dark spots where people could hide. Plus, you have the ambient light from all of the houses. We just don't like the tall one because at twenty-five feet, you're going to be eye level with somebody's living room, perhaps." Mayor Blair said, "I don't think any of us want the high poles." Mr. Nichols said, "We do need to know soon because we are trying to go to bid by the twentieth." Mayor Blair said, "Move the three lights around in the center and if we've got lights in the bathrooms, it might be more symmetrical." Mr. Nichols said, "Look at illuminating the two outer ones and making it a double up here and not have them on the sidewalks." Mayor Blair agreed.

Mr. Nichols said, "We talked about opportunities for logos. We were going to leave the logo with no paint on the trashcan; the logo is black on the bike racks so it looks like part of the bike rack. There was discussion on whether the bollards should have one. We

currently show it. We think every other bollard so as not to overdo it.” Alderman Dull said, “I think it was the ad hoc committee that said we did not need logos on the bollards.” Mayor Blair agreed. Mr. Nichols replied, “Okay; that’s easy. The base bid is on the left and that’s where we’re going to have everyone bid on the project. That has all the colored shells and concrete and stamped boardwalk. We’re bringing out an alternate bid on that to replace it with just the gray concrete but still have a salt finish to give it some variation and do a tan finish or a top cast finish to give it some contrast. We’re hoping the money comes in on the left but, if not, we are prepared to make a significant change to get that number down. For another bid option, the base bid will be your ladder-style crosswalk. Bid Alternate Number One is to do the colored and the stamped asphalt parking crosswalk, which we talked about the herringbone brick pattern with the white bands on the outside. Bid Alternate Number Two was the little bit more whimsical, kind of fun sidewalk with different colors with the ocean theme. If there is money left over and you feel like upgrading, you have two options to upgrade.” Alderman Dull referenced Bid Alternate Number Two and said, “The pattern – the symmetry is a little bit off. The upper crossing is much smaller than the lower crossing.” Mr. Nichols replied, “They’re all different sizes. It’s just the nature of the intersection and the number of lanes. We have some utilities in the northwest corner and you can’t come in straight across.” Mr. Owens said, “We had smaller radiuses and the D.O.T. came in and said it has to fit the biggest truck.” Mr. Nichols said, “We’re looking at August 20<sup>th</sup> to issue the bid. We will have the internal, last final plan check on the 15<sup>th</sup>. There’s a thirty-day bidding period – you’re looking at September 19<sup>th</sup> plus or minus to get your bids in and reviewing the bids. At your October meeting, you will have the opportunity to award the bid.”

Mr. Owens said, “I’d like to recap some of the things we need to consider. One would be the lighting: outside versus internal lighting. We need to consider what we are going to name the facility and how we are going to go about naming the facility. Right now, it’s the Salisbury Ocean Access Park on the grants that we are applying for. There’s a small cell tower that we’re moving. The cost to move that is \$30,000 to \$50,000 and it’s either going to be none on us, all on us, or some on us to do that. We haven’t gotten to that point yet. They’re doing all of the conduit for Duke and us and everybody else is going underground.” Mr. Nichols said, “We show conduit on the plans. We haven’t got the final locations from them but we’re coordinating with Duke and the lighting and irrigation folks.”

Mr. Owens said, “We received \$750,000 STPDA grant for the west side of Salisbury. We’re still in line for a PARTF maybe - \$250,000 on the east side that we won’t know anything about until August 23<sup>rd</sup>. We have to decide whether we want to try to do both now, which would negate you using the STPDA money or split them up east side and west side. We talked about bidding the building separately versus bidding it as a package. There are some positives to both. The positive of bidding separately is that you might get better prices. You don’t have the markup but you have site issues between this guy and that guy. It might be easier just to bid it all at one time. That’s sort of where we settled in – bid it all at one time under one contractor. That’s what we have to determine.” Mayor Blair asked if the ad hoc committee could work on naming the project. Alderman Dull said he could take that back to the committee. He said, “Road builders will have to give you the best pricing for the roadwork and building builders will give you better pricing for the building work. I know from experience that road builders don’t want to mess with the building part and they’re not going to work real hard on it because they are more focused on the road part. I think we will get better pricing if it has its own package and solicited prices. I think you can define the scope easily. You can say this is where the building stops and this is where the road starts. I think you can do that without a lot of trouble.”

Mr. Hemingway replied, "Yes, we could easily bid ours separately. And I agree with what you're saying. I think the biggest potential coordination problem would be the site access to the builder building it." Mayor Blair said the two should be able to work together. Alderman Dull said, "I think you can word your process so that somebody gets the lead. People should be able to figure all of that out ahead of time." Mr. Hemingway said, "You probably will get a better price if you went separately but what you pay for by having one – there's probably a savings in that but are you going to have a project manager for the Town down there to make sure everybody is playing nice?" Mr. Nichols said, "If it is truly a cost thing, I think separately would probably be less money. But would you have more headaches?" Alderman Dull said, "Obviously, whoever is doing your site package is going to be a competent contractor. They will have job schedules; they will circulate it to whomever is working on the project. I think you can word the site contract and add a final say as to the schedule. The easy thing is to just do one contract. I don't know what that saves." Mr. Hemingway said, "Do you foresee closing off the beach accesses on either side for construction?" Mayor Blair replied, "Yes, probably so." Mr. Owens noted that we would still have to have access to those businesses." Alderman Dull said, "I've seen it done both ways. We're just scrounging for every dollar we can get." Mr. Hemingway said, "We need to know if we're bidding it separately." Alderman Dull asked if it was a problem if we had a contractor for the building and a contractor for the other. Mr. Squires replied, "I don't think that's a problem. They could recommend that they do the building first and get out of there and let the other contractor come in." Following a brief discussion, Alderman Miller said, "I'd rather take a chance if we can save money." Mr. Hemingway said, "We could create a demo sheet and we could put as an add-on." Alderman Miller noted that if you could get to the hotel, you could get to the building site. Mr. Hemingway said, "So, we're going to fence it off." Mr. Nichols said, "I think I'm hearing that you want to bid it separately." There was Board consensus to bid it separately.

Mr. Owens said, "We're going to do the east side first and then the west side because we're going to take this STPDA Grant, does that sound right?" Mayor Blair replied, "We're definitely taking the grant." Mr. Owens said, "So, they're bidding out the east side and then we'll have to wait a year to do the west side. We have the grant now but it's going to take until March or April to get all of the paperwork done. By then, we'll be done with the east side almost. If you want to take the grant, that's what we've got to do." Mr. Nichols said, "So, the direction is separate bid packages – east side only – and then the west side will come the following year." Mayor Blair replied, "Right." Mr. Owens said, "Because that STPDA Grant will pass down money with different stipulations, you have to decide on the lighting." Mr. Nichols said, "The direction I heard was to make everything in the middle." Mayor Blair replied, "Correct; and move those three lights." Mr. Owens said, "And the ad hoc committee will meet at some point and take care of the naming part of it." Alderman Dull referenced the underground for all other utilities and asked what the Board decided on that. He asked if they were going to put in rough-in conduits for everybody. Mr. Owens replied, "Yes."

Mr. Hemingway stated that the bathhouse had not changed a lot since the last time he presented it. He said, "The main idea is that the display is open to Wrightsville Beach and it is welcoming for people to use from either direction." He asked if anyone had any questions about the site plan. Alderman Dull said, "We just want to make sure that all of the shower water doesn't run back out on the road." Mr. Hemingway replied, "The natural slope does slope to the road and our showers are beyond the CAMA line. We have a concrete encasement for the shower pads. I don't know about storm water; that's over there on either side."



Alderman Dull asked if the showers would drain onto the sand. Mr. Hemingway replied, "Yes. We will be fencing off this area somehow for the contractor to build this building and keep the public away from it both day and night. There will be a total of four showers. We're ramping down a handicap ADA ramp here and an ADA ramp to the beach here. You can also access the ramp from the sidewalk area. We were planning to have add alternates for the stainless steel toilets, which may be five times as expensive. We are planning to slope the concrete topping slab to the collector drains. There's going to be an eight-inch square drain plank that you can access from the inside to empty the sand and debris out as needed. That way, you're not having to get under the building or provide some kind of access to empty sand in a different way. We have closets in each room and we have our electrical connection in this closet. We plan to have a hose bib where we can hose off these rooms to try to speed up the cleaning process. We have outdoor changing stations. You have your cameras situated so you're looking across from one to the other so, when the door is open, you can actually see in there at night. We're still going with 2x6 wood decking. In our showers, we have a foot wash at each shower pole. We have come up with a nice lighting system. On the ADA walkways, there will be dock lighting that is flat. It's about half an inch high and it shines across the walkway so it will be very low profile lighting of the walkway." Mr. Owens expressed the need for those to be full cutoff. Mr. Hemingway said, "They're directional so they will shine only in the direction of the wooden walkway. So, that's our plan to light the ADA walkways. We are proposing on the wall of the exterior to have canned lights that shine down only. On the street side, we will have cans that will shine down into this landscape area. We will have three on each side. On the Wrightsville Beach emblem, we're planning to come out here with two small fixtures that will stand off that sign about four inches and shine across it. The curved framing system will emulate the beautiful lifeguard stands. Also, another lighting feature on the backside of this beam, there's maybe three feet from each wall on each side that we're going to put some little canned lights that will flood this area so that you'd have the opportunity to mount any graphics or history of Wrightsville Beach or how to survive a riptide. And we're building in these benches and we're putting some arms in there so nobody can comfortably lie down and sleep."

Alderman Dull asked if they had talked about the color scheme. Mr. Hemingway replied, "We talked about it the last time and our plan is the same color scheme as the public safety building. Everything will be white; all the trim will be white; we'll have white vinyl windows. We will light the floor and bounce the light everywhere. There is a light on the back side of these beams but you won't see it from the street." Mr. Owens asked if the beams under the top of the inside were all natural wood. Mr. Hemingway replied, "Yes, natural wood – not white. We were just going to stain and seal it. The stain color was translucent stain or pickle or whatever – or no stain. Depending on how it looks, you might just want to seal it. And then a galvanized aluminum roof – natural aluminum colors just like the public safety building. Do we paint the decking and do we paint the rails?" Mayor Blair expressed concern with that being a big maintenance problem. Mr. Hemingway said, "On the interior, the wood ceiling will be wood color. On the floor, we were planning to have a concrete topping slab that will be three inches thick at the thickest and taper down to two or maybe one and three quarters depending on our runs. We were going to spray that with a kind of epoxy urethane flooring that is used in a lot of bathrooms now and then go up the base with that so you won't have to mess with grout; you won't have to worry about tile cracking. That would, hopefully, be a lot less upkeep. Here's our ventilation system. On the street side, we're planning to have low vents – two in each room so that air can travel in this direction and up out of the motorized vent. The idea is to keep it cool and fresh in the summer and have this run all the time. In the winter, when you have less

use and you want to keep it warm, you cut it off. You could close the vent to keep it even warmer. We're also planning to have gradient heating so when it drops to a certain degree, it will come on. We're not trying to heat the building, just trying to keep it so it does not freeze. We also have it to where you can drain down the building completely when you need to." When asked if the underpinning was latticed, Mr. Hemingway replied, "Yes." Mr. Squires asked if there was an entry door. Mr. Hemingway said, "We can put an entry door in there. We haven't plotted the actual grade because it's high here and drops down here. It may be that we just come behind the CAMA line." Alderman Dull suggested building a little wood wall there.

Mr. Owens asked if the ad hoc committee needed to meet soon. Mayor Blair suggested having the committee meet next week to finish the process. Mr. Nichols stated that nobody had addressed the panels for historic references or rip tides, etc. that Mr. Hemingway had suggested. There was Board consensus that the committee should address that. Mr. Hemingway said, "I would say to hire a graphic artist to create graphic panels that would fit in the style of the building and your message of Wrightsville Beach. If you had an idea about what you want to put, you could get that underway and when we are shingling that area, we could frame out a spot for the panels to be applied so they're not just applied on top of the shingles." The Board thanked Mr. Nichols and Mr. Hemingway for their presentation.

**DIRECTION ON DEVELOPING AN ADA SELF EVALUATION AND TRANSITION PLAN; CONSIDER RESOLUTION NO. (2019) 2173 TO EXEMPT THE TOWN FROM NCGS 143-64.31; AND RECEIVE PROPOSALS TO ASSIST THE TOWN WITH COMPLETION OF AN ADA SELF-ASSESSMENT AND TRANSITION PLAN.**

Mr. Owens said, "These are ADA regulations for towns to help make sure that ADA compliance is in effect and for the things that aren't, you start having a plan to move forward on in correcting the situations. There are a couple of housekeeping things for you to think about such as an ADA Coordinator. That would be the person that people could come to if there is an ADA issue. I'm recommending Sara Wilson, our Human Resources Officer. Next is the ADA Policy Statement. I gave the Board a copy of that. It is right out of D.O.T.'s playbook. Also, there is a grievance procedure that was modeled after Emerald Isle's policy. The second part of this is a little more difficult. Basically, it's an ADA self-evaluation and transition plan. That's beyond my capability so we will probably have to hire a firm to do that. That's why we have the resolution exempting ourselves from the general statutes. John Sawyer helped Wilmington. You have to get all of your town streets. You have to get D.O.T.'s cooperation. You have to get all of your buildings to make sure everything is ADA compliant. I'm not sure what it will cost to bring us into compliance. These are all things that we have to do. What I'm asking you to do tonight is 1) appoint Sara Wilson as ADA Coordinator; 2) approve the ADA policy statement as submitted; 3) approve the ADA grievance procedure as submitted; and 4) consider adopting Resolution No. (2019) 2173 which would allow me to go out and get some bids and bring them back to you so you will know what the cost is going to be." Alderman Dull said, "I will make that motion for all four of those things." The motion was seconded by Mayor Pro Tem Mills and unanimously approved.

**DIRECTION ON RECORDING A NOTICE OF RESIDUAL PETROLEUM FOR 200 PARMELE BOULEVARD RELATED TO A 1991 NOTICE OF VIOLATION.**

Mr. Owens said, "In the 1950s, we had two underground storage tanks. In 1991, we made the decision to go above ground. When we took those tanks out, the state made

us test in the vicinity and they found residue of petroleum. It's something that is pretty common for properties like this. The issue was never resolved in the 1990's. We have two options. Number One, test the site and try not to do a Notice of Residual Petroleum and move forward. You have to test ground water and soil. The other would be to do a Notice of Residual Petroleum. Basically, you would have land use restrictions on the ground water and the site. You wouldn't be able to use the ground water for any kind of public consumption. Then, the site would have to be continued to be used as industrial or commercial and could not be used for residential purposes. There are two tracts beside each other and we've got to put a notice on both of those. One of the tracts has a reverter clause. If you ever wanted to sell one of these, we'd have to remediate the site in order to remove the residual petroleum." Mr. Wessell said, "The smaller parcel is the one that does not have the reverter clause. The wording in the deed says something to the effect of – if you stop using it for sewer and garbage purposes, it reverts back to the person who sold the property to the Town. There are two options as Tim is suggesting. One is to go out there and test again. I'm not sure we want to do that at this point. The other option is to put this document on record that stops us from selling the property in the future unless we did some kind of cleanup for use as residential purposes. Keep in mind that part of this property couldn't really be sold anyway because that reverter kicks in and you'll lose the property. Probably the better thing to do at this point, is to put this Notice of Residual Petroleum on record. It's got these two restrictive covenants in it. If for some reason in the future we really could sell it, I suspect it would be worth a lot of money and it probably then would be worth going through the process of the cleanup procedure whatever that might be. This Notice would cost us \$26 to record and that's all we have to do." Mayor Pro Tem Mills asked what would happen if we do nothing. Mr. Wessell replied, "The state is going to make us do something. My guess is they would probably start fining us at some point." Mr. Owens said, "I will ask that question and clarify that. If we move forward with this Notice, we'll ask that question before we actually record anything." Mr. Wessell said, "The only reason this is coming up after all these years is because somehow the Division of Environmental Quality has gotten some money to go back and address these issues that sat on the table for years. If you want us to try to find out what happens if we don't do anything before we take any action, we can do that. I don't see why this can't be put off until next month or you can authorize us to do one or the other contingent on what we find out from the state as to what happens if we choose to take no action." Mayor Pro Tem Mills said, "I would suggest we put it off until we have all the facts before we make a decision, as long as we're not being penalized." The Board so agreed.

**CONSIDERATION OF A CAMA WAIVER FOR AN ENCROACHMENT INTO THE 15-FOOT RIPARIAN CORRIDOR SETBACK OF WEST RALEIGH STREET END FOR 401 NORTH LUMINA AVENUE.**

Planning and Parks Director Tony Wilson said, "Mr. Joe Green of 401 North Lumina Avenue is asking that the Town sign a CAMA 15-foot riparian corridor setback waiver so they can move a 47-foot section of the pier and dock on the southern side of the property adjacent to Well House #3. The relocation of this fixed pier at the southern side will be within their property lines extended and the relocation will provide a buffer from the outfall pipe and a safer environment for others to enjoy the sandy beach area. The Town is the adjacent property owner at this street end and the site is the location of the Town's Well House #3. In order for the Town to sign off on this 15-foot waiver, this request will require Board approval. Protecting the 15-foot corridor may be important if the Board feels that at some point in time they would like to do something with the street end. There are examples throughout the Town where private docks are located within the 15-foot riparian

setback. We did something similar with a boatlift last year at 512 North Channel Drive.” Mr. Owens said, “Some of them we can’t explain why they are within the 15 feet, whether staff signed off way back when or not.” Mayor Blair noted that moving this pier would shield it from the outfall pipe.

Mr. Joe Green, property owner requesting the waiver, said, “The pipe, when we bought the house about seven years ago, was at the first bracket that you see. What happened was that the wash over time did significant damage to our property and the city came in and added those two other extensions. I have a one-year-old grandson and a three-year-old and for example, this past week, the three-year-old was walking all over that pipe. It is a little dangerous. By moving that pipe over, the pier will then run parallel about five feet to seven feet beyond the spill and it really creates a buffer. It’s out of sight. The primary reason to try to do this is to make it a safer environment for my grandkids.”

Following a lengthy discussion regarding possible future needs of the Town in which that pier would be in the way, Alderman Dull said, “It’s kind of like paving in the right of way; you do it at your own risk. If the Town needed access to the pipes or whatever, demolition or repair would be at the cost of the property owner.” Mr. Wessell said, “I think you have to think about the rights that everybody currently has out there right now. That dashed line that goes out next to the pipe is the riparian corridor. Everything below the high water mark is owned by the State of North Carolina; it’s public property. All the adjacent property owner has is the right to put a pier there. So, if the pier wasn’t there, could we go on that property? We could go on the property below high water and fix our pipe because it is public property. If the pier right now was built below high water and it was in our way, it probably wouldn’t work that way. You’d probably have to make some specific stipulations such as Alderman Dull is suggesting. If this is done, ‘we still have the right to access the pipe below mean high water or something along those lines’ is what it would be.” Mr. Green said, “The pipe only extends about five feet beyond the end of it. The water shoots out about ten feet. The pier that I’m moving over there runs parallel to it, still within my property line. You have lots of space beyond it to repair.” Public Works Director Bill Squires said, “What if that pipe failed and disappeared; we’re there and we wash out his pilings; are we responsible for that?” Mr. Wessell replied, “Is it our pipe or D.O.T.’s pipe?” Mr. Owens said D.O.T. has not claimed any of these. Mr. Wessell said, “The answer is if we let the pipe deteriorate to the point where it collapses and it washes out the pier, we’re probably responsible. If it’s a hurricane or a storm and it washes out, we’re not responsible.”

Mayor Blair made the motion to approve the request for a CAMA Waiver and to allow the Town Manager to sign the 15-foot Riparian Corridor Setback Waiver for the relocation of the fixed pier at 401 North Lumina Avenue. The motion was seconded by Mayor Pro Tem Mills and unanimously approved.

**RESOLUTION NO. (2019) 2175 APPROVING ATLANTIC VIEW BILL OF SALE, GENERAL UTILITY EASEMENT, CONTRACTOR’S/SUBCONTRACTOR’S RELEASE AND WAIVER OF LIENS, DEVELOPER’S WARRANTY AND GUARANTEE AND ASSIGNMENT OF ALL WARRANTIES AND GUARANTEES, AND DEVELOPER’S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS AND RELEASE OF LIENS.**

Mr. Wessell said, “This is in connection with Atlantic View. They have installed a number of things. On the bill of sale, if you look at the list 1-6, those are items that the developer has installed that the Town is going to take over. All that’s happening here is the developer is conveying those items to the Town. The developer is saying that he is

going to warranty the construction of those items for one year. He is saying that all liens that could have been imposed against this property by some contractor or subcontractor that didn't get paid, that there are no such liens. The contractor is saying that everybody has been paid and there are no liens. It's basically a mechanism where they convey these items to the Town; that the Town has agreed to take over and we know we are taking them free and clear of liens, and secondly, that we get a one-year warranty on the construction of these items from the developer." Mr. Owens showed the improvements in an overhead presentation. Mr. Wessell said, "There is an easement for the waterline that is going through the property. The condominium declaration gives the Town the right to access the common areas for the purpose of reading and maintaining the water meters. Our recommendation is that you approve these documents and we'll get Atlantic View to sign them and it will be taken care of." Mayor Pro Tem Mills made the motion to adopt Resolution No. (2019) 2175 approving the following for the Atlantic View Project: 1) Bill of Sale; 2) General Utility Easement; 3) Contractor's/Subcontractor's Release and Waiver of Liens; 4) Developer's Warranty and Guarantee and Assignment of All Warranties and Guarantees; and 5) Developer's Affidavit of Payment of Debts and Claims and Release of Liens. The motion was seconded by Alderman Dull and unanimously approved.

#### **DIRECTION ON APPOINTMENTS TO MARKETING ADVISORY COMMITTEE.**

Mr. Owens said, "I'm not sure we are ready to act on this. We are three to four members short at this point. I just wanted to bring your attention to that. We are having a meeting next week so we can maybe recruit some folks. We have advertised and didn't get any applicants." Alderman Dull said, "I think a committee of five, which does not include the Board liaison or anybody else – I think it will be a lot easier to find five people instead of seven people that would be willing to serve." There was Board consensus to amend the ordinance to reflect a change in membership from seven to five. Mr. Owens said he would place the policy and an ordinance amendment on the next agenda.

#### **RESOLUTION NO. (2019) 2172 APPROVING A CONTRACT WITH WB SIR TYLER, LLC FOR SALE/PURCHASE OF REAL PROPERTY AT 910 OLD MACCUMBER STATION ROAD BY UPSET BID PROCESS IN ACCORDANCE WITH NCGS 160A-129.**

Mr. Owens said, "We received a contract offer on the MacCumber tract, which is known as the Old Landfill Tract, for \$1,050,000. There were no upset bids. Tonight, we need to decide if we want to move forward with the contract and accept the offer or not accept the offer. Basically, that is Resolution No. (2019) 2172. We are hoping the state will get that property cleaned up in a timely fashion." Mr. Wessell said, "Up to this point, we had the right to back out of this thing unilaterally. If we sign this contract, we would be in a contract damages would accrue to the Town if we back out of it. The damages would be that they get their escrow money back. Remember they are going to give us another \$52,000 and they can sue us for specific performance, which means they can sue us and force us to sell the property to them. This is just decision time. The contract is the same one we went over before. We have some documents we have to give them. It is now up to the Board on what to do. One thing to note, the contract as written says that we are to present the buyer with evidence that the remediation has been completed within twenty-four months of when the contract is signed. It is a two-year period." Following a brief discussion regarding the remediation to be done by the state, Mayor Blair said, "One of the things the Board should consider at the Retreat, or in some forum, is to take the proceeds and put them in some sort of fund inside the General Fund. I think that is something the new Board should consider for a useful purpose. It is a one-time windfall for the Beach and we need to use that for a specific purpose."

Mr. Owens said he would put that down as a Retreat item. Mayor Blair made the motion to adopt Resolution No. (2019) 2172 approving a contract with WB Sir Tyler, LLC for the sale/purchase of real property known as 910 Old MacCumber Station Road (Parcel No. R05100-003-001-002) by Upset Bid Process in accordance with NCGS 160A-129. The motion was seconded by Alderman Miller and unanimously approved.

**RESOLUTION NO. (2019) 2174 DECLARING THE BOARD'S INTENT TO CLOSE A PORTION OF SOUTH LUMINA AVENUE IMMEDIATELY SOUTH OF THE CAROLINA YACHT CLUB.**

Mr. Owens said, "We've already done this one time but by moving the meeting, we messed up the advertising. Staff is asking the Board to adopt Resolution No. (2019) 2174 and we will redo the advertising, notifications and postings that are required by General Statutes. Mr. Wessell said, "Nothing has changed except we had the wrong date in the public notice and this will take care of it so nobody challenges it." Alderman Dull made the motion to adopt Resolution No. (2019) 2174 declaring the Board's intent to close a portion of South Lumina Avenue immediately south of the Carolina Yacht Club. The motion was seconded by Mayor Pro Tem Mills and unanimously approved.

**CONSIDERATION OF COMMEMORATIVE BENCH PROGRAM.**

Recreation Program Supervisor Katie Ryan said, "At the July 11<sup>th</sup> meeting, the Board requested that staff find out how much it would be to construct twenty benches and find out if the TDA could fund those benches. We did find out that the benches would be eligible and we got quite a range as far as purchasing the benches – from \$225 to \$650. In order to see the quality of the lower end benches, we had one built and it was delivered yesterday. It is out front in case you all have a chance to see it." Mayor Blair asked if it was our intent to standardize the benches. Ms. Ryan replied, "Right. They would all come from the same contractor and they would all look the same. We probably have ten to twelve people wanting to sponsor a bench. Mayor Blair asked if it would be the same standardized plaque on all of the benches. Ms. Ryan said, "Yes." When asked about the size of the plaque, Ms. Ryan said they would each be 4"x 8". A brief discussion developed regarding possible locations. Mr. Owens said, "We have to set a number for whatever we want these donations to be. We will have to add the price of the plaque to the price of the bench. We will submit it and it will be up to the TDA Board to decide to fund these things.

Following a brief discussion regarding what to charge for the bench donations, Alderman Dull said if this vendor goes away, we do not know what it will cost to build two years from now. Mr. Owens noted that there would be no guaranteed replacement. Ms. Ryan said that would be included in the form people would have to sign. When asked how the bench location would be determined, Ms. Ryan replied, "They would make a request. We would show them what is available." Alderman King expressed the need to make sure the Town would not have to pay to put any of the benches in and that it would not become a budget item for us each year. Mr. Owens said, "We will see what we have – maybe it is ten right now. We will build ten and put those ten in with the money that was donated. Then we may do another ten or twenty depending on how popular it is. It should not be a budget item for us because once they go away, then there is an opportunity for somebody else to do it." Ms. Ryan said, "One problem that we could come up with is that we could put a bench up and in three weeks, it could be gone. That will be covered in the agreement. Storms have taken them out in the past." Following a brief discussion regarding how much to charge per bench, Alderman Dull made the motion to move forward at \$600 per bench. Alderman Miller suggested amending the motion to say that

the agreement has to be reviewed and approved by Mr. Wessell. Alderman Dull amended his motion to add review and approval of the agreement by Mr. Wessell and, if the TDA funds this, the \$600 will go for something to be determined at the Retreat. The motion was seconded by Alderman Miller and unanimously approved.

**CONSIDERATION OF HIRING A TOWN ATTORNEY.**

Mayor Blair stated that this item was being deferred to a special meeting that would be set for next week.

**ALDERMAN DULL: OTHER ITEMS AND REPORTS.**

- Update on the Status of the Wrightsville Beach License Tags: Ms. Ryan said, “The Bill went through the House. When it went to the Senate, Wrightsville Beach was pulled. Then it went back the House and they formed a committee. Mr. Owens said, “I called Representative Davis and he called back and left a message saying he did not know why it got messed up in the Senate. He recommended that I call Harper Peterson and I have not done that yet.”

**ALDERMAN MILLER: OTHER ITEMS AND REPORTS.**

- We had our monthly MPO meeting but there is nothing to report.

**MAYOR BLAIR: OTHER ITEMS AND REPORTS.**

- Alderman Dull and I will meet with Kim Hufham of the CVB next week to talk about logos (to possibly get rid of the old logo and go back to the good logo).
- I had hip replacement three weeks ago and I am walking again.

**MAYOR PRO TEM MILLS: OTHER ITEMS AND REPORTS.**

- Ports Waterway met but there is nothing to report.

**ALDERMAN KING: OTHER ITEMS AND REPORTS.**

- The view of the sunsets across Banks Channel is clear and beautiful. There is still one boat there under the water.

**MR. WESSELL: OTHER ITEMS AND REPORTS.**

Mr. Wessell requested a Closed Session to discuss pending litigation. He said, “Several months ago, I was tasked to contact a patent attorney about seeing what protection we could get for the Town’s seal. A lawyer advised me that there is no protection available for town seals either under state or federal law. I just wanted to let you know about that because we had not reported back to you on that.”

**REQUEST FOR CLOSED SESSION TO DISCUSS PENDING LITIGATION PURSUANT TO G.S. 143.318.11.**

Alderman Miller made the motion at 7:19 p.m. to go into Closed Session to discuss pending litigation pursuant to G.S. 143.318.11. The motion was seconded by Mayor Pro Tem Mills and unanimously approved.

**MEETING RECONVENED.**

Mayor Blair reconvened the regular meeting at 7:35 p.m. and asked the record to reflect that the Closed Session had been held for the reason so stated with no action taken.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE MEETING WAS ADJOURNED AT 7:35 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sylvia J. Holleman".

Sylvia J. Holleman  
Town Clerk





**2019 MUNICIPAL ELECTION  
11/05/2019  
ABSTRACT OF VOTES  
FOR  
NEW HANOVER COUNTY, NORTH CAROLINA**


**INSTRUCTIONS**

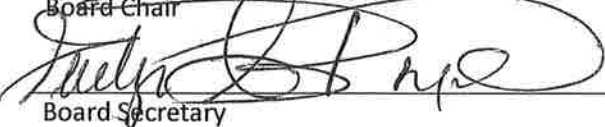
The county board shall prepare abstracts of all the ballot items in triplicate originals. The county board shall retain one of the triplicate originals, and shall distribute one each to the city or town clerk for the municipality and the State Board of Elections. The State Board of Elections shall forward the original abstract it receives to the Secretary of State (GS § 163A-1173)


**STATE OF NORTH CAROLINA  
COUNTY OF NEW HANOVER**

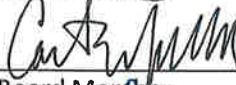
The County Board of Elections for said county, having opened, canvassed, and judicially determined the original returns of the election in the precincts in this county, held as above stated, do hereby certify that the attached is a true abstract thereof, and contains the number of legal ballots cast in each precinct for each office or referendum named, the name of each person or choice voted for, their party affiliation (where applicable), and the number of votes cast for each person or choice for the item named.


This is the 15th day of November, 2019.

  
\_\_\_\_\_  
Board Chair

  
\_\_\_\_\_  
Board Secretary

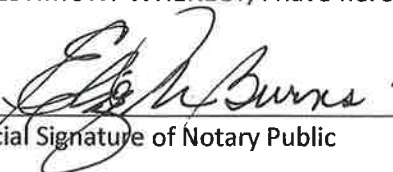
  
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Board Member

  
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Board Member

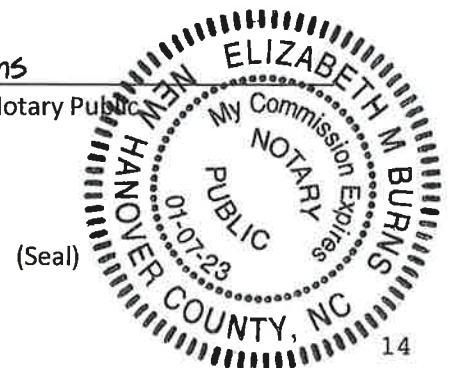
This day personally appeared before me, Thomas C. Pollard, Chairman of the County Board of Elections, who being duly sworn, says the abstract of votes herein contained is true and correct, according to the returns made to said Board.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal this the 15th day of November, 2019.

  
\_\_\_\_\_  
Official Signature of Notary Public

Elizabeth M Burns  
\_\_\_\_\_  
Printed/Typed Name of Notary Public

My Commission Expires: 1/7/23



# November 05, 2019 Municipal Election Results by Precinct

Friday, November 15, 2019  
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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
TOTAL	TOWN OF CAROLINA BEACH MAYOR	Tom Elicson		761	679	75	6	1
		LeAnn Pierce		1,027	925	88	11	3
		T. D. Scaringi		48	48	0	0	0
		Dorrene Stanley		57	53	4	0	0
	TOWN OF CAROLINA BEACH COUNCIL MEMBER	Lynn Barbee		1,149	1,024	109	13	3
		Debi DiNatale		281	258	21	2	0
		Jay Healy		1,016	926	83	6	1
		Shell Serracin-Macon		37	34	3	0	0
		Steve Shuttleworth		1,011	905	92	11	3
	TOWN OF KURE BEACH MAYOR	Craig Bloszinsky		193	187	5	1	0
	TOWN OF KURE BEACH BOARD OF COMMISSIONERS	David W. Heglar		183	177	5	1	0
		Joseph M. Whitley		187	181	5	1	0
	CITY OF WILMINGTON MAYOR	Bill Saffo		7,767	5,638	2,030	55	44
		Renee Saffo (Write-In)		5	5	0	0	0
		Devon M. Scott		7,157	5,275	1,794	35	53
		Ricky Meeks (Write-In)		8	7	1	0	0
	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		5,471	4,174	1,249	25	23
		Ricky Meeks (Write-In)		10	6	4	0	0
		Mack Coyle		1,392	1,002	368	11	11
		Margaret Haynes		6,594	4,634	1,885	47	28
		Paul Lawler		5,466	3,738	1,673	36	19
		Alexandria Monroe		1,507	1,109	367	13	18
		Scott Monroe		5,253	4,047	1,157	21	28
		Harry Smith, Jr.		3,187	2,390	765	20	12
		Kimberly Spader		4,173	3,032	1,075	31	35
		Kevin Spears		5,769	4,053	1,631	35	50
		Matt Thrift		1,164	908	235	10	11
	TOWN OF WRIGHTSVILLE BEACH MAYOR	Greg Buscemi		218	200	15	3	0
		Darryl Mills		481	411	69	0	1
	TOWN OF WRIGHTSVILLE BEACH ALDERMAN	David Jacobs (Write-In)		71	69	2	0	0
		Jeff DeGroote		554	488	63	2	1
		Sam Proffitt (Write-In)		29	29	0	0	0
		Zeke Partin		480	417	60	2	1
		Sounia Chaney (Write-In)		11	11	0	0	0

# November 05, 2019 Municipal Election Results by Precinct

Friday, November 15, 2019  
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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
FP03	TOWN OF KURE BEACH MAYOR	Craig Bloszinsky		188	187	0	1	0
		David W. Heglar		178	177	0	1	0
FP08	TOWN OF CAROLINA BEACH MAYOR	Joseph M. Whitley		182	181	0	1	0
		Tom Elicson		686	679	0	6	1
		LeAnn Pierce		939	925	0	11	3
		T. D. Scaringi		48	48	0	0	0
		Dorrene Stanley		53	53	0	0	0
	TOWN OF CAROLINA BEACH COUNCIL MEMBER	Lynn Barbee		1,040	1,024	0	13	3
H02	CITY OF WILMINGTON MAYOR	Debi DiNatale		260	258	0	2	0
		Jay Healy		933	926	0	6	1
		Shell Serracin-Macon		34	34	0	0	0
		Steve Shuttleworth		919	905	0	11	3
		Bill Saffo		532	529	0	0	3
		Renee Saffo (Write-In)		2	2	0	0	0
		Devon M. Scott		197	194	0	2	1
		Ricky Meeks (Write-In)		1	1	0	0	0
		Neil Anderson		438	436	0	0	2
		Ricky Meeks (Write-In)		0	0	0	0	0
H03	CITY OF WILMINGTON COUNCIL MEMBER	Mack Coyle		45	45	0	0	0
		Margaret Haynes		330	329	0	1	0
		Paul Lawler		299	296	0	1	2
		Alexandria Monroe		55	55	0	0	0
		Scott Monroe		249	247	0	1	1
		Harry Smith, Jr.		248	246	0	0	2
		Kimberly Spader		133	131	0	1	1
		Kevin Spears		125	122	0	2	1
		Matt Thrift		66	65	0	0	1
		Bill Saffo		472	463	0	6	3
H03	CITY OF WILMINGTON MAYOR	Renee Saffo (Write-In)		2	2	0	0	0
		Devon M. Scott		337	333	0	0	4
		Ricky Meeks (Write-In)		1	1	0	0	0
		Neil Anderson		417	411	0	4	2
H03	CITY OF WILMINGTON COUNCIL MEMBER	Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		75	74	0	0	1

# November 05, 2019 Municipal Election Results by Precinct

Friday, November 15, 2019  
Page 3 of 17

Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
H03	CITY OF WILMINGTON COUNCIL MEMBER	Margaret Haynes		371	367	0	2	2
		Paul Lawler		307	301	0	4	2
		Alexandria Monroe		51	50	0	0	1
		Scott Monroe		286	282	0	1	3
		Harry Smith, Jr.		252	249	0	2	1
		Kimberly Spader		174	169	0	0	5
		Kevin Spears		197	194	0	1	2
		Matt Thrift		53	50	0	2	1
		Bill Saffo		284	279	0	4	1
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		222	220	0	0	2
		Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		265	261	0	4	0
H04	CITY OF WILMINGTON COUNCIL MEMBER	Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		37	37	0	0	0
		Margaret Haynes		191	184	0	4	3
		Paul Lawler		150	149	0	0	1
		Alexandria Monroe		56	53	0	2	1
		Scott Monroe		228	226	0	0	2
		Harry Smith, Jr.		191	190	0	1	0
		Kimberly Spader		137	136	0	0	1
		Kevin Spears		126	124	0	1	1
		Matt Thrift		44	43	0	1	0
		Bill Saffo		279	264	0	12	3
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		194	192	0	1	1
Ricky Meeks (Write-In)		0	0	0	0	0		
H05	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		230	222	0	7	1
		Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		36	35	0	0	1
		Margaret Haynes		193	185	0	6	2
		Paul Lawler		151	147	0	3	1
		Alexandria Monroe		52	51	0	1	0
		Scott Monroe		149	144	0	5	0

# November 05, 2019 Municipal Election Results by Precinct

Friday, November 15, 2019  
Page 4 of 17

Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
H05	CITY OF WILMINGTON COUNCIL MEMBER	Harry Smith, Jr.		149	144	0	4	1
		Kimberly Spader		122	115	0	4	3
		Kevin Spears		137	133	0	3	1
		Matt Thrift		58	54	0	2	2
H08	CITY OF WILMINGTON MAYOR	Bill Saffo		0	0	0	0	0
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		0	0	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		0	0	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		0	0	0	0	0
		Margaret Haynes		0	0	0	0	0
		Paul Lawler		0	0	0	0	0
		Alexandria Monroe		0	0	0	0	0
H10	CITY OF WILMINGTON MAYOR	Scott Monroe		0	0	0	0	0
		Harry Smith, Jr.		0	0	0	0	0
		Kimberly Spader		0	0	0	0	0
		Kevin Spears		0	0	0	0	0
		Matt Thrift		0	0	0	0	0
		Bill Saffo		1	1	0	0	0
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		4	4	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		1	1	0	0	0
	CITY OF WILMINGTON COUNCIL MEMBER	Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		1	1	0	0	0
		Margaret Haynes		2	2	0	0	0
		Paul Lawler		1	1	0	0	0
		Alexandria Monroe		0	0	0	0	0
		Scott Monroe		4	4	0	0	0
		Harry Smith, Jr.		1	1	0	0	0
		Kimberly Spader		2	2	0	0	0
		Kevin Spears		3	3	0	0	0
		Matt Thrift		0	0	0	0	0

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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
H12	CITY OF WILMINGTON MAYOR	Bill Saffo		2	2	0	0	0
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		4	4	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		2	2	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		0	0	0	0	0
		Margaret Haynes		3	3	0	0	0
		Paul Lawler		1	1	0	0	0
		Alexandria Monroe		2	2	0	0	0
M02	CITY OF WILMINGTON MAYOR	Scott Monroe		1	1	0	0	0
		Harry Smith, Jr.		2	2	0	0	0
		Kimberly Spader		2	2	0	0	0
		Kevin Spears		1	1	0	0	0
		Matt Thrift		0	0	0	0	0
		Bill Saffo		465	457	0	3	5
		Renee Saffo (Write-In)		1	1	0	0	0
		Devon M. Scott		410	403	0	3	4
		Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		408	400	0	3	5
M03	CITY OF WILMINGTON MAYOR	Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		63	62	0	0	1
		Margaret Haynes		377	372	0	3	2
		Paul Lawler		299	294	0	2	3
		Alexandria Monroe		92	89	0	2	1
		Scott Monroe		362	359	0	0	3
		Harry Smith, Jr.		220	215	0	2	3
		Kimberly Spader		242	237	0	3	2
		Kevin Spears		234	230	0	1	3
		Matt Thrift		109	107	0	1	1
M03	CITY OF WILMINGTON MAYOR	Bill Saffo		43	43	0	0	0
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		37	37	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0

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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
M03	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		27	27	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		13	13	0	0	0
		Margaret Haynes		41	41	0	0	0
		Paul Lawler		21	21	0	0	0
		Alexandria Monroe		13	13	0	0	0
		Scott Monroe		27	27	0	0	0
		Harry Smith, Jr.		16	16	0	0	0
		Kimberly Spader		23	23	0	0	0
		Kevin Spears		22	22	0	0	0
		Matt Thrift		7	7	0	0	0
		Bill Saffo		302	300	0	2	0
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		234	225	0	3	6
		Ricky Meeks (Write-In)		0	0	0	0	0
M04	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		230	225	0	1	4
		Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		43	43	0	0	0
		Margaret Haynes		219	214	0	3	2
		Paul Lawler		194	190	0	3	1
		Alexandria Monroe		48	47	0	1	0
		Scott Monroe		251	248	0	1	2
		Harry Smith, Jr.		128	126	0	2	0
		Kimberly Spader		161	159	0	2	0
		Kevin Spears		163	160	0	2	1
		Matt Thrift		59	58	0	0	1
		Bill Saffo		123	122	0	0	1
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		223	218	0	3	2
		Ricky Meeks (Write-In)		0	0	0	0	0
W03	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		63	63	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		34	32	0	1	1
		Margaret Haynes		160	159	0	1	0

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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
W03	CITY OF WILMINGTON COUNCIL MEMBER	Paul Lawler		121	119	0	1	1
		Alexandria Monroe		26	26	0	0	0
		Scott Monroe		123	121	0	2	0
		Harry Smith, Jr.		31	30	0	1	0
		Kimberly Spader		116	114	0	1	1
		Kevin Spears		205	202	0	2	1
		Matt Thrift		22	22	0	0	0
		Bill Saffo		87	83	0	3	1
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		82	80	0	1	1
W08	CITY OF WILMINGTON MAYOR	Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		60	60	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		12	11	0	1	0
		Margaret Haynes		81	79	0	1	1
		Paul Lawler		49	48	0	1	0
		Alexandria Monroe		28	25	0	2	1
		Scott Monroe		52	51	0	1	0
		Harry Smith, Jr.		32	32	0	0	0
W12	CITY OF WILMINGTON COUNCIL MEMBER	Kimberly Spader		47	45	0	2	0
		Kevin Spears		80	76	0	1	3
		Matt Thrift		22	22	0	0	0
		Bill Saffo		243	242	0	0	1
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		189	187	0	2	0
		Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		181	180	0	0	1
		Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		39	38	0	0	1
W12	CITY OF WILMINGTON COUNCIL MEMBER	Margaret Haynes		221	219	0	2	0
		Paul Lawler		179	179	0	0	0
		Alexandria Monroe		23	23	0	0	0
		Scott Monroe		152	151	0	0	1
		Harry Smith, Jr.		54	54	0	0	0



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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
W12	CITY OF WILMINGTON COUNCIL MEMBER	Kimberly Spader		102	100	0	2	0
		Kevin Spears		151	149	0	2	0
		Matt Thrift		17	17	0	0	0
W13	CITY OF WILMINGTON MAYOR	Bill Saffo		43	38	0	1	4
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		56	53	0	0	3
	CITY OF WILMINGTON COUNCIL MEMBER	Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		20	20	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
	CITY OF WILMINGTON COUNCIL MEMBER	Mack Coyle		10	10	0	0	0
		Margaret Haynes		45	39	0	1	5
		Paul Lawler		19	18	0	0	1
	CITY OF WILMINGTON COUNCIL MEMBER	Alexandria Monroe		26	24	0	0	2
		Scott Monroe		23	21	0	0	2
		Harry Smith, Jr.		15	14	0	0	1
	CITY OF WILMINGTON COUNCIL MEMBER	Kimberly Spader		32	30	0	1	1
		Kevin Spears		50	45	0	1	4
		Matt Thrift		7	7	0	0	0
W15	CITY OF WILMINGTON MAYOR	Bill Saffo		199	193	0	2	4
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		204	200	0	0	4
	CITY OF WILMINGTON COUNCIL MEMBER	Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		59	59	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
	CITY OF WILMINGTON COUNCIL MEMBER	Mack Coyle		34	34	0	0	0
		Margaret Haynes		148	145	0	1	2
		Paul Lawler		78	77	0	1	0
	CITY OF WILMINGTON COUNCIL MEMBER	Alexandria Monroe		61	58	0	1	2
		Scott Monroe		70	66	0	1	3
		Harry Smith, Jr.		48	48	0	0	0
	CITY OF WILMINGTON COUNCIL MEMBER	Kimberly Spader		133	130	0	1	2
		Kevin Spears		316	307	0	1	8
		Matt Thrift		18	18	0	0	0
W16	CITY OF WILMINGTON MAYOR	Bill Saffo	328	322	0	5	1	

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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
W16	CITY OF WILMINGTON MAYOR	Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		265	260	0	2	3
		Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		290	285	0	4	1
		Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		38	34	0	2	2
		Margaret Haynes		237	234	0	2	1
		Paul Lawler		194	191	0	3	0
		Alexandria Monroe		52	49	0	1	2
		Scott Monroe		296	294	0	1	1
W17	CITY OF WILMINGTON COUNCIL MEMBER	Harry Smith, Jr.		152	150	0	2	0
		Kimberly Spader		153	150	0	2	1
		Kevin Spears		167	163	0	2	2
		Matt Thrift		59	58	0	1	0
		Bill Saffo		233	232	0	0	1
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		194	193	0	1	0
		Ricky Meeks (Write-In)		3	3	0	0	0
		Neil Anderson		178	178	0	0	0
		Ricky Meeks (Write-In)		1	1	0	0	0
W18	CITY OF WILMINGTON COUNCIL MEMBER	Mack Coyle		41	41	0	0	0
		Margaret Haynes		176	174	0	1	1
		Paul Lawler		160	160	0	0	0
		Alexandria Monroe		33	33	0	0	0
		Scott Monroe		170	169	0	0	1
		Harry Smith, Jr.		90	90	0	0	0
		Kimberly Spader		121	120	0	1	0
		Kevin Spears		132	131	0	0	1
		Matt Thrift		41	40	0	1	0
		Bill Saffo		102	102	0	0	0
W18	CITY OF WILMINGTON MAYOR	Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		111	111	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
W18	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		79	79	0	0	0

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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
W18	CITY OF WILMINGTON COUNCIL MEMBER	Ricky Meeks (Write-In)		1	1	0	0	0
		Mack Coyle		34	34	0	0	0
		Margaret Haynes		83	83	0	0	0
		Paul Lawler		60	60	0	0	0
		Alexandria Monroe		23	23	0	0	0
		Scott Monroe		66	66	0	0	0
		Harry Smith, Jr.		50	50	0	0	0
		Kimberly Spader		62	62	0	0	0
		Kevin Spears		70	70	0	0	0
		Matt Thrift		30	30	0	0	0
		Bill Saffo		255	250	0	2	3
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		259	257	0	1	1
		Ricky Meeks (Write-In)		0	0	0	0	0
		Neil Anderson		182	180	0	0	2
W21	CITY OF WILMINGTON COUNCIL MEMBER	Ricky Meeks (Write-In)		0	0	0	0	0
		Mack Coyle		37	37	0	0	0
		Margaret Haynes		223	220	0	3	0
		Paul Lawler		165	161	0	2	2
		Alexandria Monroe		74	73	0	0	1
		Scott Monroe		246	242	0	1	3
		Harry Smith, Jr.		104	103	0	1	0
		Kimberly Spader		176	173	0	2	1
		Kevin Spears		164	162	0	0	2
		Matt Thrift		47	47	0	0	0
		Bill Saffo		57	56	0	1	0
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		99	97	0	0	2
		Ricky Meeks (Write-In)		0	0	0	0	0
		W24	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		48	48	0
Ricky Meeks (Write-In)				0	0	0	0	0
Mack Coyle				27	26	0	0	1
Margaret Haynes				59	58	0	1	0
Paul Lawler				44	44	0	0	0

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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
W24	CITY OF WILMINGTON COUNCIL MEMBER	Alexandria Monroe		25	23	0	1	1
		Scott Monroe		45	45	0	0	0
		Harry Smith, Jr.		34	34	0	0	0
		Kimberly Spader		50	48	0	1	1
		Kevin Spears		56	56	0	0	0
		—		15	14	0	0	1
		Matt Thrift		283	279	0	3	1
		Bill Saffo		0	0	0	0	0
		Renee Saffo (Write-In)		377	371	0	2	4
		Devon M. Scott		0	0	0	0	0
W25	CITY OF WILMINGTON MAYOR	Ricky Meeks (Write-In)		107	106	0	0	1
		Neil Anderson		0	0	0	0	0
		Ricky Meeks (Write-In)		62	61	0	0	1
		Mack Coyle		306	303	0	3	0
		Margaret Haynes		288	283	0	5	0
		Paul Lawler		62	61	0	0	1
		Alexandria Monroe		202	198	0	2	2
		Scott Monroe		78	77	0	0	1
		Harry Smith, Jr.		183	178	0	2	3
		Kimberly Spader		362	356	0	3	3
W26	CITY OF WILMINGTON COUNCIL MEMBER	Kevin Spears		31	30	0	0	1
		Matt Thrift		123	123	0	0	0
		Bill Saffo		0	0	0	0	0
		Renee Saffo (Write-In)		254	251	0	0	3
		Devon M. Scott		0	0	0	0	0
		Ricky Meeks (Write-In)		71	71	0	0	0
		Neil Anderson		0	0	0	0	0
		Ricky Meeks (Write-In)		51	51	0	0	0
		Mack Coyle		125	125	0	0	0
		Margaret Haynes		102	102	0	0	0
W25	CITY OF WILMINGTON MAYOR	Paul Lawler		50	50	0	0	0
		Alexandria Monroe		167	167	0	0	0
		Scott Monroe		59	59	0	0	0
		Harry Smith, Jr.		160	159	0	0	1
		Kimberly Spader						

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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
W26	CITY OF WILMINGTON COUNCIL MEMBER	Kevin Spears		182	179	0	0	3
		Matt Thrift		40	39	0	0	1
		Bill Saffo		236	235	0	0	1
W27	CITY OF WILMINGTON MAYOR	Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		416	412	0	4	0
		Ricky Meeks (Write-In)		0	0	0	0	0
W28	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		122	122	0	0	0
		Ricky Meeks (Write-In)		2	2	0	0	0
		Mack Coyle		72	70	0	2	0
W29	CITY OF WILMINGTON MAYOR	Margaret Haynes		218	218	0	0	0
		Paul Lawler		256	255	0	1	0
		Alexandria Monroe		62	61	0	0	1
W28	CITY OF WILMINGTON COUNCIL MEMBER	Scott Monroe		247	246	0	1	0
		Harry Smith, Jr.		75	73	0	2	0
		Kimberly Spader		203	200	0	2	1
W28	CITY OF WILMINGTON COUNCIL MEMBER	Kevin Spears		369	365	0	3	1
		Matt Thrift		47	46	0	1	0
		Bill Saffo		114	112	0	1	1
W28	CITY OF WILMINGTON COUNCIL MEMBER	Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		246	243	0	0	3
		Ricky Meeks (Write-In)		2	2	0	0	0
W28	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		80	80	0	0	0
		Ricky Meeks (Write-In)		1	1	0	0	0
		Mack Coyle		61	60	0	0	1
W28	CITY OF WILMINGTON COUNCIL MEMBER	Margaret Haynes		133	130	0	1	2
		Paul Lawler		100	99	0	1	0
		Alexandria Monroe		41	40	0	0	1
W28	CITY OF WILMINGTON COUNCIL MEMBER	Scott Monroe		133	132	0	0	1
		Harry Smith, Jr.		60	59	0	0	1
		Kimberly Spader		147	143	0	0	4
W29	CITY OF WILMINGTON MAYOR	Kevin Spears		164	161	0	1	2
		Matt Thrift		31	31	0	0	0
		Bill Saffo		165	155	0	4	6
W29	CITY OF WILMINGTON MAYOR	Renee Saffo (Write-In)		0	0	0	0	0
		Renee Saffo (Write-In)		0	0	0	0	0

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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional	
W29	CITY OF WILMINGTON MAYOR	Devon M. Scott		248	241	0	0	7	
		Ricky Meeks (Write-In)		0	0	0	0	0	
		Neil Anderson		64	61	0	0	3	
		Ricky Meeks (Write-In)		0	0	0	0	0	
		Mack Coyle		46	44	0	2	0	
		Margaret Haynes		205	198	0	2	5	
		Paul Lawler		106	101	0	2	3	
		Alexandria Monroe		45	43	0	0	2	
		Scott Monroe		96	91	0	3	2	
		Harry Smith, Jr.		33	31	0	0	2	
		Kimberly Spader		99	94	0	0	5	
		Kevin Spears		330	318	0	3	9	
W30	CITY OF WILMINGTON MAYOR	Matt Thrift		13	12	0	0	1	
		Bill Saffo		241	235	0	3	3	
		Renee Saffo (Write-In)		0	0	0	0	0	
		Devon M. Scott		276	271	0	4	1	
		Ricky Meeks (Write-In)		0	0	0	0	0	
		Neil Anderson		180	178	0	1	1	
		Ricky Meeks (Write-In)		1	1	0	0	0	
		Mack Coyle		60	59	0	1	0	
		Margaret Haynes		201	199	0	2	0	
		Paul Lawler		151	146	0	3	2	
		Alexandria Monroe		83	81	0	1	1	
		Scott Monroe		215	213	0	1	1	
W31	CITY OF WILMINGTON MAYOR	Harry Smith, Jr.		132	130	0	2	0	
		Kimberly Spader		169	167	0	1	1	
		Kevin Spears		165	161	0	2	2	
		Matt Thrift		57	56	0	1	0	
		Bill Saffo		525	521	0	3	1	
		Renee Saffo (Write-In)		0	0	0	0	0	
		Devon M. Scott		225	218	0	6	1	
		Ricky Meeks (Write-In)		0	0	0	0	0	
		Neil Anderson		420	419	0	1	0	
		Ricky Meeks (Write-In)		0	0	0	0	0	

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Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
W31	CITY OF WILMINGTON COUNCIL MEMBER	Mack Coyle		53	50	0	2	1
		Margaret Haynes		361	354	0	7	0
		Paul Lawler		298	295	0	3	0
		Alexandria Monroe		57	56	0	1	0
		Scott Monroe		236	236	0	0	0
		Harry Smith, Jr.		168	167	0	1	0
		Kimberly Spader		149	145	0	3	1
		Kevin Spears		167	163	0	4	0
		Matt Thrift		36	35	0	0	1
		Greg Buscemi		203	200	0	3	0
WB	TOWN OF WRIGHTSVILLE BEACH MAYOR	Darryl Mills		412	411	0	0	1
		David Jacobs (Write-In)		69	69	0	0	0
	TOWN OF WRIGHTSVILLE BEACH ALDERMAN	Jeff DeGroot		491	488	0	2	1
		Sam Proffitt (Write-In)		29	29	0	0	0
		Zeke Partin		420	417	0	2	1
		Sounia Chaney (Write-In)		11	11	0	0	0
		Tom Elicson		0	0	0	0	0
		LeAnn Pierce		0	0	0	0	0
		T. D. Scaringi		0	0	0	0	0
		Dorrene Stanley		0	0	0	0	0
		Lynn Barbee		0	0	0	0	0
		Debi DiNatale		0	0	0	0	0
	TOWN OF CAROLINA BEACH COUNCIL MEMBER	Jay Healy		0	0	0	0	0
		Shell Serracin-Macon		0	0	0	0	0
		Steve Shuttleworth		0	0	0	0	0
		Craig Bloszinsky		0	0	0	0	0
		David W. Heglar		0	0	0	0	0
		Joseph M. Whitley		0	0	0	0	0
		Bill Saffo		0	0	0	0	0
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		0	0	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		0	0	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0

# November 05, 2019 Municipal Election Results by Precinct

Friday, November 15, 2019  
Page 15 of 17

Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
ABSENTEE BY MAIL CITY OF WILMINGTON COUNCIL MEMBER		Mack Coyle		0	0	0	0	0
		Margaret Haynes		0	0	0	0	0
		Paul Lawler		0	0	0	0	0
		Alexandria Monroe		0	0	0	0	0
		Scott Monroe		0	0	0	0	0
		Harry Smith, Jr.		0	0	0	0	0
		Kimberly Spader		0	0	0	0	0
		Kevin Spears		0	0	0	0	0
		Matt Thrift		0	0	0	0	0
		Greg Buscemi		0	0	0	0	0
TOWN OF WRIGHTSVILLE BEACH MAYOR		Darryl Mills		0	0	0	0	0
TOWN OF WRIGHTSVILLE BEACH ALDERMAN		David Jacobs (Write-In)		0	0	0	0	0
		Jeff DeGroot		0	0	0	0	0
		Sam Proffitt (Write-In)		0	0	0	0	0
		Zeke Partin		0	0	0	0	0
		Sounia Chaney (Write-In)		0	0	0	0	0
ONESTOP		Tom Elicson		75	0	75	0	0
TOWN OF CAROLINA BEACH MAYOR		LeAnn Pierce		88	0	88	0	0
		T. D. Scaringi		0	0	0	0	0
		Dorrene Stanley		4	0	4	0	0
TOWN OF CAROLINA BEACH COUNCIL MEMBER		Lynn Barbee		109	0	109	0	0
		Debi DiNatale		21	0	21	0	0
		Jay Healy		83	0	83	0	0
		Shell Serracin-Macon		3	0	3	0	0
		Steve Shuttleworth		92	0	92	0	0
TOWN OF KURE BEACH MAYOR		Craig Bloszinsky		5	0	5	0	0
TOWN OF KURE BEACH BOARD OF COMMISSIONERS		David W. Heglar		5	0	5	0	0
		Joseph M. Whitley		5	0	5	0	0
CITY OF WILMINGTON MAYOR		Bill Saffo		2,030	0	2,030	0	0
		Renee Saffo (Write-In)		0	0	0	0	0
		Devon M. Scott		1,794	0	1,794	0	0
		Ricky Meeks (Write-In)		1	0	1	0	0
CITY OF WILMINGTON COUNCIL MEMBER		Neil Anderson		1,249	0	1,249	0	0
		Ricky Meeks (Write-In)		4	0	4	0	0



# November 05, 2019 Municipal Election Results by Precinct

Friday, November 15, 2019  
Page 16 of 17

Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
ONESTOP	CITY OF WILMINGTON COUNCIL MEMBER	Mack Coyle		368	0	368	0	0
		Margaret Haynes		1,885	0	1,885	0	0
		Paul Lawler		1,673	0	1,673	0	0
		Alexandria Monroe		367	0	367	0	0
		Scott Monroe		1,157	0	1,157	0	0
		Harry Smith, Jr.		765	0	765	0	0
		Kimberly Spader		1,075	0	1,075	0	0
		Kevin Spears		1,631	0	1,631	0	0
		Matt Thrift		235	0	235	0	0
	TOWN OF WRIGHTSVILLE BEACH MAYOR	Greg Buscemi		15	0	15	0	0
		Darryl Mills		69	0	69	0	0
	TOWN OF WRIGHTSVILLE BEACH ALDERMAN	David Jacobs (Write-In)		2	0	2	0	0
		Jeff DeGroot		63	0	63	0	0
		Sam Proffitt (Write-In)		0	0	0	0	0
		Zeke Partin		60	0	60	0	0
		Sounia Chaney (Write-In)		0	0	0	0	0
	TOWN OF CAROLINA BEACH MAYOR	Tom Elicson		0	0	0	0	0
PROVISIONAL		LeAnn Pierce		0	0	0	0	0
		T. D. Scaringi		0	0	0	0	0
		Dorrene Stanley		0	0	0	0	0
	TOWN OF CAROLINA BEACH COUNCIL MEMBER	Lynn Barbee		0	0	0	0	0
		Debi DiNatale		0	0	0	0	0
		Jay Healy		0	0	0	0	0
		Shell Serracin-Macon		0	0	0	0	0
		Steve Shuttleworth		0	0	0	0	0
	TOWN OF KURE BEACH MAYOR	Craig Bloszinsky		0	0	0	0	0
	TOWN OF KURE BEACH BOARD OF COMMISSIONERS	David W. Heglar		0	0	0	0	0
		Joseph M. Whitley		0	0	0	0	0
	CITY OF WILMINGTON MAYOR	Bill Saffo		0	0	0	0	0
		Renee Saiffo (Write-In)		0	0	0	0	0
		Devon M. Scott		0	0	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0
	CITY OF WILMINGTON COUNCIL MEMBER	Neil Anderson		0	0	0	0	0
		Ricky Meeks (Write-In)		0	0	0	0	0

# November 05, 2019 Municipal Election Results by Precinct

Friday, November 15, 2019  
Page 17 of 17

Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
PROVISIONAL	CITY OF WILMINGTON COUNCIL MEMBER	Mack Coyle		0	0	0	0	0
		Margaret Haynes		0	0	0	0	0
		Paul Lawler		0	0	0	0	0
		Alexandria Monroe		0	0	0	0	0
		Scott Monroe		0	0	0	0	0
		Harry Smith, Jr.		0	0	0	0	0
		Kimberly Spader		0	0	0	0	0
		Kevin Spears		0	0	0	0	0
		Matt Thrift		0	0	0	0	0
		Greg Buscemi		0	0	0	0	0
		Darryl Mills		0	0	0	0	0
		David Jacobs (Write-In)		0	0	0	0	0
		Jeff DeGroot		0	0	0	0	0
		Sam Proffitt (Write-In)		0	0	0	0	0
		Zeke Partin		0	0	0	0	0
		Sounia Chaney (Write-In)		0	0	0	0	0
	TOWN OF WRIGHTSVILLE BEACH MAYOR							
	TOWN OF WRIGHTSVILLE BEACH ALDERMAN							



**RESOLUTION NO. (2019) 2187**

**EXPRESSING APPRECIATION TO**

**JOHN C. WESSELL III**

**FOR THIRTY-SIX YEARS OF DISTINGUISHED SERVICE AND DEDICATION  
TO THE TOWN OF WRIGHTSVILLE BEACH**

**WHEREAS**, John C. Wessell III served as Town Attorney for the Town of Wrightsville Beach from 1983 to 2019; and

**WHEREAS**, Mr. Wessell's legal input and guidance over the past thirty-six years have been an integral part of the growth and development of the Town of Wrightsville Beach; and

**WHEREAS**, Mr. Wessell has worked diligently to uphold and protect the integrity of the Office of Town Attorney and over the years has provided excellent legal counsel to the Board of Aldermen and Administrative Staff of the Town of Wrightsville Beach; and

**WHEREAS**, Mr. Wessell has earned the admiration and high regard of those with whom he has worked and the affection of his fellow public servants who are proud to call him "friend".

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, does hereby express sincere appreciation and thanks to John C. Wessell III for thirty-six years of distinguished service and dedication to the Town of Wrightsville Beach.

This Resolution adopted this 12<sup>th</sup> day of December, 2019.

---

William J. Blair III, MAYOR

ATTEST:

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Sylvia J. Holleman, Town Clerk

## APPROVED SPECIAL EVENTS January 2020

*Distribution List:*

Glen Rogers, WBFD	Jimmy Rich, WBPD	Evan Morigerato, Parks Maintenance
Dave Baker, Ocean Rescue	Jordan Smith, WBPD	Sylvia Holleman, Town Clerk
Robert Pugh, WBFD	Tim Owens, Town Manager	Wrightsville Beach Museum
Daniel House, WBPD	William Squires, Public Works	Jess Greene, Reef Parking
Diana Zeunen, WBPD	Daniel Keating, Public Works	Bryant Sykes, Reef Parking
Jason Bishop, WBPD	Bill Bailey, Public Works	Board of Aldermen
Greg Gowin, WBPD	Tony Wilson, Planning & Parks	WB Marketing Advisory Committee
Shaun Appler, WBPD	Katie Ryan, Parks and Recreation	
Joe Graziano, WBPD	Shannon Slocum, Park Ranger	

**FOR PARKING PURPOSES: Highlighted Events are reservations/events in WB Park.**  
**Bold print indicates event is pending BOA approval.**  
**Indicates event requiring a road closure.**

EVENT DATE	TIME	NUMBER OF PARTICIPANTS	ACTIVITY	NAME	LOCATION	Vehicle on Beach Permit
<b>Wed 1/1</b>	<b>11:00 am - 1:00 pm</b>	<b>500</b>	<b>Wrightsville Beach Plunge</b>		<b>Beach strand south of Crystal Pier</b>	

\* indicates vehicle on beach permit issued to L&L Tent Rentals, Beach Side Occasions, ETC. Party Rentals or Sweet Water Bamboo



# Wrightsville Beach Fire Department

PO Box 626 Wrightsville Beach, NC 28480

Phone 910-256-7920

Fax 910-256-7924

[www.towb.org](http://www.towb.org)

## 2019 1<sup>st</sup> Quarter Report Executive Summary

The first quarter of FY 2019-2020, the "High Season" rolled in as usual here in town. Call volume was on par with previous years. Total of 202 Incidents in 90 days of the quarter. 119 of those incidents were Emergency Medical related. No major fires occurred.

Ocean Rescue was fully staffed and performed at a high level as is expected. OR had 306 calls for service this quarter. 137 Water Rescues and 169 medical emergencies. Stand 1 at Shell Island has emerged at the 'hot spot' of rescues this year due to the change to Mason's Inlet. The inlet has veered laterally closer to shore very near the crowded Shell Island beach area. 1 victim drowned in April at this location and many rescues were made in an area that is usually less busy than Stone St. As a result OR Director Baker and I ordered Stand 1 at Shell Island to be staffed with 2 lifeguards for summer. Another victim drowned in Mid July at the jetty wall while attempting to save his children. Warnings are clear in that area to stay clear of the jetty and no swimming. Beyond these day time drownings, we experienced 2 night time drownings, 1 in the ICW and 1 at the Cordgrass Bay Dock and 1 near drowning at the South End by the Coast Guard Station. We do have OR staff as part of our fire staff and have a system in place to activate lifeguards at night. Unfortunately by the time we are notified at night via the 911 center and mobilize the chances for victim survival are vastly less than when guards actually see the victim in distress.

September 4-6 brought Hurricane Dorian as a near miss to our community. Initial forecasts were for a possible Category 3 storm with a 10 foot storm surge in our inner coastal area. Dorian's damage in the Bahamas was all we needed to see to be wary of this storm. A full evacuation of the town was ordered by Incident Commander Tim Owens. Luckily the storm stayed offshore and we barely got a wind storm. Unfortunately Dorian hit Ocracoke Island with a 7 foot storm surge after leaving our area.

Beyond those events we recruited and began training 9 new volunteer firefighters in September. This will keep our volunteer ranks filled as some volunteers leave our ranks this January. Our high training hours and local cost of living make it difficult to recruit and retain Volunteer Firefighters as well as career firefighters.

WBFD began the process of collecting data and learning the processes involved in achieving accreditation through the Center for Public Safety Excellence as approved by the Board of Alderman during the FY2019-2020 Budget Process. We have formed a team and will be soliciting public input on what is expected of the town fire department in the coming months. We will certainly involve the Board in the process. The target timeline for achieving accreditation is 3-5 years.

  
Fire Chief Glen Rogers

# Wrightsville Beach Fire Department

## *Quarterly Report*



  
CHIEF'S SIGNATURE

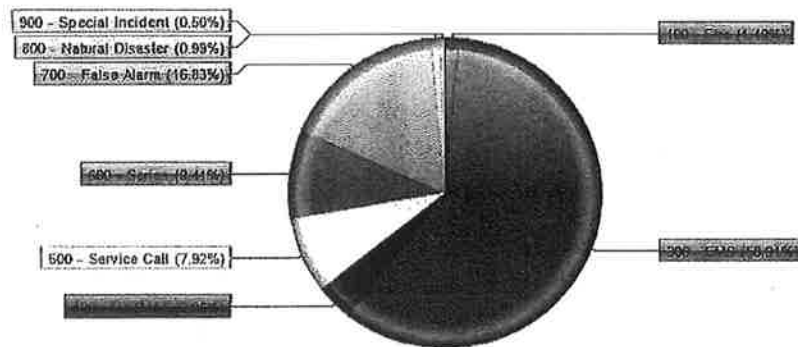
**July - September 2019**

Incident Date between 2019-07-01

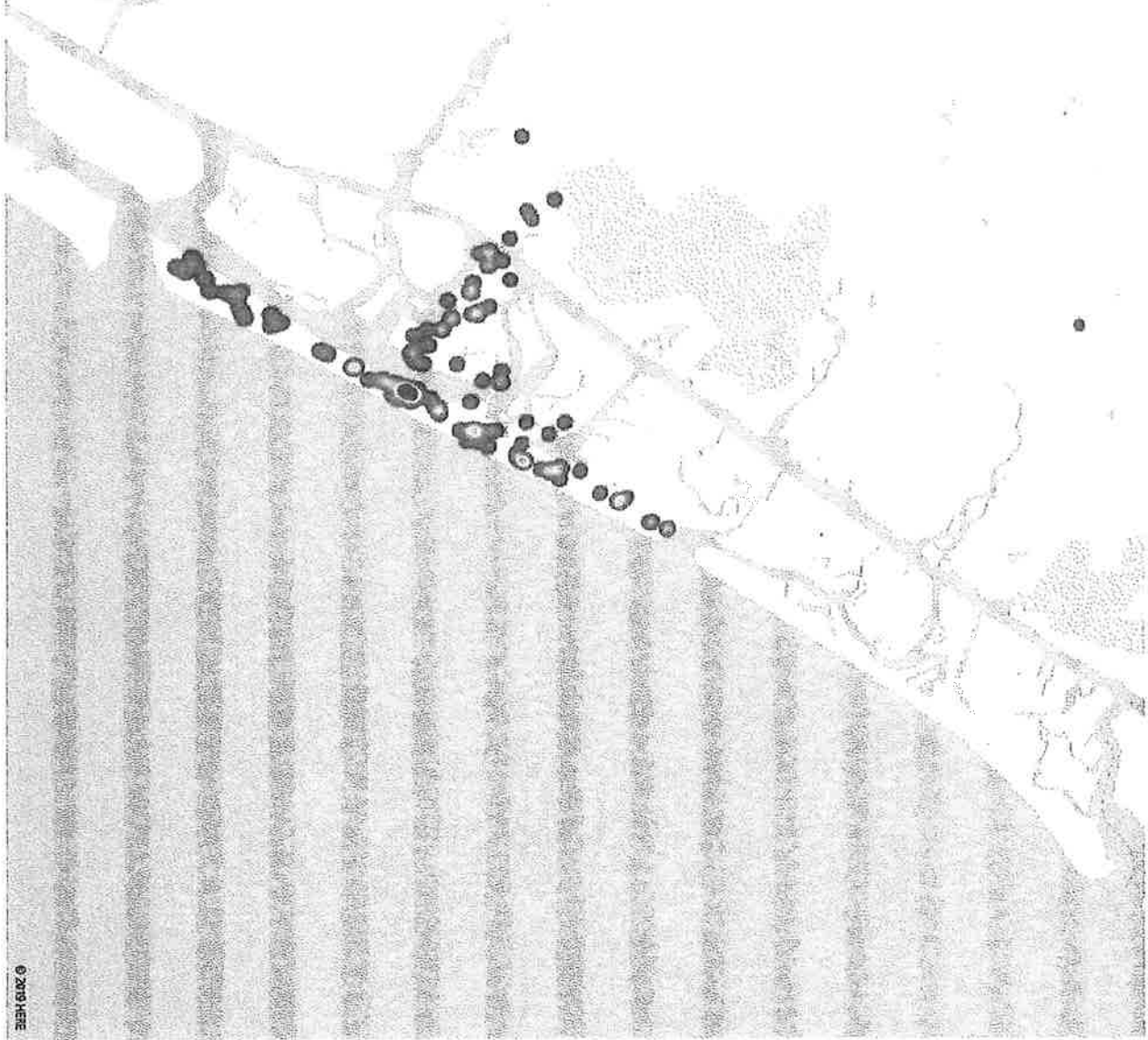
and 2019-09-30

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	3
300 - EMS	119
400 - HAZMAT	8
500 - Service Call	16
600 - Series	19
700 - False Alarm	34
800 - Natural Disaster	2
900 - Special Incident	1
	<b>202</b>



bing



© 2019 HERE



Date Credited between 2019-07-01

and 2019-09-30

Last Name	Airway	Crew Training	Drill/ Recruit Class	Officer	Skills	Cardiology	Other
ANDERSEN	2	2	35	2			41
ARTHUR	2		33		3		38
BAKER		2	5	2			9
BENTON			3				3
BROWN	2		3	2			7
CALLAHAN		1	5				6
CLEARY			3				3
COFER			3				3
DANKANICH	2		3				5
DEVILBISS			30				30
DONAHUE			3				3
DREW	2						2
FINK			30				30
GOLDER	2						2
GREENWOOD			3				3
GRIFFITH	2		33				35
HARDY		2	3				5
HOLLAND		3	3		3		9
JORDAN	2	2	5	2	3		14
JOYNER	2		3				5
LONG			3				3
MAUNEY	2		5				7
MCQUEEN	2		33		3		38
MIESS			33				33
MORIE	2		5		3		10
MORTON			3				3
NABELL	2		3				5
PARKS			3				3
PARNELL	2		33		3		38
PEACOCK	2		3				5
PROFFITT	2	2	5			4	28
PUGH	2	2	5		3		41
REID		1	3				4
ROGERS	2	2	35	2			41
SCULL	2	2	5	2			11
SHOFER			3				3
SMIRAGLIA	2		33				35
SWISS			3				3
THOMPSON			33	2			35
TURNER	2		3				5
VANKIRK	2		3	2			7
WILLIAMS		2	38				40
<b>44</b>	<b>23</b>	<b>499</b>	<b>16</b>	<b>21</b>	<b>4</b>	<b>28</b>	<b>635</b>

**Wrightsville Beach Ocean Rescue  
Quarterly Report  
July - September 2019**

**TOTAL NUMBER OF WATER RESCUES**

**137**

**Water Rescues by Location:**

Stand 1	23	Stand 6	21	Stand 11	5
Stand 2	10	Stand 7	12	Stand 12	9
Stand 3	1	Stand 8	24	Stand 13	5
Stand 4	5	Stand 9	3		
Stand 5	7	Stand 10	1	Jet Ski	0
Patrol, N/C/S	11				

**TOTAL NUMBER OF MEDICAL RESPONSES**

**169**

**First Aid Cases** 146

**EMS Dispatch via 911** 23

**First Aid by Location:**

Stand 1	7	Stand 6	13	Stand 11	18
Stand 2	14	Stand 7	9	Stand 12	11
Stand 3	12	Stand 8	25	Stand 13	5
Stand 4	4	Stand 9	9		
Stand 5	8	Stand 10	4		
Patrol, N/C/S	7				

**TOTAL NUMBER OF MISSING PERSON SEARCHES**

**4**

**TOTAL NUMBER OF MISSING SWIMMER SEARCHES**

**0**



## TOWN OF WRIGHTSVILLE BEACH

### GENERAL ADMINISTRATION DEPARTMENT REPORT FOR **FIRST QUARTER - FY 2020**

December 12, 2019

#### SUMMARY OF ACTIVITIES:

Ad Valorem Taxes -----	\$ 526,774.28
Sales & Use Tax -----	372,149.77
Parking Revenues -----	1,519,575.58
Building Permits -----	96,084.00
Total General Fund Revenues -----	\$ 3,711,857.64
Total Water & Sewer Revenues -----	\$ 871,119.67
Expenditures: General Fund -----	\$ 3,352,747.53
Water & Sewer Fund -----	\$ 631,931.07

#### GENERAL ADMINISTRATION:

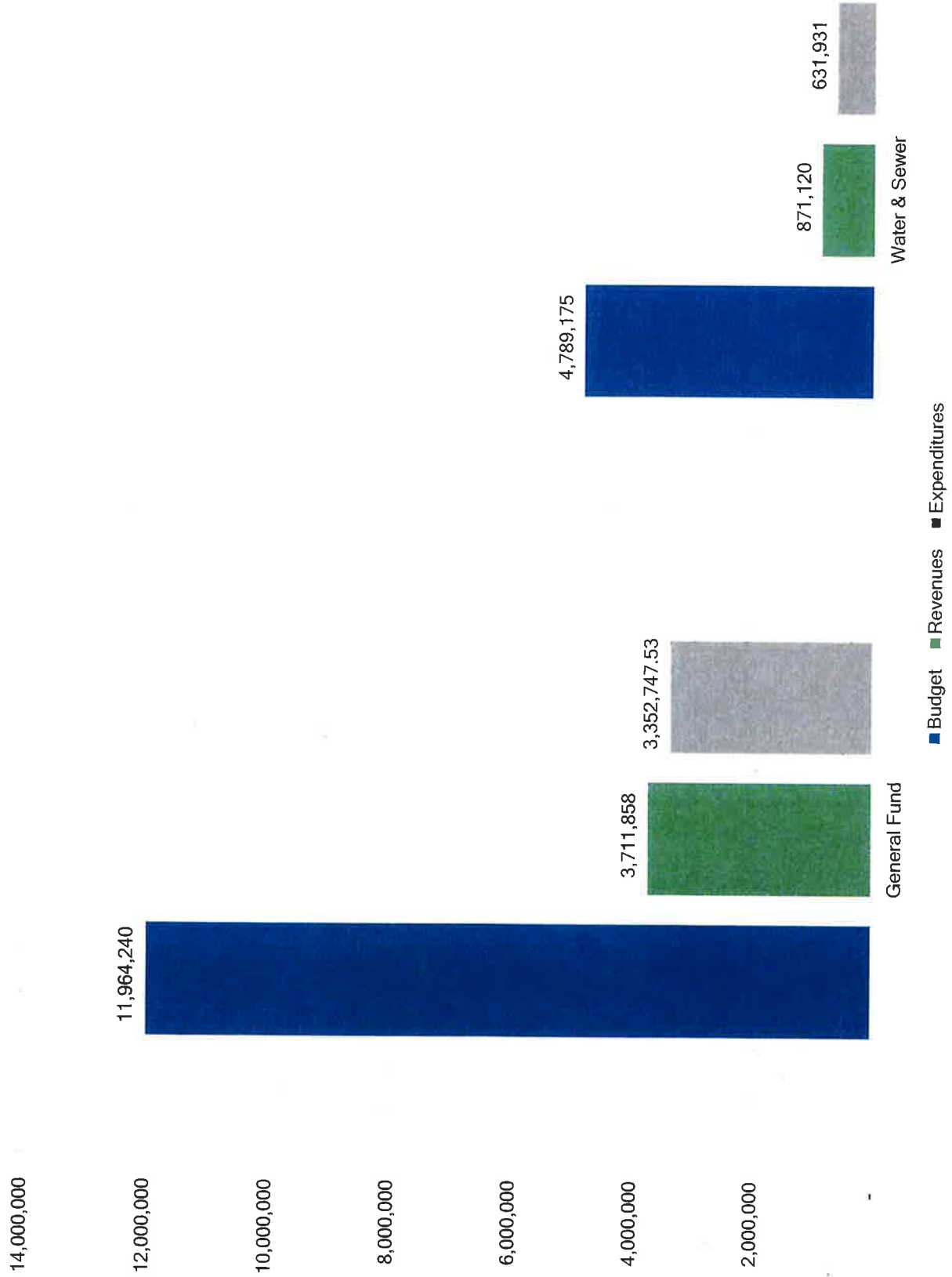
- Issued 207 purchase orders to begin the fiscal year spending.
- Processed and issued 2,928 accounts payable checks.
- Collected and 3,406 payments for utilities and various fees, largely via walk-in and phone calls.
- Prepared and processed 1,274 payroll ACH or checks.

#### BILLING & COLLECTION:

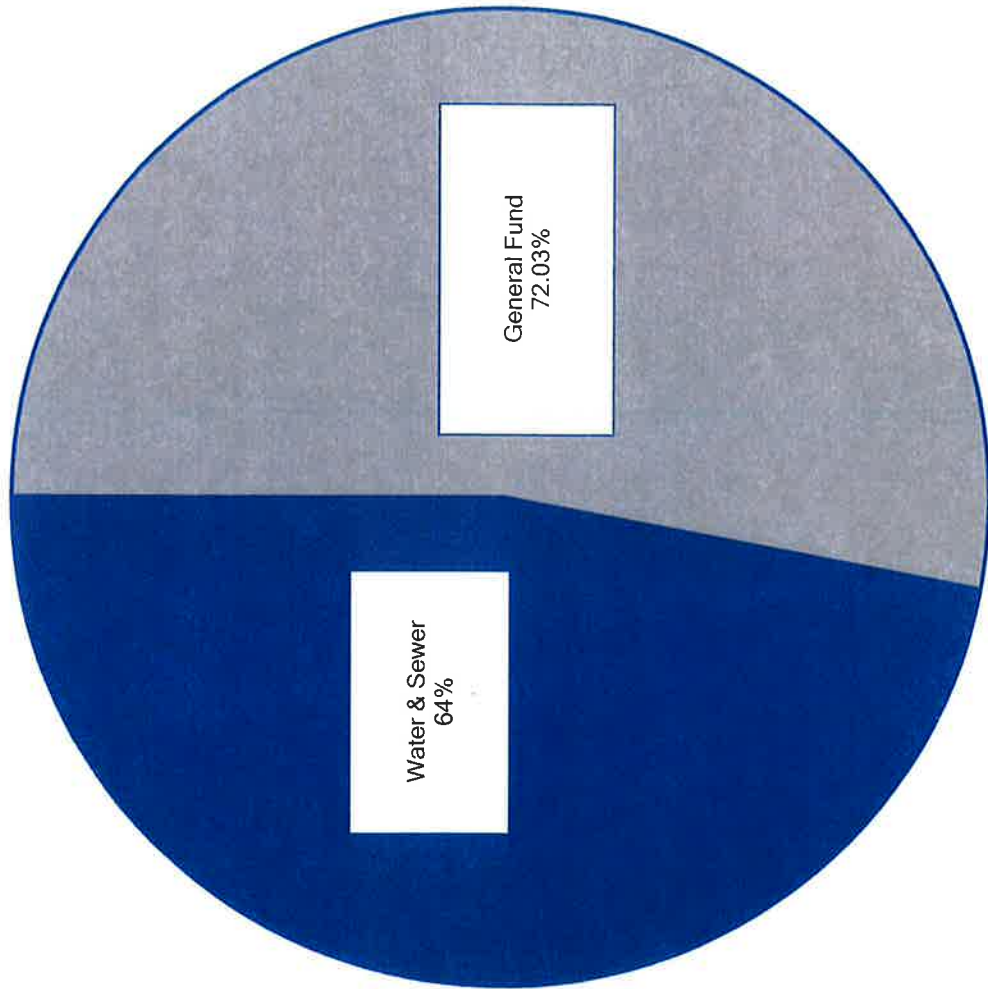
- Processed and billed 2,994 utility accounts (1 billing cycle).
- Processed 2,011 utility bank ACH drafts (two cycles) for \$635,575.83.

# Town of Wrightsville Beach Fiscal YTD Revenues & Expenditures

*As of September 30, 2019*



**Percent of Budget Remaining**  
*As of September 30, 2019*





**PUBLIC NOTICE**

**2020 Board of Adjustment Meeting Schedule**

The public will take notice that the regular meeting schedule for the Wrightsville Beach Board of Adjustment for 2020 will be as follows; and that this is a true copy of the schedule kept on file in the office of the Town Clerk, as required by G.S. 143-318.12:

Thursday, January 23, 2020  
Thursday, February 27, 2020  
Thursday, March 26, 2020  
Thursday, April 23, 2020  
Thursday, May 28, 2020  
Thursday, June 25, 2020  
Thursday, July 23, 2020  
Thursday, August 27, 2020  
Thursday, September 24, 2020  
Thursday, October 22, 2020  
Thursday, November 19, 2020  
Thursday, December 17, 2020

All meetings will commence at 5:00 p.m., unless otherwise noted above, in Council Chambers of Town Hall, 321 Causeway Drive, Wrightsville Beach, North Carolina.

Sylvia Holleman  
Town Clerk

12/12/19



**Town of  
Wrightsville Beach**

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321 Causeway Drive – P. O. Box 626  
Wrightsville Beach, North Carolina 28480

**PUBLIC NOTICE**

**2020 Board of Aldermen Meeting Schedule**

The public will take notice that the regular meeting schedule for the Wrightsville Beach Board of Aldermen for 2020 will be as follows; and that this is a true copy of the schedule kept on file in the office of the Town Clerk, as required by G.S. 143-318.12:

Thursday, January 9, 2020  
Thursday, February 13, 2020  
Thursday, March 12, 2020  
Thursday, April 9, 2020  
Thursday, May 14, 2020  
Thursday, June 11, 2020  
Thursday, July 9, 2020  
Thursday, August 13, 2020  
Thursday, September 10, 2020  
Thursday, October 8, 2020  
Thursday, November 12, 2020  
Thursday, December 10, 2020

All meetings will commence at **5:30 p.m.**, unless otherwise noted above, in Council Chambers of Town Hall, 321 Causeway Drive, Wrightsville Beach, North Carolina.

Sylvia Holleman  
Town Clerk

12/12/19



**Town of  
Wrightsville Beach**

---

321 Causeway Drive – P. O. Box 626  
Wrightsville Beach, North Carolina 28480

**PUBLIC NOTICE**

**2020 Planning Board Meeting Schedule**

The public will take notice that the regular meeting schedule for the Wrightsville Beach Planning Board for 2020 will be as follows; and that this is a true copy of the schedule kept on file in the office of the Town Clerk, as required by G.S. 143-318.12:

Tuesday, January 7, 2020  
Tuesday, February 4, 2020  
Tuesday, March 3, 2020  
Tuesday, April 7, 2020  
Tuesday, May 5, 2020  
Tuesday, June 2, 2020  
Tuesday, July 7, 2020  
Tuesday, August 4, 2020  
Tuesday, September 1, 2020  
Tuesday, October 6, 2020  
Tuesday, November 3, 2020  
Tuesday, December 1, 2020

All meetings will commence at **5:30 p.m.**, unless otherwise noted above, in Council Chambers of Town Hall, 321 Causeway Drive, Wrightsville Beach, North Carolina.

Sylvia Holleman  
Town Clerk

12/12/19





**Town of  
Wrightsville Beach**

321 Causeway Drive – P. O. Box 626  
Wrightsville Beach, North Carolina 28480

**PUBLIC NOTICE**

**2020 Parks and Recreation Advisory Committee Meeting Schedule**

The public will take notice that the regular meeting schedule for the Wrightsville Beach Parks and Recreation Advisory Committee for 2020 will be as follows; and that this is a true copy of the schedule kept on file in the office of the Town Clerk, as required by G.S. 143-318.12:

Monday, January 6, 2020  
Monday, February 3, 2020  
Monday, March 2, 2020  
Monday, April 6, 2020  
Monday, May 4, 2020  
Monday, June 1, 2020  
Monday, July 6, 2020  
Monday, August 3, 2020  
Monday, September 14, 2020  
Monday, October 5, 2020  
Monday, November 2, 2020  
Monday, December 7, 2020

All meetings will commence at **4:00 p.m.**, unless otherwise noted above, in the Conference Room of Town Hall, 321 Causeway Drive, Wrightsville Beach, North Carolina.

Sylvia Holleman  
Town Clerk

12/12/19



**Town of  
Wrightsville Beach**

---

321 Causeway Drive – P. O. Box 626  
Wrightsville Beach, North Carolina 28480

**PUBLIC NOTICE**

**2020 Historic Landmark Commission Meeting Schedule**

The public will take notice that the regular meeting schedule for the Wrightsville Beach Historic Landmark Commission for 2020 will be as follows; and that this is a true copy of the schedule kept on file in the office of the Town Clerk, as required by G.S. 143-318.12:

Monday, January 13, 2020

Monday, March 9, 2020

Monday, May 11, 2020

Monday, July 13, 2020

Monday, September 14, 2020

Monday, November 9, 2020

All meetings will commence at **4:00 p.m.**, unless otherwise noted above, in Council Chambers of Town Hall, 321 Causeway Drive, Wrightsville Beach, North Carolina.

Sylvia Holleman  
Town Clerk

12/12/19



**Town of  
Wrightsville Beach**

---

321 Causeway Drive – P. O. Box 626  
Wrightsville Beach, North Carolina 28480

**PUBLIC NOTICE**

**2020 Marketing Committee Meeting Schedule**

The public will take notice that the regular meeting schedule for the Wrightsville Beach Marketing Committee for 2020 will be as follows; and that this is a true copy of the schedule kept on file in the office of the Town Clerk, as required by G.S. 143-318.12:

Tuesday, February 11, 2020

Tuesday, April 14, 2020

Tuesday, May 12, 2020

Tuesday, August 11, 2020

Tuesday, September 8, 2020

Tuesday, October 13, 2020

All meetings will commence at **4:00 p.m.** unless otherwise noted above, in the Conference Room of Town Hall, 321 Causeway Drive, Wrightsville Beach, North Carolina.

Sylvia J. Holleman  
Town Clerk

12/12/19

William Blair, III  
Mayor

Elizabeth King  
Alderman

Ken Dull  
Alderman



Darryl Mills  
Mayor Pro Tem

Hank Miller  
Alderman

Tim Owens  
Town Manager

## TOWN OF WRIGHTSVILLE BEACH

Post Office Box 626  
321 Causeway Drive  
Wrightsville Beach, North Carolina 28480  
(910)239-1700  
FAX (910)256-7910

December 12, 2019

### MEMORANDUM

---

To: Mayor Blair and Board Members  
From: Tim Owens, Town Manager  
Re: Holiday Schedule

#### Agenda Item

Attached is the holiday schedule for the Town for 2020. We are requesting that for Christmas the Town follow the State's holiday calendar which is always 3 work days. The system the Town has in place results in some years employees receiving 2 work days off and some years 3 work days. Christmas Day is on a Friday in 2020 resulting in only 2 work days off per the current personnel policy. The system we currently have in place is as follows:

**7.2.2.** When any recognized holiday falls on Saturday or Sunday, the following Monday will generally be the designated holiday. The Board of Aldermen will annually approve a holiday schedule; however, the following guidance is provided specifically for Christmas:

<u>When Christmas Day falls on:</u>	<u>The Town Observes:</u>
Sunday	Monday and Tuesday
Monday	Monday and Tuesday
Tuesday	Monday, Tuesday and Wednesday
Wednesday	Tuesday, Wednesday and Thursday
Thursday	Wednesday, Thursday and Friday
Friday	Thursday and Friday
Saturday	Friday and Monday

Most municipalities and the County follow the State's schedule when it comes to holidays.

#### Action Items

1. Consider the request to approve the Holiday schedule as submitted



Town of  
**Wrightsville Beach**

321 Causeway Drive – P. O. Box 626  
Wrightsville Beach, North Carolina 28480

## 2020 HOLIDAY SCHEDULE

<p><u>Wednesday, January 1, 2020</u> <b>New Year's Holiday</b></p>
<p><u>Monday, January 20, 2020</u> <b>Martin Luther King Jr. Day</b></p>
<p><u>Friday, April 10, 2020</u> <b>Good Friday</b></p>
<p><u>Monday, May 25, 2020</u> <b>Memorial Day</b></p>
<p><u>Friday, July 3, 2020</u> <b>Independence Day</b></p>
<p><u>Monday, September 7, 2020</u> <b>Labor Day</b></p>
<p><u>Wednesday, November 11, 2020</u> <b>Veteran's Day</b></p>
<p><u>Thursday/Friday, November 26/27, 2020</u> <b>Thanksgiving</b></p>
<p><u>Thursday/Friday/Monday, December 24/25/28, 2020</u> <b>Christmas</b></p>

State of North Carolina  
and  
New Hanover County

**2020 Holiday Schedule**

<b>Holiday</b>	<b>Observance Date</b>	<b>Day of Week</b>
New Year's Day	January 1, 2020	Wednesday
Martin Luther King, Jr. Birthday	January 20, 2020	Monday
Good Friday	April 10, 2020	Friday
Memorial Day	May 25, 2020	Monday
Independence Day	July 3, 2020	Friday
Labor Day	September 7, 2020	Monday
Veterans Day	November 11, 2020	Wednesday
Thanksgiving	November 26 & 27, 2020	Thursday & Friday
Christmas	December 24, 25 & 28, 2020	Thursday, Friday & Monday

## RESOLUTION NO. (2019) 2186

Board of Aldermen  
Town of Wrightsville Beach, North Carolina  
Date: December 12, 2019

A RESOLUTION  
DESIGNATING CERTAIN FINANCIAL INSTITUTIONS  
AS OFFICIAL DEPOSITORIES  
OF THE TOWN OF WRIGHTSVILLE BEACH  
AND REQUIRING ALL MONEY IN EXCESS  
OF TWO HUNDRED AND FIFTY DOLLARS (\$250)  
TO BE DEPOSITED AT THE END OF EACH DAY

**WHEREAS**, N.C.G.S. §159-31 requires that the governing board of each local government shall designate one or more financial institutions as official depositories; and

**WHEREAS**, the Board of Aldermen desires to provide the Town's administration with flexibility in making short term cash investments at the most favorable interest rates.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen that the following financial institutions having offices in the local area be and hereby are designated as official depositories for the purposes of depositing Town monies in the form of certificates of deposit or other forms of short term cash investments:

### OFFICIAL DEPOSITORIES

Branch Banking and Trust Company  
Bank of America  
PNC Bank  
First Citizens Bank  
The North Carolina Capital Management Trust  
NewBridge Bank  
Regions Financial Corporation  
Wells Fargo Bank  
SunTrust Bank

and that all money on hand in excess of two hundred and fifty dollars (\$250) shall be deposited in one of the above named institutions at the end of each day in accordance with N.C.G.S. §159-31; and

**BE IT FURTHER RESOLVED** that any one of the following officers is authorized on behalf of this municipality, and in its name: to sign checks, drafts, bills of exchange, instruments, acceptances and other orders for the payment of money from said municipal account(s); to endorse checks, drafts, instruments, bonds, certificates of deposit, bills and other instruments, evidences of indebtedness and orders payable to, owned or held by this

municipality; and to accept drafts, acceptances, instruments and other evidences of indebtedness payable at or through said banks as necessary in the normal course of making short term cash investments with the above named institutions, all in accordance with the standards specified in N.C.G.S. §159-31, and the signing of checks shall be consistent with authorized expenditures.

F. Darryl Mills, Mayor  
Timothy W. Owens, Town Manager  
Melissa M. Norton, Finance Director

**FURTHER**, that each of the above named officers of the Town is herewith authorized to sign and execute signature cards, applications and forms as shall be appropriate in connection with opening and maintaining such account(s) and obtaining additional related services. Each is also authorized on behalf of the Town, and in its name, to execute applications for the issuance of any such savings instruments in the name of the Town.

This Resolution duly adopted this 12<sup>th</sup> day of December, 2019.

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F. Darryl Mills, MAYOR

ATTEST:

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Sylvia J. Holleman, Town Clerk



**TOWN OF WRIGHTSVILLE BEACH**  
**PARKS & RECREATION**

1 Bob Sawyer Drive • P. O. Box 626  
Wrightsville Beach, N.C. 28480  
(910) 256-7925 • parksandrecreation@towb.org • www.towb.org

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**MEMORANDUM**

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**To:** Mayor Mills and Board of Aldermen  
**From:** Katie Ryan, Recreation Program Supervisor *Katie*  
**Subject:** Commemorative Bench Sponsorships  
**Date:** December 6, 2019

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The following individuals/groups would like to sponsor a bench on the beach. Attached are their applications for your consideration.

- 1) Nancy Walsh  
Location: Beach access #9 (1700 N. Lumina across from water tower)  
Inscription: In loving memory of Daniel Patrick Walsh  
Surf fishing the beaches of Heaven with a big smile on his face.
- 2) Cameron Zurbruegg  
Location: Beach access #11 (Crane Street)  
Inscription: Better together on Crane Street, Love, Zach  
The Zach Ramsey Childrens Cancer Fund, Zachsfund.org
- 3) Debra Champagne  
Location: Beach access #15 (Seagull Street)  
Inscription: 12/25/2019 In honor of and with love for my sweet Johnny  
Nothing soothes the soul quite like a walk on the beach.
- 4) Doris Rawlings  
Location: Beach access #22 (Augusta Street)  
Inscription: AUGUSTA
- 5) Angela Christopher  
Location: Beach access #36 (North side of Crystal Pier)  
Inscription: In memory of our son, L.H. Christopher, III "Chris"
- 6) Gunnar Matthews / WBPD Benevolent Association  
Location: Beach access #36 (North side of Crystal Pier)  
Inscription: Wrightsville Beach Police Department Benevolent Association
- 7) Lisa Sharrard  
Location: Beach access #42 (South end Jack Parker Blvd)  
Inscription: In memory of Granville Rayne and Dorothy Sharrard

**REQUESTED ACTION:** Approve bench sponsorship requests as presented.

11/18  
cc with plaque ordered



### Town of Wrightsville Beach

Parks and Recreation  
1 Bob Sawyer Drive  
Wrightsville Beach, NC 28480  
(910) 256 - 7900

### REQUEST TO SPONSOR COMMEMORATIVE BENCH

Bench Sponsor Contact: Nancy Walsh

Street Address: 2105 Graywalsh Dr.

City, State, and Zip Code: Wilmington, NC 28405

301-948-6559  
Preferred Phone Number

301-526-3210  
Alternate Phone Number

nancy@dmewater.com  
Email Address

Requested Location of Bench:

First Choice: Access 9

Alternate Choice: \_\_\_\_\_

Inscription to be included on bench, if any (must be appropriate for public display):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In loving memory of  
DANIEL PATRICK WALSH  
Surf fishing the beaches of Heaven  
with a big smile on his face.

\_\_\_\_\_  
\_\_\_\_\_

8.7.2019



## TOWN OF WRIGHTSVILLE BEACH COMMEMORATIVE BENCH PROGRAM GUIDELINES AND SPONSOR AGREEMENT

The Town of Wrightsville Beach receives numerous requests from individuals and groups that would like to honor their loved ones with a bench at one of the 44 public beach accesses. Many accesses have the appropriate space to install a bench without disrupting the dunes or interfering with emergency vehicle access. Other accesses, while they may seem to be a good location, are not conducive to the space requirements needed, and past experience installing benches in these locations has resulted in the loss of the bench either completely or partially due to beach erosion. Quite often they become consumed by the dune which is a natural barrier to the destructive forces of wind and waves and our first line of defense against coastal storms and beach erosion. These locations may be inspected periodically to determine whether or not a bench may be added.

In an effort to provide benches where appropriate and to accept donor requests, the Town of Wrightsville Beach has established guidelines for commemorative bench sponsorships. The Planning and Parks Department maintains a list of benches that are on the beach strand and coordinates the acceptance of the bench sponsorship fee and the production and installation of a commemorative plaque to be installed on the bench front apron.

The Commemorative Bench Program Guidelines and Sponsor Agreement is provided to insure that the Sponsor understands and accepts the terms and conditions for the Town's acceptance of a bench sponsorship.

- 1) Donor must complete a Request to Sponsor Commemorative Bench form and submit it to the Town of Wrightsville Beach Parks & Recreation office along with the sponsorship fee of \$600.00. The request will then be submitted to the Wrightsville Beach Board of Aldermen for approval and acceptance.
- 2) Upon approval and acceptance by the Board of Aldermen, Parks and Recreation staff will purchase and install the commemorative bench and plaque with inscription as approved by the Board of Aldermen.
- 3) Donor shall acquire no right, title, or interest in the bench. Donor acknowledges and understands that the Bench will be open and available for general public use in a manner consistent with Town policy and practices.
- 4) The Donor further agrees that the bench is the property of the Town. The Town is under no obligation to repair, replace, relocate, or remove the bench if it becomes lost, damaged, or consumed by the dune. The Town may remove the bench at any time and for any reason. If the bench is lost or removed, the Donor shall not be entitled to a refund of the sponsorship fee.

The undersigned agrees to the terms and conditions as set forth in this Commemorative Bench Program Guidelines and Sponsor Agreement.

This the 12 day of November, 2019.

Nancy Walsh  
Donor (print name)

\_\_\_\_\_  
Recreation Program Supervisor (print name)

N. Walsh  
Donor Signature

\_\_\_\_\_  
Recreation Program Supervisor Signature



**Town of Wrightsville Beach**  
Parks and Recreation  
1 Bob Sawyer Drive  
Wrightsville Beach, NC 28480  
(910) 256 - 7900

**REQUEST TO SPONSOR  
COMMEMORATIVE BENCH**

Bench Sponsor Contact: CAMERON S. ZURBRUEGG

Street Address: 6 CRANE STREET

City, State, and Zip Code: WRIGHTSVILLE BEACH, NC 28480

404.213.8697  
Preferred Phone Number

NA  
Alternate Phone Number

CZURBRUEGG@HENDONPROPERTIES.COM  
Email Address

Requested Location of Bench:

First Choice: PUBLIC ACCESS II / CRANE STREET

Alternate Choice: NA

Inscription to be included on bench, if any (must be appropriate for public display):

BETTER TOGETHER ON CRANE STREET

LOVE, ZACH

THE ZACH RAMSEY CHILDRENS CANCER FUND

ZACHSFUND.ORG



# TOWN OF WRIGHTSVILLE BEACH COMMEMORATIVE BENCH PROGRAM GUIDELINES AND SPONSOR AGREEMENT

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The undersigned agrees to the terms and conditions as set forth in this Commemorative Bench Program Guidelines and Sponsor Agreement.

This the 5<sup>th</sup> day of DECEMBER, 2019.

CAMERON & JACKIE ZURBRUEGG

Donor (print name)

Recreation Program Supervisor (print name)

Cameron S. Zurbruegg / Jackie T. Zurbruegg

Donor Signature

Recreation Program Supervisor Signature



## Town of Wrightsville Beach

Parks and Recreation

1 Bob Sawyer Drive

Wrightsville Beach, NC 28480

(910) 256 - 7900

### REQUEST TO SPONSOR COMMEMORATIVE BENCH

Bench Sponsor Contact:

DEBRA CHAMPAGNE

Street Address:

50 STURBRIDGE LANE

City, State, and Zip Code:

GREENSBORO, NC 27408

Preferred Phone Number

336-549-2702

Alternate Phone Number

Email Address

dwc924@gmail.com

Requested Location of Bench:

First Choice:

SEAGULL STREET (ACCESS IS)

Alternate Choice:

Inscription to be included on bench, if any (must be appropriate for public display):

12/25/19

IN HONOR OF AND WITH LOVE FOR  
MY SWEET JOHNNY

NOTHING SOOTHES THE SOUL QUITE LIKE

A WALK ON THE BEACH



**TOWN OF WRIGHTSVILLE BEACH  
 COMMEMORATIVE BENCH PROGRAM GUIDELINES  
 AND SPONSOR AGREEMENT**

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This the 19 day of NOVEMBER, 2019.

DEBRA CHAMPAGNE \_\_\_\_\_  
 Donor (print name) Recreation Program Supervisor (print name)

Debra Champagne \_\_\_\_\_  
 Donor Signature Recreation Program Supervisor Signature

*Town of Wrightsville Beach, Parks and Recreation, 1 Bob Sawyer Drive, Wrightsville Beach, NC 28480  
 (910) 256 - 7925 ParksAndRecreation@towb.org*

8.7.2019



## Town of Wrightsville Beach

Parks and Recreation  
1 Bob Sawyer Drive  
Wrightsville Beach, NC 28480  
(910) 256 - 7900

### REQUEST TO SPONSOR COMMEMORATIVE BENCH

Bench Sponsor Contact: DORIS C. Rawlings

Street Address: 5 Augusta Street

City, State, and Zip Code: Wrightsville Beach, NC

757-630-8136  
Preferred Phone Number

757-620-9333  
Alternate Phone Number

apr hokie@aol.com  
Email Address

Requested Location of Bench:

First Choice: Beach Access 22, Augusta Street

Alternate Choice: N/A

Inscription to be included on bench, if any (must be appropriate for public display):

Augusta AUGUSTA





# TOWN OF WRIGHTSVILLE BEACH COMMEMORATIVE BENCH PROGRAM GUIDELINES AND SPONSOR AGREEMENT

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The undersigned agrees to the terms and conditions as set forth in this Commemorative Bench Program Guidelines and Sponsor Agreement.

This the 26<sup>th</sup> day of November, 2019.

DORIS C. Rawlings  
Donor (print name)

\_\_\_\_\_  
Recreation Program Supervisor (print name)

Doris C. Rawlings  
Donor Signature

\_\_\_\_\_  
Recreation Program Supervisor Signature



**Town of Wrightsville Beach**

Parks and Recreation  
1 Bob Sawyer Drive  
Wrightsville Beach, NC 28480  
(910) 256 - 7900

**REQUEST TO SPONSOR  
COMMEMORATIVE BENCH**

Bench Sponsor Contact: Angela Christopher

Street Address: 4008 Dutch Harbor Court

City, State, and Zip Code: Raleigh, NC 27606

(919) 387-3399 (H)  
Preferred Phone Number

(919) 414-7158 cell  
Alternate Phone Number

AVChristopher@aol.com  
Email Address

Requested Location of Bench:

First Choice: One Of The Crystal Pier /  
Oceanic Area Bench

Alternate Choice: Locations - We will  
plan to come down  
some time next  
weeks to  
look.

Inscription to be included on bench, if any (must be appropriate for public display):

( To Be Determined ) ( In memory  
of our son  
L.H. Christopher III  
"Chris" 8.7.2019



**TOWN OF WRIGHTSVILLE BEACH  
COMMEMORATIVE BENCH PROGRAM GUIDELINES  
AND SPONSOR AGREEMENT**

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The undersigned agrees to the terms and conditions as set forth in this Commemorative Bench Program Guidelines and Sponsor Agreement.

This the 13<sup>th</sup> day of November, 2019.

Lee + Angela Christopher  
Donor (print name)

\_\_\_\_\_  
Recreation Program Supervisor (print name)

Angie Christopher  
Donor Signature

\_\_\_\_\_  
Recreation Program Supervisor Signature

11/14  
pd ch # 2860  
plaque ordered



## Town of Wrightsville Beach

Parks and Recreation  
1 Bob Sawyer Drive  
Wrightsville Beach, NC 28480  
(910) 256 - 7900

### REQUEST TO SPONSOR COMMEMORATIVE BENCH

Bench Sponsor Contact: Garner Matthews

Street Address: Police

City, State, and Zip Code: \_\_\_\_\_

910-381-5439  
Preferred Phone Number

910-256-7945  
Alternate Phone Number

Email Address gmatthews@towb.org

Requested Location of Bench:

First Choice: Access 36

Alternate Choice: \_\_\_\_\_

Inscription to be included on bench, if any (must be appropriate for public display):

Wrightsville Beach Police Department Benevolent Association



**TOWN OF WRIGHTSVILLE BEACH  
COMMEMORATIVE BENCH PROGRAM GUIDELINES  
AND SPONSOR AGREEMENT**

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The undersigned agrees to the terms and conditions as set forth in this Commemorative Bench Program Guidelines and Sponsor Agreement.

This the 14 day of November, 2019.

Quana Matthews  
Donor (print name)

\_\_\_\_\_  
Recreation Program Supervisor (print name)

[Signature]  
Donor Signature

\_\_\_\_\_  
Recreation Program Supervisor Signature

pd by cc 11/13  
plates ordered



### Town of Wrightsville Beach

Parks and Recreation  
1 Bob Sawyer Drive  
Wrightsville Beach, NC 28480  
(910) 256 - 7900

### REQUEST TO SPONSOR COMMEMORATIVE BENCH

LISA SHARRARD

Bench Sponsor Contact: \_\_\_\_\_

5409 CLEAR RUN DR

Street Address: \_\_\_\_\_

WILMINGTON, NC 28403

City, State, and Zip Code: \_\_\_\_\_

803-730-8626

910-791-7371

Preferred Phone Number \_\_\_\_\_

Alternate Phone Number \_\_\_\_\_

1LISASHARRARD@GMAIL.COM

Email Address \_\_\_\_\_

Requested Location of Bench:

First Choice: \_\_\_\_\_ MASONBORO INLET NEAR GAZEBO

*Access 42*

Alternate Choice: \_\_\_\_\_ HOLIDAY INN/CRYSTAL OR MERCER'S PIERS

Inscription to be included on bench, if any (must be appropriate for public display):

IN MEMORY OF GRANVILLE RAYNE AND DOROTHY SHARRARD

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**TOWN OF WRIGHTSVILLE BEACH  
 COMMEMORATIVE BENCH PROGRAM GUIDELINES  
 AND SPONSOR AGREEMENT**

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- 2) Upon approval and acceptance by the Board of Aldermen, Parks and Recreation staff will purchase and install the commemorative bench and plaque with inscription as approved by the Board of Aldermen.
- 3) Donor shall acquire no right, title, or interest in the bench. Donor acknowledges and understands that the Bench will be open and available for general public use in a manner consistent with Town policy and practices.
- 4) The Donor further agrees that the bench is the property of the Town. The Town is under no obligation to repair, replace, relocate, or remove the bench if it becomes lost, damaged, or consumed by the dune. The Town may remove the bench at any time and for any reason. If the bench is lost or removed, the Donor shall not be entitled to a refund of the sponsorship fee.

The undersigned agrees to the terms and conditions as set forth in this Commemorative Bench Program Guidelines and Sponsor Agreement.

This the 13 day of November, 2019.

LISA SHARRARD

Donor (print name)

Recreation Program Supervisor (print name)

*Lisa Sharrard*

Donor Signature

Recreation Program Supervisor Signature



**TOWN OF WRIGHTSVILLE BEACH**  
PLANNING AND INSPECTIONS • 321 CAUSEWAY DRIVE • P.O. BOX 626  
WRIGHTSVILLE BEACH, N.C. 28480 • 910-256-7937

Planning and Inspections

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**MEMORANDUM**

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**To:** Mayor Mills and Members of the Board of Aldermen  
**From:** Tony Wilson, Planning and Parks Director *TW*  
**Re:** **Consent Agenda: Cancellation of the December 19, 2019 Board of Adjustment Meeting**  
**Date:** December 2, 2019  
**Cc:** Tim Owens, Town Manager

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Staff respectfully requests that the following meeting be cancelled due to the lack of agenda items:

- To cancel the Thursday December 19, 2019, Board of Adjustment Meeting at 5:00 p.m.

**Requested Action**

Cancel the Thursday December 19, 2019, Board of Adjustment Meeting.







## PUBLIC NOTICE

### **2019 Board of Adjustment Meeting Schedule**

The public will take notice that the regular meeting schedule for the Wrightsville Beach Board of Adjustment for 2019 will be as follows; and that this is a true copy of the schedule kept on file in the office of the Town Clerk, as required by G.S. 143-318.12:

Thursday, January 24, 2019  
~~Thursday, February 28, 2019 – Cancelled~~  
Thursday, March 28, 2019  
~~Thursday, April 25, 2019 – Cancelled~~  
~~Thursday, May 23, 2019 – Cancelled~~  
~~Thursday, June 27, 2019 – Cancelled~~  
~~Thursday, July 25, 2019 – Cancelled~~  
~~Thursday, August 22, 2019 – Cancelled~~  
Thursday, September 26, 2019  
Thursday, October 24, 2019  
~~Thursday, November 21, 2019 – Cancelled~~  
**~~Thursday, December 19, 2019 – Cancelled~~**

All meetings will commence at 5:00 p.m., unless otherwise noted above, in Council Chambers of Town Hall, 321 Causeway Drive, Wrightsville Beach, North Carolina.

Sylvia Holleman  
Town Clerk

12/12/19



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Planning and Inspections

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**MEMORANDUM**

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**To:** Mayor Mills and Members of the Board of Aldermen  
**From:** Tony Wilson, Director of Planning and Parks *TW*  
**Re:** **Consent Agenda: To Set Public Hearings**  
**Date:** December 2, 2019  
**Cc:** Tim Owens, Town Manager

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Staff respectfully requests to set the following public hearings to be heard at the Thursday January 9, 2020 **Board of Aldermen** meeting at 5:30 p.m.

- To consider a Conditional Use Permit for 2 Marina Street, to allow for the construction of four (4) residential units with fifteen (15) existing wet boat slips.
- A Text Amendment to add a new section 155.7.26 for a Marina Residential in the C-3 Commercial District in accordance with the Table of Permitted/Conditional Uses set forth in Section 155.6.4. And to amend chapter 155 Exhibit A Definitions for a Marina Residential/ Amend Section 155.6.5.5 C-3 Commercial District III to add a new subsection J.
- A Text Amendment to section 155 Exhibit A to amend the definition of lot Frontage.
- A Text Amendment to add a new section to 155.9.6 (E) (2) for Driveways



William Blair, III  
Mayor

Elizabeth King  
Alderman

Ken Dull  
Alderman



Darryl Mills  
Mayor Pro Tem

Hank Miller  
Alderman

Tim Owens  
Town Manager

## TOWN OF WRIGHTSVILLE BEACH

Post Office Box 626  
321 Causeway Drive  
Wrightsville Beach, North Carolina 28480  
(910)239-1700  
FAX (910)256-7910

December 12, 2019

### **MEMORANDUM**

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To: Mayor Blair and Board Members  
From: Tim Owens, Town Manager  
Re: Presentation of the FY18/19 Audit

#### **Agenda Item**

Marcie Spivey of Martin and Starnes will be in attendance to give the Board a summary of the FY18/19 Audit.

#### **Action Items**

1. No Action Necessary